

The Corporation of the City of Kawartha Lakes
Minutes
Committee of the Whole Meeting

COW2020-05
Tuesday, September 1, 2020
Open Session Commencing at 1:00 p.m. – Electronic Public Participation
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Members:
Mayor Andy Letham
Deputy Mayor Patrick O'Reilly
Councillor Ron Ashmore
Councillor Pat Dunn
Councillor Doug Elmslie
Councillor Tracy Richardson
Councillor Kathleen Seymour-Fagan
Councillor Andrew Veale
Councillor Emmett Yeo

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1. Call to Order

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor P. O'Reilly and Councillors R. Ashmore, P. Dunn, D. Elmslie, T. Richardson, A. Veale and E. Yeo were in attendance.

Absent: Councillor K. Seymour-Fagan

Early Departure: Councillor E. Yeo (2:45 p.m.)

CAO R. Taylor, City Clerk C. Ritchie, and Deputy Clerk S. O'Connell were also in attendance in Council Chambers.

Directors B. Robinson, J. Rojas, C. Shanks, J. Stover, R. Sutherland, City Solicitor R. Carlson and Chief of Fire Services M. Pankhurst were in attendance electronically.

Staff members A. Found, Manager of Corporate Assets, D. Goodwin, Economic Development Officer - Arts, Culture and Heritage, R. Holy, Manager of Planning, A. Sloan, Manager, Municipal Law Enforcement and Licensing, E. Turner, Economic Development Officer - Heritage Planning, and J. Watts, Deputy Clerk, were also in attendance electronically.

2. Adoption of Agenda

CW2020-099

Moved By Councillor Elmslie

Seconded By Councillor Yeo

That the agenda for the September 1, 2020 Committee of the Whole Meeting be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Deputations

4.1 COW2020-05.4.1

Overview of the 2020 Budget Companion Document for Lake Simcoe Region Conservation Authority

Mike Walters, Chief Administration Officer, Lake Simcoe Region Conservation Authority

Mike Walters, Chief Administrative Officer for the Lake Simcoe Region Conservation Authority, provided an overview of their 2020 Budget Companion Document which outlined all of the service areas and the programs that are offered by the Conservation Authority. The overview included a summary of the annual operating priorities that have been identified by the organization.

CW2020-100

Moved By Councillor Yeo

Seconded By Councillor Richardson

That the deputation of Mike Walters, Chief Administrative Officer for the Lake Simcoe Region Conservation Authority, **regarding an overview of the 2020 Budget Companion Document for the Lake Simcoe Region Conservation Authority**, be received.

Carried

5. Presentations

5.1 COW2020-05.5.1

Standards and Guidelines for the Conservation of Historic Places in Canada Presentation

Emily Turner, Economic Development Officer - Heritage Planning

Emily Turner, Economic Development Officer - Heritage Planning, provided an overview of the standards and guidelines for the conservation of historic places that have been implemented by the federal government. The overview outlined that the standards and guidelines are meant to be a guiding document to be considered when a property is being reviewed from a heritage perspective.

CW2020-101

Moved By Councillor Ashmore

Seconded By Councillor Elmslie

That the presentation by Emily Turner, Economic Development Officer - Heritage Planning, regarding **Standards and Guidelines for the Conservation of Historic Places in Canada**, be received.

Carried

5.1.1 Report ED2020-017

Adoption of the Standards and Guidelines for the Conservation of Historic Places in Canada

Emily Turner, Economic Development Officer - Heritage Planning

CW2020-102

Moved By Councillor Ashmore

Seconded By Councillor Richardson

That Report ED2020-017, **Adoption of the Standards and Guidelines for the Conservation of Historic Places in Canada**, be received;

That the Standards and Guidelines for the Conservation of Historic Places in Canada be adopted as the City's conservation standard for heritage properties; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.3 ED2020-018

Amendments to Non-Compliant Heritage By-laws

Emily Turner, Economic Development Officer - Heritage Planning

CW2020-103

Moved By Councillor Yeo

Seconded By Councillor Veale

That Report ED2020-018, **Amendments to Non-Compliant Heritage By-laws**, be received;

That By-laws 2000-024, 2010-091, 2010-092, 2010-093, and 2010-094 be amended to be brought into compliance with the current requirements of the Ontario Heritage Act;

That the necessary amending by-laws be brought forward for adoption; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

5.2 COW2020-05.5.2

Charitable Road Tolls Presentation

Aaron Sloan, Manager of Municipal Law Enforcement and Licensing

Aaron Sloan, Manager of Municipal Law Enforcement and Licensing, provided an overview of charitable road tolls as they are currently regulated under By-law 2015-199. Manager Sloan outlined that staff are currently reviewing charitable road tolls, in consultation with City Departments as well as Kawartha Lakes Police Services, to address public concerns that have been raised. A report will be presented to Council once the review of By-law 2015-199 has been completed.

