

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Kawartha Lakes Community Pandemic Recovery Task**  
**Force**

**CPRTF2020-005**  
**Monday, August 24, 2020**  
**10:00 A.M.**  
**Human Services Boardroom**  
**68 Lindsay Street North, Lindsay, Ontario**

**Members:**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Tracy Richardson**  
**Director Rod Sutherland**  
**Fire Chief Mark Pankhurst**  
**Penny Barton Dyke**  
**Marina Hodson**  
**Heather Kirby**  
**Lynda Nydam**  
**Amy Terrill**  
**Pam Stuckless**

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## 1. **Call to Order**

Co-chair Heather Kirby Executive Director, Kawartha Lakes Food Source called the meeting to order at 10:04 a.m.

Councillor Ashmore, Councillor Dunn, Councillor Elmslie, Councillor Richardson, Fire Chief Mark Pankhurst and Rod Sutherland Director Human Services were in attendance.

Community members in attendance: Penny Barton Dyke Executive Director, United Way City of Kawartha Lakes, Marina Hodson Executive Director, Kawartha North Family Health Team, Lynda Nydam Executive Director, Children's Service Council, Pam Stuckless Director Health Promotion Haliburton Kawartha Pine Ridge District Health Unit and Amy Terrill Executive Director, Kawartha Lakes Boys and Girls Club.

Staff in attendance: Barb Condie Accessibility Officer, Shelley Cooper Community Partnership and Programs Supervisor, Holly Russett Executive Assistant Human Services, Brenda Stonehouse Strategy and Innovation Specialist.

Guest in attendance: Dennis Geelen

Absent: Jamie Anderson CEO Kawartha Lakes Public Library

## 2. **Adoption of Agenda**

**Moved By** Councillor Elmslie

**Seconded By** P. Barton Dyke

**That** the August 24, 2020 Community Pandemic Recovery Task Force Agenda be adopted as circulated.

**Carried**

## 3. **Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

## 4. **Adoption of Minutes from Previous Meeting**

**Moved By** A. Terrill

**Seconded By** P. Stuckless

**That** the August 10, 2020 draft Community Pandemic Recovery Task Force Minutes be adopted as circulated.

**Carried**

**5. Business Arising from Minutes**

No business arising from the minutes.

**6. Presentation from Dennis Geelen, Kawartha Lakes Sports and Recreation Council**

Dennis Geelen, Coordinator Kawartha Lakes Sports and Recreation Council gave a short introduction to the KLSRC. Formed 6 years ago to bring all different sports and recreation providers together in the city, creating consistency and training opportunities, projects and initiatives with a central body leading.

Throughout COVID-19 they have been looking at how they can support providers. They have met August 12th, having general discussion, what is happening with the different organizations/providers, who has and hasn't opened. What questions do they have The Health Unit attended with consistent information shared to the group. Procedures and screening main topics. Goal is to create consistency throughout the region for Instructors and Participants when attending events across the city. Dennis will share meeting notes from the August 12th call and today's call with the Council.

**7. Funding Working Group - Update**

Currently reviewing the City Funding Opportunities documents. September 17th is the next scheduled meeting. Recommendations will be discussed and put forward to Council for City specific funding opportunities. Continuing to work on a spreadsheet of other listed funding opportunities. Waiting for summary review to have more in depth conversations with the Gaps Assessment Working Group, to know what recommendations and needs are required in the community.

**Moved By** Director Sutherland

**Seconded By** Councillor Ashmore

**That** the Funding Working Group Update from Heather Kirby be accepted as presented.

**Carried**

## 8. **Gaps Assessment Working Group - Update**

Marina Hodson reported on the survey, response was 48 out of 130 groups (over 35% response rate). She reviewed detailed responses with the task force. Amy Terrill added there is a lot of written information within the surveys that will be helpful to find common themes to share with the Funding Working Group. Amy spoke about identified issues or concerns that organizations shared that aren't funding related, what will be the plan and how the Working Group or Task Force will work with that information. Director Sutherland suggested that the responses be categorized and brought back to the Task Force, to see the scope of issues and where to take them. The survey results will be shared with the Funding Working Group as well as the summary.

Councillor Dunn inquired how the funds will be flowed. Director Sutherland shared the intent is that recommendations will go to Council. Various sources of funding will be identified, any restrictions will be reviewed. Needs will be prioritized to the different sources. Recommendations to be coordinated to go to Council in October.

There has been inquiries in regards to assistants with grant writing. Amy Terrill suggested that the Funding Working Group could be more help than only organizing the distribution of funds. Amy has reached out to Rebecca Mustard from Economic Development about organizing a grant writing workshop. Amy suggested that the Task Force put forward a request to have Economic Development begin the steps to offer a workshop.

