



Council Report

Report Number PUR2020-027

Meeting Date: October 20, 2020

Title: Request for Proposal 2020-03-CP Supply and Delivery of Six Four Ton Tow Behind Hot Box Reclaimer Units

Author and Title: Marielle van Engelen, Buyer
Todd Bryant, Manager of Fleet and Transit Services

Recommendation(s):

That Report PUR2020-027, Request for Proposal 2020-03 Supply and Delivery of Six Four Ton Tow Behind Hot Box Reclaimer Units, be received;

That Amaco Construction Equipment Inc, Proposal A, including additional equipment, be selected for the award of Request for Proposal 2020-03-CP Supply and Delivery of Six Four Ton Tow Behind Hot Box Reclaimer Units as the highest scoring proponent; and

That upon receipt of the required documents that the Procurement Division be authorized to issue a purchase order.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

Request for Proposal 2020-03-CP was released and advertised in accordance with the Purchasing Policy. The proposal closed on August 27, 2020 and was opened by Andy Letham, Mayor and Launa Macey, Supervisor of Procurement with the following results:

Proposal Received From
Amaco Construction Equipment Inc. Proposal A Mississauga, ON
Amaco Construction Equipment Inc. Proposal B Mississauga, ON
Cubex Ltd. Brantford, ON
Heat Design Equipment Inc. Kitchener, ON
Jade Equipment Company Ltd. Oro-Medonte, ON
Johnstone Brother Equipment Corp. Woodbridge, ON
Marathon Equipment Inc. Proposal A Burlington, ON
Marathon Equipment Inc. Proposal B Burlington, ON
FRS Canada (O/A MoveMobility Inc.) Mississauga, ON

As per the Purchasing Policy procurement awards for Request for Proposal valued at \$100,000 or greater must be approved by Council.

The request for proposal document provided proponents the opportunity to provide more than one proposal for the requested requirement. The City was looking for either an air jacketed or oil jacketed unit. Pricing was requested for the additional features of a shoveling apron extension and a tool rack.

An evaluation committee carefully evaluated and scored each proposal by consensus, based on the criteria described within the request for proposal. Each

proposal was rated on the response to the technical requirement of the work; if the proponent is authorized by the manufacturer to sell parts, service and provide warranty repairs for the equipment specified; delivery timelines; warranty information and pricing.

Amaco Construction Equipment Inc., Proposal A, including additional features, was found to be the highest scoring proponent.

Rationale:

Staff recommends Amaco Construction Equipment Inc, Proposal A, including additional equipment, be selected for the award of Request for Proposal 2020-03-CP Supply and Delivery of Six Four Ton Tow Behind Hot Box Reclaimer Units as the highest scoring proponent.

Other Alternatives Considered:

No other alternative is being considered as a competitive procurement process was conducted and the highest scoring proponent is being recommended.

Alignment to Strategic Priorities

- Goal 1 Fiscally Responsible- This purchase of asphalt Reclaimers is focused on being fiscally responsible in our core service delivery. Fleet Services continues to make informed decisions to ensure a sound financial future.
- Goal 2 – Open and Transparent- We are committed to operating in an open, accessible and transparent manner. Annual performance measures, following set practices and policies ensure that operations stay on track and achieve strong performance results.
- Goal 3 – Partner and Collaborate- We continue to strengthen our relationships with external organizations to collaborate on projects and services. We support innovation and look for opportunities to partner to advance our common goals. We work with all levels of government to maximize investments.
- Goal 4 –Service Excellence- We serve our community with pride. We seek to understand and meet the needs of those we serve within our available resources. Fleet Services is committed to accessible, timely, knowledgeable, courteous and fair service.

Financial/Operation Impacts:

Capital Project Number	Project Budget	Other Committed Funds	Capital Project balance	Purchase Amount (excl. HST)	HST Payable	Total Amount	Project Balance
994200215	\$360,000	\$0	\$360,000	\$217,572	\$3,829	\$221,401	\$138,599

Any remaining surplus or deficit will be dealt with through the capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

Consultations:

Junior Account

Department Head E-Mail: brobinson@kawarthalakes.ca

Department Head: Bryan Robinson, Director of Public Works

Department File: 2020-03-CP