

Kirkfield Historical Society and Kirkfield Lions Club CHEST fund submission

Lions Club:

King's Heating	\$41, 550.10
Storage Container	\$ 5,000.00
Gravel Pad for container	\$ 1,200.00
Architectural drawings	\$ 4,400.00
Total of application Lions:	\$52,150.10

Kirkfield Historical Society

Building permit	\$ 1,709.92
Insulation	\$ 4,563.71
Demolition	\$ 5,697.69
Universal washroom	\$22,843.41
2 pc standard washroom #1	\$11,335.00
2 pc standard washroom #2	\$11,335.00
Stairwell	\$15,120.00
Total of application KDHS	\$72,604.73

CHEST Fund request total: \$124,754.83

KDHS will supplement any additional expenses beyond the value of the CHEST fund with our own funds to complete our project.

Kirkfield Lions Club and Kirkfield and District Historical Society Joint application for CHEST fund

This application is submitted jointly between the Kirkfield Lions Club and the Kirkfield and District Historical Society. Hereafter each group may be referred to as "the Lions" and "KDHS" for identification within this document.

Organization Contacts and Positions

Lions Club, 973 Portage Road, Kirkfield:

Stacey Teel, President 705-308-8335, teel969@msn.com

Rita Webb, Secretary 705-438-8503

KDHS, 992 Portage Road, Kirkfield:

Ian Burney, President 705-439-2186 kdhsmuseum@gmail.com

Charles Gloster, Cultural and Entertainment director 705-438-3678 kdhsmuseum@gmail.com
(Author of this application)

History of each Organization

Kirkfield Lions Club

The Lions just celebrated 50 years of active service in Kirkfield. The group was incorporated 19 July, 1972 as the Kirkfield and District Lions Club Inc. corporate registration number 254178 (please see attached document)

Annual Financial statements for the Lions are attached for 2017 and 2018

Kirkfield and District Historical Society

KDHS was founded in 2005 and is celebrating 14 years of service in the community. The group was incorporated in 2005 as the Kirkfield and District Historical Society Inc. Registered with the Ontario Historical Society – let of good standing attached

Annual financial statement for 2018 is attached

KDHS organizational structure follows the guidelines laid out by the Province in the document "Standards for Community Museums in Ontario." This document can be found here:

http://www.mtc.gov.on.ca/en/museums/museums_standards.shtml This standard was developed under the Ministry of Tourism, Culture, and Sport.

The Lions and KDHS are the two main community groups in Kirkfield and have formed a partnership to support and encourage each other to deliver high quality services to the Kirkfield area. The list of events and programs available to the community is extensive between the two groups. For reference purposes and for your consideration, a list of events for each organization has been attached to demonstrate our ongoing dedication and commitment to our community.

Lions Objective for Funding with CHEST:

1. Four Furnaces with air conditioning. Currently the Lions have electric furnaces which were installed when the building was erected. Each unit has various issues in need of repair or replacement. The Lions feel conversion to high efficiency propane units would help them reduce operating costs. The air conditioning would assist with making the facility more useable in the summer. The existing air conditioning has failed due to age of the units. There is also an antiquated air dump system to remove hot air from the building during the summer months. This system is intermittent at best and so would be removed. The newer high efficiency air conditioning would make this air dump system redundant. Approx. Cost \$42,000.00
2. There are two hot water heaters in the building and at times the kitchen has run out of hot water during an event. We propose to replace both water heaters with a single propane unit which will service the entire building with a very fast recovery rate. This would also necessitate a recirculation system for the bathrooms at the far end of the building. This renovation should result in overall operational cost savings and produce sufficient hot water for health code and food service compliance.
3. A shipping container would replace their dilapidated storage building. They had obtained quotes for a 20x15 building (at 300 sq. ft.) and found that a quality, used shipping container was more economical and provided better security to store their tables and chairs. It also added a gain of space at 320 sq. ft. as a portable building. This item is included with this application as it will provide much needed storage and free up building interior space. In addition to the container, a gravel pad would be constructed near the main building to support the unit and provide adequate drainage. The construction of this pad was designed with the assistance and in consultation with architect Glenn Wilcox. The funds would be used to complete purchase, delivery, and installation of this unit. Approx. cost \$5,000.00
4. Fees to cover architectural concept drawings by Glenn Wilcox for kitchen and building renovations to be covered under future grant applications (likely Trillium Foundation). Approx. Cost \$4,400.00

KDHS Objective for Funding with CHEST:

1. The historical society ran 28 events in 2019 and we have 25 events scheduled for 2020 (please see attached document). We are in need of washrooms in the building to properly support the

museum, cultural events and programs. The current single washroom in the building is not only insufficient, but also does not comply with any current standards for such a facility. As KDHS does not have the lot space to support a full septic system, a large holding tank which will be pumped and maintained will suffice and be a good option given the space constraints. This design has been discussed and developed by consulting Anne Elmhirst, Supervisor for Sewage Systems Part 8 at the City of Kawartha Lakes, and practical installation and maintenance services by Shepherds Environmental Systems in Coboconk. Application for funding the holding tank and associated portion of this project has been made to the New Horizons For Seniors, federal grant program.