CW2020-104

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Dunn

That the presentation by Aaron Sloan, Manager of Municipal Law Enforcement and Licensing, regarding **Charitable Road Tolls**, be received.

Carried

CW2020-105

Moved By Councillor Richardson

Seconded By Councillor Yeo

That Staff report back to Council by the end of Q4, 2020, on Charitable Road Tolls; and

That the report back include an amendment to By-law 2015-199 that enhances safety requirements and creates a reporting requirement for a Charitable Road Toll Event.

Carried

5.3 COW2020-05.5.3

Backyard Chickens Presentation

Aaron Sloan, Manager of Municipal Law Enforcement and Licensing

Aaron Sloan, Manager of Municipal Law Enforcement and Licensing, provided an overview on the issue of permitting backyard chickens in the City of Kawartha Lakes. Manager Sloan outlined that staff are going to be conducting a two (2) week survey to gather public input on the issue and will also be consulting with outside agencies (i.e. Haliburton-Kawartha-Pine Ridge Health Unit, etc.). A report

will be presented to Council following the review to seek Council direction on permitting backyard chickens.

CW2020-106

Moved By Councillor Richardson

Seconded By Councillor Dunn

That the presentation by Aaron Sloan, Manager of Municipal Law Enforcement and Licensing, regarding **Backyard Chickens**, be received; and

That Staff report back to Council by the end of Q4, 2020 with the results of the public consultation and recommendations with regard to Backyard Chickens.

Carried

6. Reports

6.5 RS2020-011

Proposed Surplus Declaration, Closure, and Sale of a Portion of Shoreline Road Allowance adjacent to 68 Greenwood Road, Kirkfield

Laura Carnochan, Law Clerk - Realty Services

CW2020-107

Moved By Councillor Yeo

Seconded By Councillor Elmslie

That Report RS2020-011, **Proposed Surplus Declaration, Closure, and Sale of a Portion of Shoreline Road Allowance adjacent to 68 Greenwood Road, Kirkfield**, be received;

That the subject property, being the shoreline road allowance adjacent to 68 Greenwood Road, Kirkfield and legally described as Part of the Shoreline Road Allowance Lying in Front of Lot 8, Concession 4, in the Geographic Township of Laxton, City of Kawartha Lakes, be declared surplus to municipal needs;

That the closure of the portion of road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

That staff be directed to commence the process to stop up and close the said portion of road allowance;

That a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

That a deeming by-law be passed contemporaneously with the disposition;

That the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.6 RS2020-013

Proposed Surplus Declaration, Closure, and Sale of Portions of Shoreline Road Allowance adjacent to 72-76 Greenwood Road, Kirkfield

Laura Carnochan, Law Clerk - Realty Services

CW2020-108

Moved By Councillor Yeo

Seconded By Deputy Mayor O'Reilly

That Report RS2020-013, **Proposed Surplus Declaration, Closure, and Sale of Portions of Shoreline Road Allowance adjacent to 72-76 Greenwood Road, Kirkfield**, be received;

That the subject property, being the shoreline road allowance adjacent to 72-76 Greenwood Road, Kirkfield and legally described as Part of the Original Shore Road Allowance Along Rush Lake Lying in Front of Lots 26, 27, and 28 on Plan 366, in the Geographic Township of Laxton, City of Kawartha Lakes, City of Kawartha Lakes, be declared surplus to municipal needs;

That the closure of the portion of road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

That staff be directed to commence the process to stop up and close the said portion of road allowance;

That a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

That a deeming by-law be passed contemporaneously with the disposition;

That the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.7 RS2020-014

Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance Known as Deane Street, Lindsay

Laura Carnochan, Law Clerk - Realty Services

CW2020-109

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Yeo

That Report RS2020-014, **Proposed Surplus Declaration, Closure, and Sale of a Portion of Road Allowance Known as Deane Street, Lindsay**, be received;

That the subject property, being a portion of road allowance known as Deane Street, and legally described as Deane Street on Plan 8P between Holtom Street and Dobson Street, Except Part 3 on Plan 57R-9577, in the Geographic Town of Lindsay, City of Kawartha Lakes, designated as Part 2 on Plan 57R-9577, be declared surplus to municipal needs;