The Lindsay CHEST fund is making their funding available to the City needs for funding, instead of the past grant application process. It will be directed to Pandemic relief.

United Way has organized a facilitated grant writing workshop for the Resilient Communities Fund directly related to Ontario Trillium Foundation.

Brenda Stonehouse suggested sharing information on the Jump In portal to these newly registered organizations. The upcoming opportunities could include, the United Way session and the grant writing sessions. New grants, services that have changed. Organizations have the opportunity to partner and share resources. There is also the opportunity for a Public portal with Jump In with this Task Force. If there is information to get out to the public it can be done via this method.

**Moved By** Councillor Dunn

**Seconded By** Councillor Richardson

**That** the Task Force recommend the Economic Development Department of the City of Kawartha Lakes organize and facilitate grant writing workshops to meet the needs of the Community as a result of the Pandemic Relief.

**Carried**

**Moved By** P. Stuckless

**Seconded By** L. Nydam

**That** the Gaps Assessment Working Group Update from Marina Hodson and Amy Terrill be accepted as presented.

**Carried**

## **9. New Business**

### **9.1 Resilient Communities Fund, Ontario Trillium Foundation**

Link: <https://otf.ca/resilient-communities-fund?redirected=1>

Director Sutherland wanted this information noted on the agenda and minutes including the link for the application information for the Resilient Communities Fund, previous discussion has covered it.

Heather will draft details of the information as discussed for Brenda to share on the Portal.

### **9.2 Community Safety and Well Being Plan**

Working Group creation

Director Sutherland made a request to the Task Force to endorse the creation of a Working Group to work on the Community Safety and Well Being Plan. Originally these plans were mandated by the Province to be developed and adopted by Councils before January 1, 2021. The deadline has been extended (not set) due to the pandemic. From the City stand point it was a recommendation to have the Community Safety and Well Being Plan align with the Community Pandemic Recovery Task Force.

Following is a list of volunteers for the Committee:  
Councillor Dunn

Councillor Elmslie  
 Marina Hodson  
 Lynda Nydam  
 Pam Stuckless  
 Barb Condie  
 Brenda Stonehouse  
 Boys and Girls Club Representative

**Moved By** Councillor Dunn

**Seconded By** Councillor Elmslie

**That** the Community Pandemic Recovery Task Force establish a working group to fulfill the role of Advisory Committee for the development of the Community Safety and Well-Being Plan.

**Carried**

## **10. Round Table Discussion**

Amy Terrill put forth the topic of Arts and Culture Community for discussion, if the Economic Recovery Task Force was engaging with this community. It was confirmed the Arts and Culture Community was identified, there is no specific recommendations coming from the Economic Task Force. Heather will reach out to the Economic Recovery Task Force and gather any information for review when this Task Force makes their recommendations.

Councillor Elmslie asked about the agencies/organizations that did not respond to the survey, if their needs and wants are being considered. Marina Hodson commented that she hoped all groups from the list used to circulate the survey would be focused on. The responses to the survey provide a baseline to determine the needs throughout the community.

Heather asked that if anyone knew of agencies/organizations that didn't participate in the survey to still encourage them to register for Jump In to receive ongoing Task Force updates and information.

Amy shared there is a summary of the survey questions that could be appropriate for public distribution as it doesn't identify individual organizations. Should we send the summary results back to all participants of the survey? Should we also publish the summary results on the Jump In site? Heather and Lynda both agreed both be considered, to make them available to help raise awareness. Councillor Elmslie asked how easy this would be to do or if there is

anything to consider that it is something we should not do. Brenda can publish the summary easily and quickly and also a newsletter could go out to all those who did respond to the survey via Jump In. Brenda can work with Amy and Heather on drafting a newsletter as well as a media release to include the results of the survey and the plans of the Task Force. Heather asked that in the media release the opportunity to register with Jump In be included.

Director Sutherland referenced the City Website and the COVID related information and links.

<https://www.kawarthalakes.ca/en/living-here/covid-19-information.aspx>

**Moved By** Councillor Elmslie

**Seconded By** Councillor Richardson

**That** the survey summary be shared with the survey participants and a media release be done to include the results of the survey to the public.

**Carried**

#### **11. Correspondence**

No correspondence

#### **12. Next Meeting**

The next meeting will be held on Monday, September 14, 2020 at 10:00 a.m.  
Electronic Participation Only

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Electronic Participation Only

#### **13. Adjournment**

**Moved By** M. Hodson

**That** the meeting be adjourned at 11:14 a.m.

**Carried**