

June 30, 2020

Victoria Manor Committee of Management COVID-19 Update

No confirmed cases of COVID-19 in the home

1. Incident Management System In Place

- a. Incident Commander – Pam
- b. Health & Safety Officer – Tina (Home infection control lead)
- c. Logistics/Planning Officer – Debbie/Holly
- d. Financial Officer – Suzy
- e. Operations Leads – Holly, Jen, Dawn, Dawna

2. Communication

- a. Family information has been updated to include email addresses.
Communication is being sent to families through email.

3. COVID-19 Screening Protocol & Precautions

- a. Team members were tested for COVID-19 twice in the month of June.
- b. Resident screening assessments continue twice daily. All assessments are documented and monitored
- c. Team members continue to follow universal precautions and receive 1mask per shift.
- d. Residents (approx. 15) who are 100% capable to enter and exit the home on their own are doing so.
- e. Team member and essential visitor screening has been updated to include additional symptoms.
- f. Further enhancements to dining is being completed to ensure that residents are physically distanced 2 metres

4. Labour / Staffing

- a. There are currently no staffing shortages

5. Supplies

- a. Supplies continue to arrive

6. Financials

- a. To date, more \$100,000 has been spent for COVID-19 related expenses including supplies and staffing wages.

7. External Agencies

- a. At this time we are unable to use agency staff who work in more than one health care setting.

8. Move In Update

- a. Four residents moved into the home in the month of June