

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Committee of the Whole Meeting**

**COW2020-06**  
**Tuesday, October 6, 2020**  
**Open Session Commencing at 1:00 p.m. – Electronic Public Participation**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Andy Letham**  
**Deputy Mayor Patrick O'Reilly**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Tracy Richardson**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

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**1. Call to Order**

Deputy Mayor O'Reilly called the Meeting to order at 1:03 p.m. Councillors R. Ashmore, P. Dunn, P. O'Reilly, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance in Council Chambers.

Mayor Letham attended electronically.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell and Director of Corporate Services J. Stover were also in attendance in Council Chambers.

Directors C. Marshall, B. Robinson, J. Rojas, C. Shanks, R. Sutherland, City Solicitor R. Carlson, Paramedic Chief A. Rafton, Economic Development Officer E. Turner and Manager of Municipal Law Enforcement and Licensing A. Sloan were in attendance electronically.

**2. Adoption of Agenda**

**CW2020-125**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Yeo

**That** the agenda be adopted as circulated and with the following amendments:

Additions:

- |          |                                                                                                                                   |
|----------|-----------------------------------------------------------------------------------------------------------------------------------|
| Item 4.5 | Deputation Regarding the Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls<br>Sharon Larman               |
| Item 5.1 | Correspondence Regarding the Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls<br>Anne and John Yorke     |
| Item 5.2 | Correspondence Regarding the Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls<br>Barbara and Cecil Young |

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations**

4.1 COW2020-06.4.1

**City Services Performance Management**

David Webb

David Webb discussed performance management and how imposing standards for City Services and implementing performance measurements would assist the residents of Kawartha Lakes.

**CW2020-126**

**Moved By** Councillor Veale

**Seconded By** Councillor Richardson

**That** the deputation of David Webb, **regarding City Services Performance Management**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

4.2 COW2020-06.4.2

**Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls**

Ronalee Switzer

Ronalee Switzer spoke in opposition to the proposed direct sale of City owned lands on Juniper Street in Fenelon Falls.

**CW2020-127**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Dunn

**That** the deputation of Ronalee Switzer, **regarding proposed direct sale of City owned lands on Juniper Street, Fenelon Falls**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next regular Council Meeting.

**Carried**

4.3 COW2020-06.4.3

**Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls**

Richard Chartier

Doug Dickerson

Richard Chartier and Doug Dickerson spoke in opposition to the proposed direct sale of City owned lands on Juniper Street in Fenelon Falls.

**CW2020-128**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Seymour-Fagan

**That** the deputation of Richard Chartier and Doug Dickerson, **regarding the proposed direct sale of City owned lands on Juniper Street, Fenelon Falls**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

4.4 COW2020-06.4.4

**Proposed Direct Sale of City Owned Lands on Juniper Street**

Joy Epstein

Joy Epstein spoke in opposition to the proposed direct sale of City owned lands on Juniper Street in Fenelon Falls.

**CW2020-129**

**Moved By** Councillor Veale

**Seconded By** Councillor Richardson

**That** the deputation of Joy Epstein, **regarding the proposed direct sale of City owned lands on Juniper Street in Fenelon Falls**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

4.5 COW2020-06.4.5

**Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls**

Sharon Larman

Sharon Larman spoke in opposition the proposed direct sale of City owned lands on Juniper Street in Fenelon Falls.

**CW2020-130**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Ashmore

**That** the deputation of Sharon Larman, **regarding the proposed direct sale of City owned lands on Juniper Street in Fenelon Falls**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

**5. Correspondence**

5.1 COW2020-06.5.1

**Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls**

Anne and John Yorke

5.2 COW2020-06.5.2

**Proposed Direct Sale of City Owned Lands on Juniper Street, Fenelon Falls**

Barbara and Cecil Young

**CW2020-131**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Dunn

**That** the correspondence from Anne and John Yorke and the correspondence from Barbara and Cecil Young, **regarding the proposed direct sale of City owned lands on Juniper Street, Fenelon Falls**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

**6. Presentations**

6.1 COW2020-06.6.1

**2021 Budget Process Presentation**

Jennifer Stover, Director of Corporate Services

Director Stover provided an overview of the process that will be followed for the 2021 Budget.

**CW2020-132**

**Moved By** Councillor Dunn

**Seconded By** Councillor Elmslie

**That** the presentation by Jennifer Stover, Director of Corporate Services, **regarding the 2021 Budget Process**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

6.1.1 Report CORP2020-014

**2021 Budget Process and Requests**

Jennifer Stover, Director of Corporate Services

**CW2020-133**

**Moved By** Councillor Yeo

**Seconded By** Councillor Elmslie

**That** Report CORP2020-014, **2021 Budget Process and Requests**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**CW2020-134**

**Moved By** Mayor Letham

**Seconded By** Councillor Dunn

**That** Council direct staff to review the option of utilizing the 2019 budget surplus, in its entirety, for a one time rebate on the 2021 tax bills for all ratepayers; and

**That** staff report back to Council on the result that the proposed tax rebate will have; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

The Meeting recessed at 2:57 p.m. and recovered at 3:09 p.m.

