

The Corporation of the City of Kawartha Lakes
Minutes
Victoria Manor Committee of Management Meeting

VMC2020-003
Thursday, July 23, 2020
9:00 A.M. – Electronic Participation Only
Victoria Manor Boardroom
Victoria Manor, Second Floor
220 Angeline Street South, Lindsay, Ontario

Members:
Deputy Mayor Patrick O'Reilly
Councillor Doug Elmslie
Councillor Kathleen Seymour-Fagan

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1. Call to Order

Councillor Elmslie called the meeting to order at 9:30 a.m. Councillors K. Seymour-Fagan and Deputy Mayor P. O'Reilly were in attendance.

Executive Director Pamela Kulas, Director Rod Sutherland and Executive Assistant Holly Russett were also in attendance.

2. Adoption of Agenda

VMCM2020-013

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor O'Reilly

That the agenda be adopted as circulated.

Carried

3. Disclosures of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Deputations and Presentations

None

5. Approval of the Minutes of the Previous Meeting

VMCM2020-014

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor O'Reilly

That the minutes of the Victoria Manor Committee of Management meeting held on January 20, 2020, be adopted as circulated.

Carried

6. Business Arising from Previous Meetings

No arising business.

7. Correspondence

7.1 Memorandum - 01 2020 Short Stay Respite Care Bed Approval

VMCM2020-015

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Seymour-Fagan

That the March 16, 2020 Memorandum from Pamela Kulas, regarding 2020 Short Stay Respite Care Bed Approval, be received.

Carried

7.2 Memorandum - 02 Ministry of Labour Inspection

VMCM2020-016

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor O'Reilly

That the March 16, 2020 Memorandum from Pamela Kulas, regarding Ministry of Labour Inspection, be received.

Carried

7.3 Memorandum - 03 Ministry of Health and Long Term Care Complaint Inspection

VMCM2020-017

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor O'Reilly

That the March 16, 2020 Memorandum from Pamela Kulas, regarding Ministry of Health and Long Term Care Complaint Inspection, be received.

Carried

7.4 Memorandum - 04 Ministry of Health and Long Term Care Complaint Inspection

VMCM2020-018

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Seymour-Fagan

That the March 16, 2020 Memorandum from Pamela Kulas, regarding Ministry of Health and Long Term Care Complaint Inspection be received.

Carried

7.5 Victoria Manor Committee of Management COVID-19 Updates March 20th, April 3rd, April 14th, May 1st, May 8th, May 15th, June 15th, June 30th, 2020

VMCM2020-019

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor O'Reilly

That the March 20, April 3, April 14, May 1, May 8, May 15, June 15 and June 30, 2020 updates from Pamela Kulas regarding COVID-19 for the 4 months, be received.

Carried

7.6 Sienna COVID-19 Update March 24th, 2020

VMCM2020-020

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Seymour-Fagan

That the March 24, 2020 correspondence from Sienna, regarding COVID-19, be received.

Carried

7.7 Sienna COVID-19 Update June 3rd, 2020

VMCM2020-021

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Seymour-Fagan

That the June 3, 2020 correspondence from Sienna, regarding COVID-19, be received.

Carried

7.8 Sienna COVID-19 Update June 11th, 2020

VMCM2020-022

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Seymour-Fagan

That the June 11, 2020 correspondence from Sienna, regarding COVID-19, be received.

Carried

7.9 Sienna COVID-19 Update July 15th, 2020

VMCM2020-023

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Seymour-Fagan

That the July 15, 2020 correspondence from Sienna, regarding COVID-19, be received.

Carried

7.10 Sienna COVID-19 Update July 16th, 2020

VMCM2020-024

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor O'Reilly

That the July 16, 2020 correspondence from Sienna, regarding COVID-19, be received.

Carried

7.11 Long-Term Care Directive Update

VMCM2020-025

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor O'Reilly

That the Long-Term Care Directive #3 Update, regarding COVID-19, be received.

Carried

7.12 Memorandum - 05 Ministry of Health and Long Term Care Complaint Inspection

VMCM2020-026

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor O'Reilly

That the July 23, 2020 Memorandum from Pamela Kulas, regarding Ministry of Health and Long Term Care Complaint Inspection be received.

Carried

7.13 Memorandum - 06 Ministry of Health and Long Term Care Complaint Inspection

VMCM2020-027

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Seymour-Fagan

That the July 23, 2020 Memorandum from Pamela Kulas, regarding Ministry of Health and Long Term Care Complaint Inspection be received.

Carried

8. Reports

- 8.1 Victoria Manor Operations Report to Committee of Management, January and February 2020

VMCM2020-028

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor O'Reilly

That the Victoria Manor Operations Report to Committee of Management, January and February 2020, provided by Sienna Senior Living, be received for information.

Carried

- 8.2 Victoria Manor Operations Report to Committee of Management, June 2020

VMCM2020-029

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Seymour-Fagan

That the Victoria Manor Operations Report to Committee of Management, June 2020, provided by Sienna Senior Living, be received for information.

Carried

- 8.3 Report VMC2020-03 Victoria Manor 2020-2021 Quality Improvement Plan

VMCM2020-030

Moved By Councillor Seymour-Fagan

Seconded By Deputy Mayor O'Reilly

Resolved That Report VMC2020-03 "Victoria Manor 2020-2021 Quality Improvement Plan", be received; and

That the Chair of the Victoria Manor Committee of Management be authorized to sign the Quality Improvement Plan for submission once finalized.

Carried

8.4 Report VMC2020-04 CARF Accreditation 2019

VMCM2020-031

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Seymour-Fagan

Resolved That Report VMC2020-04, "CARF Accreditation Report", be received.

Carried

9. **Closed Session**

VMCM2020-032

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Elmslie

That the Victoria Manor Committee of Management convene into closed session in order to consider matters on the Thursday, July 23, 2020 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2)((b)(d)(e)(g) of the Municipal Act, S.O. 2001. S.25

Carried

10. **Matters from Closed Session**

11. **Other New Business**

Councillor Elmslie asked about using student volunteers currently enrolled in medical studies, to help with shortages being experienced in staffing. Pam Kulas has been exploring these options.

12. **Next Meeting**

September 21, 2020, location to be determined, commencing at 1:00 p.m.

13. **Adjournment**

VMCM2020-037

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Elmslie

That the Victoria Manor Committee of Management Meeting adjourn at 10:32 a.m.

Carried