

June 15, 2020

Victoria Manor Committee of Management COVID-19 Update

No confirmed cases of COVID-19 in the home

1. Incident Management System In Place

- a. Incident Commander/Communication Lead – Pam
- b. Health & Safety Officer – Tina (Home infection control lead)
- c. Logistics/Planning Officer – Debbie/Holly
- d. Financial Officer – Suzy
- e. Operations Leads – Holly, Jen, Dawn, Dawna

2. Communication

- a. Cliniconex Messaging (automated call) – was sent to families on Saturday June 13, 2020, informing them of the current COVID-19 status and about the upcoming outdoor visits. Tool kits are being
- b. Family Council – meeting held via zoom June 4, 2020. Council was provided with an update of protocols, preventions, precautions that have been up into place over the past 14 weeks. Family Council appreciative of meeting. Consideration is being given to hold more zoom meetings
- c. Residents Council – meeting held via conference call June 10. Council was provided with an update of protocols, preventions, precautions that have been up into place over the past 14 weeks. Meeting forum proved to be a challenge for many residents so alternate ways to meet with residents currently being explored.
- d. Team members have conference calls for updates @ 4:15 am, 10:30 am, 3:30 pm Thursdays and as requested by communication lead
- e. Memo from COKL and Sienna edited and combined into 1 communication memo from the Executive Director – Information shared with all team members
- f. Update calls with Sienna at 1:00 pm Thursday's
- g. Health and Safety Officer – calls with Public Health as required
- h. Ministry of Health – calls with inspector weekly to review status of COVID-19 testing, results, move in's, changes in directives

3. Resident Move In Status

- a. 2 residents from the community moved into the home on June 5/6. Residents are currently in isolation and not presenting with symptoms at this time.
- b. We continue to work with the LHIN for move ins following the screening and testing protocols

4. COVID-19 Screening Protocol & Precautions

- a. Effective Thursday June 18, 2020, families will be permitted to visit residents outdoors. Protocols are currently being reviewed with processes to be developed.
- b. At this time, as per Haliburton, Kawartha, Pine Ridge District Health Unit, residents who have visited hospital emergency room must be tested upon return and placed in isolation for 14 days.
- c. Residents admitted to the hospital will be able to return to the home provided 1) the home is not in a COVID-19 outbreak; 2) the resident has been tested for COVID-19 at point of discharge, has a negative result and is transferred to the home within 24 hours of receiving the result.
- d. COVID-19 unit in Elford house continues to be available if the home enters an outbreak. Residents requiring isolation are moved into the unit until they are removed from isolation.
- e. Team members continue follow universal precautions and receive 1mask per shift.
- f. Plan has been put into place to provide education on donning and doffing of personal protective equipment.
- g. Team members have been scheduled to voluntary test for COVID-19 on Monday June 15 and Monday June 29, 2020. Testing will take place in the home by a team from Ross Memorial Hospital.
- h. As per Haliburton, Kawartha, Pine Ridge District Health Unit, any team member who calls in ill with one or more COVID-19 symptoms, must self-isolate, complete a COVID-19 test and submit documentation of a negative result prior to returning to work.

5. Labour / Staffing

- a. Active recruitment continues off site.
- b. No shortages at this time

6. Supplies

- a. Effective Thursday June 18, 2020, PPE inventory will be sent to the MOH twice a week.
- b. There are currently no shortages of PPE as this time

7. Financials

- a. Approximately \$100,000 has been spent for COVID-19 related expenses

8. External Agencies

- a. Nothing to report at this time