



## Committee of the Whole Report

Report Number CORP2020-012

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**Meeting Date:** October 6, 2020

**Title:** Sustainable Procurement Policy

**Author and Title:** Jennifer Stover, Director of Corporate Services

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### **Recommendation(s):**

**That** Report CORP2020-012, **Sustainable Procurement Policy**, be received;

**That** the Sustainable Procurement Policy, as attached in Appendix A to Report CORP2020-012, be adopted and numbered for inclusion in the City's Policy Manual; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

At the Council Meeting of November 19, 2019 Council adopted the following resolution:

### **CR2019-644**

**That** Report 2019-010, Styrofoam and Single Use Plastics, be received;

**That** Council approves a voluntary ban of Styrofoam and Single Use Plastics in the Kawartha Lakes;

**That** Council approves the removal of Styrofoam from the curbside recycling stream and addition to the waste stream;

**That** Council lead by example and start the voluntary ban within the City's administrative buildings whenever possible;

**That** as part of the voluntary ban staff develop a long term plan for phasing out single use plastics and Styrofoam within additional City buildings and facilities; and

**That** staff develop a green procurement policy as part of the 2020 development of a green city charter.

This report addresses that direction of the last resolution, the establishment of a green procurement policy.

## **Rationale:**

A draft sustainable procurement policy is attached as Appendix A. In alignment with Council direction, this policy sets the framework for staff to consider environmental impacts, where practical, prior to commencing the procurement process.

The policy will require employees to embed sustainability considerations into their procurement processes by assessing whether or not the product, service or construction is necessary, prior to initiating the procurement process; and assessing the lifecycle cost or the payback period of the product or service, where practical.

Additionally, the policy will require employees to, where appropriate, specify good, services and construction that: are environmentally preferred and have desirable environmental features; meet third-party environmental standards and certifications.

## **Other Alternatives Considered:**

No other alternatives are recommended.

## **Alignment to Strategic Priorities**

The Sustainable Procurement Policy is in alignment with the strategic pillars of Healthy Environment, and Good Government.

## **Consultations:**

Senior Management Team  
Treasurer  
Supervisor, Financial Services

## **Attachments:**



CORP2020-012  
Appendix A.pdf

Appendix A – Sustainable Procurement Policy

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**Department Head: Jennifer Stover, Director of Corporate Services**