

City of Kawartha Lakes 2021 Budget Schedule		
Date	Action	Responsibility
July 31, 2020	Deadline to request new staff positions and communicate IT and fleet needs	Departments
July 31, 2020	Capital and special project budget submission templates circulated to departments	Corporate Assets
July 31, 2020	Payroll update and circulation to departments	Corporate Services
July 31, 2020	Operating budget submission templates circulated to departments	Treasury
August 28, 2020	Deadline to communicate capital and special project needs to Corporate Assets	Departments
September 11, 2020	Deadline to submit proposed operating budgets to Treasury	Departments
September 18, 2020	Deadline to submit proposed capital and special projects budgets to Treasury	Corporate Assets
October 16, 2020	Deadline for agencies and boards to submit proposed budgets to Treasury	Agencies and Boards
October 16, 2020	Deadline to communicate early-start capital and special projects to Corporate Assets	Departments
November 3, 2020	Budget outlook and departmental presentations to Council (COW)	Departments
November 3, 2020	Council report for early-start approval for capital projects	Corporate Assets
December 11, 2020	Proposed budgets provided to Council and uploaded to website	Corporate Services
January 2021	Agency and board budget presentations to Council (COW - date TBD)	Agencies and Boards
January 2021	Public meeting (in evening) on proposed budgets	Council
January 2021	Deadline for Corporate Services to receive Council questions and extractions	Council
February 2021	Deliberations for water-wastewater, tax-supported capital and special project budgets	Council
March 2021	Deliberations for tax-supported operating budget	Council