The new washroom plan would follow the design proposal submitted by Glenn Wilcox, architect. (please see attached plan)

Financial and Fiscal Responsibility, (distribution of funds)

We are proposing complete use of the CHEST fund for Kirkfield whereby each group would split the funds, each receiving 50% of the monies remaining in the fund.

Grant Management

We propose that the monies issued would be managed by each individual group with the Lions and KDHS administering their own respective funds. KDHS has been successful with numerous grants from New Horizons, HODG Fund, Trillium, Ontario Seniors, Summer Youth Program, and of course CKL.

Accounting and Reporting

As per requirements set out by the City of Kawartha Lakes.

Use of Local Resources

Both groups are keenly interested in community building and contributing to the economic growth and support with the area. To this end, we will try to use local, certified companies to fulfill our renovation requirements. We feel that returning the monies to the communities it came from through these projects is a responsible course of action and good use of the funds.

Lions Use of Local Resources and Commitment to Community

We propose to use qualified companies who are compliant with provincial standards, having WSIB, liability insurance, and proper certification for their respective trades. Where possible, we would like to use local companies to promote growth within our local community. Establishing a relationship with a local HVAC contractor will ensure that the furnaces and air conditioners are not only installed correctly, but would have a regular maintenance schedule to ensure years of operation.

KDHS Use of Local Resources and Commitment to Community

We have hired Glenn Wilcox, from Wilcox Architects Incorporated, to assist us by providing architectural drawings and project guidance to realize successful completion of our project. Architectural fees are quite significant and funding has been obtained for these services from the Ontario Trillium Foundation and from our own fundraising efforts. We would like to use local, certified contractors to construct our washrooms, following the drawings provided by Glenn Wilcox. Please see two quotes attached.

Lion's Hall Kirkfield

September 2019

MAIN HALL

- Supply and install gas furnace 80,000 btu/h two stage propane fired furnace tied in to existing duct system complete with required gas piping venting and electrical, includes removal of existing electric furnaces and air-conditioning system
- Supply and install compressor 2.5 ton, 13 seer central air condition system complete with required line sets, electrical and supporting condenser pad
- Supply and install gas furnace 80,000 btu/h two stage propane fired furnace tied in to existing duct system complete with required gas piping venting and electrical, includes removal of existing electric furnaces and air-conditioning system, (unit to be installed in horizontally)
- Supply and install compressor 2.5 ton, 13 seer central air condition system complete with required line sets, electrical and supporting condenser pad
- Remove existing air dump system and all duct work

OFFICE/STORAGE

- Supply and install gas furnace 60,000 btu/h two stage propane fired furnace tied in to existing duct system complete with required gas piping venting and electrical, includes removal of existing electric furnaces and air-conditioning system.
- Supply and install compressor 2 ton, 13 seer central air condition system complete with required line sets, electrical and supporting condenser pad
- Custom duct work to re locate furnace to main floor complete with supply air plenum and return air drop (apx 30' of duct)

RECREATION ROOM (west end) *Lion's Den*

- Supply and install gas furnace 60,000 btu/h two stage propane fired furnace tied in to existing duct system complete with required gas piping venting and electrical, includes removal of existing electric furnaces and air-conditioning system.
- Supply and install compressor 2 ton, 13 seer central air condition system complete with required line sets, electrical and supporting condenser pad

DOMESTIC HOT WATER

- Supply and install commercial hot water tank 50 gallon 65,000 btu/h propane fired water heater complete with required gas piping venting and plumbing,
- unit is to replace a 2nd electric water heater complete with return loop and circulating pump to ensure hot water in a timely manner

GAS PIPING AND PROAPANE TANK

- Propane tank to be located at east end of building approximately 15' off the building
- Gas piping will run underground from the propane tank location to the most eastward wall to supply two units, continue underground along the back of the building underground to the mechanical room where it will pick up the remain appliances, including future additions