



## Council Report

Report Number PUR2020-024

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**Meeting Date:** September 15, 2020

**Title:** Summary of Delegated Purchasing authority for the period March 19, 2020 to September 15, 2020

**Description:** Delegated Purchasing Report

**Author and Title:** Launa Macey, Supervisor of Procurement

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### Recommendation(s):

**That Report PUR2020-024, Summary of the Delegated Purchasing Authority for the period March 19, 2020 to September 1, 2020, be received for information purposes;**

**That** the following transfer completed under the Delegated Purchasing Authority as per PUR2020-016 (2020-27-CP) Consulting Services for Facility Master Plan for the Kawartha Lakes Police Service be endorsed:

- **That** \$50,000 from the Kawartha Lakes Police Services operating budget be allocated to the KLPS Police Contingency Reserve;
- **That** \$50,000 be released from the KLPS Police Contingency Reserve and put into the Community Services budget for 953190107 Facility Master Plan; and
- **That** any unused funds be transferred back to the KLPS Police Contingency Reserve;

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

**That** the following transfer completed under the Delegated Purchasing Authority as per PUR2020-025 (2020-55-CQ) Renovations to Forbert Memorial Pool, Bobcaygeon be endorsed:

- **That** \$75,022 from the Capital Contingency Reserve be allocated to the Community Services budget for 950200301 – Forbert Memorial Pool; and
- **That** any unused funds be transferred back to the Capital Contingency Reserve.

## **Background:**

At the Council meeting of Thursday, March 19<sup>th</sup>, 2020, Council adopted the following Resolution:

### 13.1.10 By-law 2020-033

A By-law to Delegate Authority for Decisions to the Chief Administrative Officer in the City of Kawartha Lakes

#### **CR2020-093**

**Moved By** Councillor Richardson

**Seconded By** Councillor Veale

**That** a By-law to Delegate Authority for Decisions to the Chief Administrative Officer in the City of Kawartha Lakes, be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

This report will show all delegated purchasing authority approvals for the period March 19, 2020 to September 15, 2020.

## **Rationale:**

See the attached Excel spreadsheet showing detailed information on all reports approved through delegated purchasing authority.

## **Other Alternatives Considered:**

No other alternative was considered since the procurement method determined the best value and the process is compliant to the purchasing policy.

## **Financial/Operation Impacts:**

The attached Excel spreadsheet shows the financials for each project.

## **Attachment**



PUR2020-024  
Delegated Authority

**Consultations:**

Junior Accountant  
Engineering and Assets  
Public Works  
Community Services

**Attachments:**

Delegated Authority Spreadsheet.

**Department Head E-Mail:** [jstover@kawarthalakes.ca](mailto:jstover@kawarthalakes.ca)

**Department Head:** Jennifer Stover, Corporate Service Director