



## Council Report

Report Number RD2020-011

---

**Meeting Date:** October 20, 2020

**Title:** Town of Bracebridge Boundary Road Agreement

**Description:** Enter into a Boundary Road Agreement with the Town of Bracebridge

**Author and Title:** Bryan Robinson, Director of Public Works

---

### Recommendation(s):

**That** Report RD2020-011 **Town of Bracebridge Boundary Road Agreement**, be received;

**That** By-law 2008-157 be repealed;

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this agreement; and

**That** a By-law, substantially in the form attached as Appendix B to Report RD2020-011 be forwarded to Council for adoption.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

Where neighbouring municipalities share boundary roads, those municipalities must agree to responsibility and accountability related to the operational maintenance and capital improvement of such roads. Historically, the City of Kawartha Lakes and the Town of Bracebridge have mutually agreed that maintenance on Miriam Drive (Longford Boundary Road), from the boundary of the Town of Bracebridge, southerly to a point 1.8 kilometres southerly, be implemented by the Town of Bracebridge.

This arrangement has worked well in the past and Public Works is content to continue with this agreement.

## **Rationale:**

It is advantageous for the City of Kawartha Lakes to enter into a maintenance agreement with the Town of Bracebridge. Maintenance is performed by the Town of Bracebridge with the associated costs paid by the City of Kawartha Lakes. This agreement avoids the need to duplicate resources. The agreement also documents the terms and conditions of the arrangements and the levels of service to be provided. This protects the City of Kawartha Lakes and the Town of Bracebridge in the event of a claim against the municipality for potentially adverse road condition. Therefore, it is Staff's recommendation to enter into this agreement for a term of ten (10) years and that the existing By-Law 2008-157 be repealed upon execution of the proposed draft agreement.

## **Other Alternatives Considered:**

Each Municipality could perform maintenance on their respective roads, however this would result in duplication, inefficient use of resources and increased cost.

## **Alignment to Strategic Priorities**

The recommendations set out in this Report would support the following priorities in the 2020 – 2023 Strategic Plan, being:

### A Good Government

- Develop agreement to ensure current levels of service is maintained.
- Ensuring Miriam Drive (Longford Boundary Road) is well maintained and well managed.

**Financial/Operation Impacts:**

Bracebridge agrees to invoice Kawartha Lakes for the Summer Maintenance and Winter Maintenance covered by this Agreement based on the following:

Winter Maintenance	Time	Equipment / Labour
Each Snowplow Billed at	0.5 hours	Combo Unit
	0.5 hours	Operator
Each Sanding Billed at	0.5 hours	Combo Unit
	0.5 hours	Operator
	Sand Applied to the Road (average 0.75 tonnes)	

The cost associated with Summer Maintenance are to be charged by the material used and hourly rates for labour and equipment.

The Costs associated with work performed by contractors will be billed at cost.

From time-to-time, Winter Maintenance operations will require a greater amount of time and material due to extreme weather events.

Payments are to be made on an annual basis on or about January 30<sup>th</sup> in the succeeding year and may be offset by the services of the other municipality such that a payment may be made for the difference only.

**Servicing Implications:**

Approval of this report will enable the most efficient way for Public Works to provide Council's approved level of service for the roads identified in the agreement.

**Consultations:**

City Solicitor  
 Insurance Risk Management Coordinator  
 Supervisor, Technical Services  
 Director of Engineering and Corporate Assets

## **Attachments:**

### Appendix A – Boundary Road Agreement



DRAFT - Boundary  
Road Agreement - C

### Appendix B – Draft By-law



2020-XXX By-Law  
for Boundary Road

**Department Head E-Mail:**

**Department Head:**

**Department File:** L04 - Agreements