That the closure of the portion of road allowance and sale to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

That Council set a price of \$15,000.00 as consideration for the subject portion of road allowance;

That staff be directed to commence the process to stop up and close the said portion of road allowance;

That a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

That the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.8 RS2020-015

Proposed Direct Sale of City-Owned Property – Juniper Street, Fenelon Falls

Laura Carnochan, Law Clerk, Realty Services

CW2020-110

Moved By Councillor Elmslie

Seconded By Deputy Mayor O'Reilly

That Report RS2020-015, **Proposed Direct Sale of City-Owned Property – Juniper Street, Fenelon Falls**, be received;

That the sale of the City-owned property located on Juniper Street, Fenelon Falls and legally described as Lots 247, 248, 249, and 256 on Plan 57; Subject to R283173; Blake Street on Plan 100 Closed By R274935 Between Rock Street and Hill Street; Part of Hill Street on Plan 100 Closed by R274935; designated as Part 7 on Plan 57R-6341, in the Geographic Village of Fenelon Falls, City of Kawartha Lakes to the Fenelon Community Housing Initiative, be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

That the subject property be sold for no less than the appraised value, plus all costs associated with the transaction;

That a by-law (with any amendments deemed necessary) to authorize disposition of the subject property shall be passed if appropriate;

That the Mayor and Clerk be authorized to sign all documents to and conveyance of the lands; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.9 RS2020-016

Proposed Amendments to the Real Property Acquisition Policy

Sharri Dyer, Manager, Realty Services

CW2020-111

Moved By Councillor Yeo

Seconded By Councillor Dunn

That Report RS2020-016, **Proposed Amendments to Real Property Acquisition Policy**, be received;

That Policy 205 CAO 044 be amended in accordance with Appendix A; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

Councillor Yeo left the meeting at 3:45 p.m.

6.1 CA2020-001

Update on Development Charges and Community Benefits Charges

Adam Found, Manager of Corporate Assets

CW2020-112

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Richardson

That Report CA2020-001, **Update on Development Charges and Community Benefits Charges**, be received;

That 2020 special project 921204601 (Community Benefits Charges Strategy) be renamed "Development Charges Background Study", have its budget reset to \$70,000, financed 90% by the Administration Studies Account of the Development Charges Reserve and 10% by the Contingency Reserve, and have its timeframe extended to June 30, 2022; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

The meeting recessed at 2:55 p.m. and reconvened at 3:05 p.m.

6.2 PLAN2020-042

New Road Names for Portions of Old Highway 7 at Meadowview Road

Richard Holy, Manager of Planning

Joel Watts, Deputy Clerk

CW2020-113

Moved By Councillor Richardson

Seconded By Councillor Ashmore

That Report PLAN2020-042, **New Road Names for Portions of Old Highway 7 at Meadowview Road**, be received;

That the new service road (formerly Highway 7) created by the Ministry of Transportation north of Meadowview Road with its realignment of Highway 7 in the former Township of Emily be renamed to McCumber Court;

That the new service road (formerly Highway 7) created by the Ministry of Transportation south of Meadowview Road with its realignment of Highway 7 in the former Township of Emily be renamed to Switzer Place;

That the Office of the City Clerk send notice to all affected parties regarding the renaming of the service roads in accordance with the Notice By-law;

That subject to any significant objections raised from the affected parties in the notice period, that a by-law to rename both service roads be prepared, approved, and adopted by Council; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.4 ED2020-019

Deferral of the Cultural Centre Task Force

Donna Goodwin, Economic Development Officer - Arts, Culture and Heritage

CW2020-114

Moved By Councillor Richardson

Seconded By Councillor Elmslie

That Report ED2020-019, **Kawartha Lakes Cultural Centre Task Force**, be received;

That the request for deferral received from the Kawartha Lakes Arts Council and the Kawartha Cultural and Heritage Network of the **Kawartha Lakes Cultural Centre Task Force** and the 2020 Cultural Centre Feasibility study be granted;

That the \$50,000 budgeted for the project be extended to reflect the new timeframe;

That the Term of the Taskforce be extended one year to March 31, 2022; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

6.10 HH2020-003

2019 Annual Housing and Homelessness Plan (HHP) Report

Hope Lee, Manager of Housing

CW2020-115

Moved By Councillor Dunn

Seconded By Councillor Elmslie

That Report HH2020-003, **2019 Annual Housing and Homelessness Plan (HHP) Report**, be received for information; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

