

May 15, 2020

Victoria Manor Committee of Management COVID-19 Update

No confirmed cases of COVID-19 in the home

All COVID-19 team member test results are negative

1. Incident Management System In Place

- a. Incident Commander – Pam
- b. Health & Safety Officer – Tina (Home infection control lead)
- c. Logistics/Planning Officer – Debbie/Holly
- d. Financial Officer – Suzy
- e. Operations Leads – Holly, Jen, Dawn, Dawna

2. Communication

- a. Family Council – updates given weekly via email
- b. Residents Council – updates given weekly via meeting
- c. Team members have conference calls for updates are held every Thursday @ 4:15 am, 10:30 am, 3:30 pm
- d. Memo from COKL and Sienna edited and combined into 1 communication memo from the Executive Director – Information shared with all team members
- e. Update calls with Sienna at 1:00 pm Wednesday's
- f. Health and Safety Officer – calls with Public Health once per week
- g. Message sent to residents and families informing them of our recent test results

3. COVID-19 Screening Protocol & Precautions

- a. Infection Prevention and Control team from Ross Memorial Hospital will be completing an infection control inspection on May 20th. This inspection has been directed by Public Health as a preventive learning opportunity
- b. Resident screening assessments continue twice daily. All assessments are documented and monitored
- c. Residents who have been admitted to the hospital will be able to return to the home provided 1) the home is not in a COVID-19 outbreak; 2) the resident has been tested for COVID-19 at point of discharge, has a negative result and is transferred to the home within 24 hours of receiving the result.
- d. With the home now out of Strep A outbreak, a recovery plan is being developed with the goal to stage opening home area doors so residents may begin to move throughout the home.
- e. Team members continue to follow universal precautions and receive 1mask per shift.

- f. With the ongoing challenges with families to maintain social distancing and resident privacy, the coordinated window visits are working well.
- 4. Labour / Staffing
 - a. Active recruitment continues off site.
- 5. Supplies
 - a. Inventory of PPE sent to the MOH daily.
 - b. We do not anticipate any near-term shortages at this time.
- 6. Financials
 - a. To date, more than \$43,900 has been spent for COVID-19 related expenses. Financials will be updated following payroll on May 18, 2020
- 7. External Agencies
 - a. Ministry of Health and Long Term Care inspector may participate in the Infection Prevention and Control visit with Ross Memorial Hospital on May 20, 2020