

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Kawartha Lakes Community Pandemic Recovery Task**  
**Force**

**CPRTF2020-003**  
**Monday, July 20, 2020**  
**10:00 A.M.**  
**Human Services Boardroom**  
**68 Lindsay Street North, Lindsay, Ontario**

**Members:**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Tracy Richardson**  
**Director Rod Sutherland**  
**Fire Chief Mark Pankhurst**  
**Penny Barton Dyke**  
**Marina Hodson**  
**Heather Kirby**  
**Lynda Nydam**  
**Amy Terrill**  
**Pam Stuckless**

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**1. Call to Order**

Co-Chair Heather Kirby Executive Director, Kawartha Lakes Food Source called the meeting to order at 10:00 a.m. Councillor Ashmore, Councillor Dunn, Councillor Elmslie, Councillor Richardson and Fire Chief Pankhurst were in attendance. Community members Penny Barton Dyke Executive Director, United Way City of Kawartha Lakes, Marina Hodson Executive Director, Kawartha North Family Health Team, Lynda Nydam Executive Director, Children's Services Council and Pam Stuckless Director Health Promotion Haliburton Kawartha Pine Ridge District Health Unit were in attendance. Staff in attendance Jamie Anderson CEO Kawartha Lakes Public Library, Barb Condie Accessibility Officer, Holly Russett Executive Assistant Human Services, Brenda Stonehouse Strategy and Innovation Specialist.

Absent: Shelley Cooper Community Partnership and Programs Supervisor, Director Sutherland, Amy Terrill Executive Director, Boys & Girls Clubs of Kawartha Lakes,

**2. Adoption of Agenda**

**Moved By** Councillor Richardson

**Seconded By** Councillor Ashmore

**That** the July 20, 2020 Community Pandemic Recovery Task Force Agenda be adopted.

**Carried**

**3. Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Adoption of Minutes from Previous Meeting**

**Moved By** P. Barton Dyke

**Seconded By** Councillor Dunn

**That** the July 6, 2020 draft Community Pandemic Recovery Task Force Minutes be adopted.

**Carried**

**5. Business Arising from Minutes**

No business arising from the minutes.

## **6. Funding Working Group - Update**

Funding Working Group first meeting July 16, 2020. Plan is to create a master list to include all the City of Kawartha Lakes funding opportunities. Will prepare recommendations to broaden access to the remainder of 2020 and 2021 for individuals and organizations to access funds. Group will be doing a review of all provincial and federal level funding opportunities. A master spreadsheet will be created than provided out to the public via the task force website. Next meeting date is scheduled for August 4, 2020 to discuss the recommendations in preparation of the August Council meeting.

**Moved By** Councillor Elmslie

**Seconded By** Councillor Ashmore

**That** the Funding Working Group Update by Heather Kirby be accepted.

**Carried**

## **7. Gaps Assessment Working Group - Update**

Gaps Assessment working group first meeting July 14, 2020. An overview was provided by Councillor Richardson and Amy Terrill to new members not on the Task Force. Previously circulated information to the Task Force was shared with new members for further context. An overview of the 'Jump In' Kawartha Lakes tool was shared and the focus of generating a survey using the tool. Majority of discussion focused on the areas to be covered with the survey, including Human Resources, PPE and Infrastructure Needs, Funding and Innovations and Gaps. A focus will be on multiply choice for the survey and not lengthy. Members will continue to email each other with updates and additional questions to be forwarded to Brenda Stonehouse to develop the survey.

**Moved By** Councillor Elmslie

**Seconded By** Councillor Richardson

**That** the Gaps Assessment Working Group Update by Lynda Nydam be accepted.

**Carried**

## **8. Engagement Strategy**

Brenda Stonehouse shared that the public framework "Jump In" is ready to go as soon as we have information to populate into it. The organizational framework will be shared via email, a distribution list will need to be setup. Task Force members are asked to share their lists to create the distribution list. For broader engagement Brenda suggested working with the City's Communications Division

to get some general information out, highlighting the different focus areas, to let people know the work the Task Force is doing. Suggestions are welcome, Brenda will make a draft for review.

Heather reiterated the Public site will launch when the survey is ready and the list of organizations is needed to open the Organization Site.

## **9. New Business**

No new business reported

## **10. Round Table Discussion**

Nothing shared

## **11. Correspondence**

No correspondence

Councillor Richardson asked that the Working Groups exchange meeting notes, Heather Kirby said yes that could be done.

Brenda Stonehouse shared that the Economic Recovery Task Force is also meeting regularly. Brenda explained there will be quite a few linkages between the two Task Forces especially on the impact on our workforce with limitations on childcare and what the school year will look like. Their meetings are also live streamed on YouTube and Tom Philips from Fleming College is scheduled to do a presentation at the July 21st meeting. About Transformational Change with historical knowledge that will frame where we need to go as a Community for Economic Recovery based on data.

Heather Kirby inquired about the crossovers of the two Task Forces and sharing of significant information aside from reading posted minutes. Brenda has been in communication/contact with Rebecca Mustard on a regular basis regarding the Task Forces. They are looking at a framework and how to develop a long term vision for the entire community that will focus the efforts of both Task Forces very clearly. The first step is viewing Tom Philips presentation and establishing a formal link, especially as the work of both Task Forces start to merge. Performance and trend indicators have been reviewed and discussed, asking questions: is the work we're doing making a difference, what impact are we making, how will we know when our local economy and community has recovered? This will help to guide the work of these Task Forces and groups going forward.

Lynda Nydam inquired about a Community Safety and Well Being Plan. Brenda Stonehouse has the how-to framework provided by the province. The process

had begun to put together a Steering Committee to guide the creation of the plan when COVID happened. The hope is that out of the work of this Task Force there will be a basis for the plan and a possible working group organized. Lynda suggested sending the link for the framework to the Task Force.

**12. Next Meeting**

The next meeting is scheduled for Monday, August 10th at 10:00 a.m. Electronic Participation Only

**13. Adjournment**

**Moved By** Councillor Ashmore

**That** the meeting be adjourned at 10:25 a.m.

**Carried**