7. Correspondence

8. Memorandums

8.1 COW2020-05.8.1

Memorandum Regarding an Update on the Economic Recovery Task Force

Mayor Letham

CW2020-116

Moved By Councillor Veale

Seconded By Deputy Mayor O'Reilly

That the Memorandum from Mayor Letham, **regarding an Update on Economic Recovery Task Force**, be received;

That the Lindsay Downtown Phase 3 Reconstruction Project, and the Fenelon Falls Downtown Reconstruction Project, be included as priority projects for consideration in the 2021 budget; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

8.2 COW2020-05.8.2

Memorandum Regarding Community Pandemic Recovery Task Force

Rod Sutherland, Director of Human Services

CW2020-117

Moved By Councillor Elmslie

Seconded By Deputy Mayor O'Reilly

That the Memorandum from Rod Sutherland, Director of Human Services, **Update from Community Pandemic Recovery Task Force**, be received for information purposes; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.3 COW2020-05.8.3

Memorandum Regarding Heights Road from Highway 7 to Mount Horeb Road

Councillor Ashmore

CW2020-118

Moved By Councillor Ashmore

Seconded By Councillor Dunn

That the Memorandum from Councillor Ashmore, **regarding Heights Road from Highway 7 to Mount Horeb Road**, be received;

That staff report back by Q4, 2020 on short term options for improvement of this road section including pulverizing to gravel, or life cycle extension consideration in the 2021 budget; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

8.4 COW2020-05.8.4

Memorandum Regarding Online Petitions

Councillor Ashmore

CW2020-119

Moved By Councillor Ashmore

Seconded By Councillor Richardson

That the Memorandum from Councillor Ashmore, **regarding an Online Petition Option**, be received;

That Staff create an online petition option, in addition to the current hard-copy process, for bringing petitions to Council;

That Staff report back by Q4, 2020 with options for an online petition that meet the requirements of the Municipal Act; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

8.5 COW2020-05.8.5

Memorandum Regarding Grassy Road Lifecycle Extension Program

Councillor Ashmore

Councillor Richardson

CW2020-120

Moved By Councillor Richardson

Seconded By Councillor Ashmore

That the Memorandum from Councillor Ashmore and Councillor Richardson, **regarding Grassy Road Lifecycle Extension Program**, be received;

That Grassy Road from Emily Park Road to Hawke Drive be considered for the Lifecycle Extension Program for 2021; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

8.6 COW2020-05.8.6

Memorandum Regarding Logie Street Park Traffic Calming

Deputy Mayor O'Reilly

CW2020-121

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Veale

That the Memorandum from Deputy Mayor O'Reilly, **regarding Logie Street Park Traffic Calming**, be received;

That concerns regarding both vehicular and pedestrian traffic entering and leaving Logie Street Park be considered;

That staff be directed to compare and contrast available traffic calming measures and report back to Council in Q1, 2021; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

8.7 COW2020-05.8.7

Memorandum Regarding 2021 Lindsay Legacy CHEST Fund Grant Awards

LeAnn Donnelly, Executive Assistant, Community Services

CW2020-122

Moved By Councillor Dunn

Seconded By Deputy Mayor O'Reilly

That the Memorandum from the Lindsay Legacy C.H.E.S.T. Fund Grant Committee, **regarding 2021 Lindsay Legacy CHEST Fund Grant Awards**, be received;

That the grant award and distribution process for the 2021 year for the Lindsay Legacy C.H.E.S.T. Fund be suspended so funds can be utilized to assist with relief efforts to charitable and non profit organizations within the Town of Lindsay; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Carried

8.8 COW2020-05.8.8

Memorandum Regarding Open Air Burning and Fireworks

Mark Pankhurst, Chief, Fire Services

CW2020-123

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Richardson

That the September 1, 2020 Memorandum from Mark Pankhurst, Fire Chief, **regarding open air burning and the discharge of fireworks**, be received;

That staff bring forward a By-law to restrict the times of discharge of consumer fireworks to between dusk and 11 pm:

1. Victoria Day
2. the day immediately preceding Victoria Day
3. the day immediately following Victoria Day
4. Canada Day
5. the day immediately preceding Canada Day or
6. the day immediately following Canada Day.

That the By-law include a special event permitting process; and

That this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

Carried

9. Closed Session

10. Matters from Closed Session

11. Adjournment

CW2020-124

Moved By Councillor Dunn

Seconded By Councillor Elmslie

That the Committee of the Whole Meeting adjourn at 4:31 p.m.

Carried

Andy Letham, Mayor

Cathie Ritchie, City Clerk