City Clerk C. Ritchie departed the meeting at 2:57 p.m.

The Committee moved to Item 6.2 to accommodate the Timed Appointment.

6.2 COW2020-06.6.2

**Master Fire Plan Presentation - Timed Appointment 3:00 p.m.**

Darryl Culley, President, Emergency Management and Training Inc.

Darryl Culley, President, Emergency Management and Training Inc., provided an overview of the proposed draft Master Fire Plan. Mr. Culley provided a high-level overview of the recommendations contained within the draft Plan and how those recommendations could be implemented over a ten (10) year period.

**CW2020-135**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Ashmore

**That** the presentation by Darryl Culley, President, Emergency Management and Training Inc., **regarding the Master Fire Plan**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

The Committee resumed consideration of Item 6.1.1, Report CORP2020-014.

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Yeo

**That** project items CAP22, CAP23, CAP24, CAP25 identified in Appendix A to Report CORP2020-014 be included as decision units in the draft 2021 budget for consideration.

**Motion Failed**

**CW2020-136**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the projects identified in Appendix A to Report CORP2020-014 be received for information purposes; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

**CW2020-137**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Yeo

**That** correspondence from Councillor Ashmore identifying roads for consideration under the Lifecycle Extension Program and Rural Resurfacing Program within the 2021 Budget be received;

**That** the items identified in that correspondence be included in Appendix A to Report CORP2020-014 and forwarded to Council for consideration; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

**7. Reports**

**7.1 RS2020-022**

**581 Highway 36, Lindsay**

Robyn Carlson, City Solicitor

**CW2020-138**

**Moved By** Councillor Dunn

**Seconded By** Councillor Ashmore

**That** Report RS2020-022, **581 Highway 36, Lindsay**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.2 LIC2020-001

**Charitable Road Tolls**

Aaron Sloan, Manager of Law Enforcement and Licensing

**CW2020-139**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Ashmore

**That** Report LIC2020-001, **Charitable Road Tolls**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

7.3 CORP2020-010

**Sanitary Sewer Flat Rate Charge**

Jennifer Stover, Director of Corporate Services

Bryan Robinson, Director of Public Works

**CW2020-140**

**Moved By** Councillor Yeo

**Seconded By** Councillor Seymour-Fagan

**That** Report CORP2020-010, **Sanitary Sewer Flat Rate Charge**, be received;  
and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.4 CORP2020-011

**Purchasing Process and Policy**

Jennifer Stover, Director of Corporate Services

**CW2020-141**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Dunn

**That** Report CORP2020-011, **Purchasing Process and Policy**, be received;

**That** the proposed Purchasing Policy be forwarded to Council for consideration at the October 20, 2020 Regular Council Meeting; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.5 CORP2020-012

**Sustainable Procurement Policy**

Jennifer Stover, Director of Corporate Services

**CW2020-142**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Richardson

**That** Report CORP2020-012, **Sustainable Procurement Policy**, be received;

**That** the Sustainable Procurement Policy, as attached in Appendix A to Report CORP2020-012, be adopted and numbered for inclusion in the City's Policy Manual; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.6 CS2020-010

**Release of Fenelon Falls Legacy C.H.E.S.T. Funds**

LeAnn Donnelly, Executive Assistant, Community Services

**CW2020-143**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Veale

**That** Report CS2020-010, **Release of Fenelon Falls Legacy C.H.E.S.T. Funds**, be received;

**That** Kawartha Works Community Co-operative be approved for funding in the amount of \$14,984.37 with the allocation to come from the Fenelon Falls Legacy C.H.E.S.T. Reserve (3.24350); and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.7 CS2020-011

**Coboconk Wellness Centre Feasibility Report**

Craig Shanks, Director of Community Services

**CW2020-144**

**Moved By** Councillor Yeo

**Seconded By** Councillor Veale

**That** Report CS2020-011, **Coboconk Wellness Centre Feasibility Report**, be received;

**That** staff be directed to proceed with working with the Coboconk, Norland & Area Chamber of Commerce to develop the Coboconk Train Station into the Coboconk Wellness Centre;

**That** staff work with the Coboconk, Norland & Area Chamber of Commerce to secure the required external grant funding to proceed with the project;

**That** the required \$1,500,000.00 City contribution to this project be incorporated into the City's Asset Management and 10 Year Financial Plans and future capital budgets for when matching funds are secured for Council's consideration; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.8 ED2020-021

**Correction of Legal Descriptions in Heritage By-laws**

Emily Turner, Economic Development Officer, Heritage Planning

**CW2020-145**

**Moved By** Councillor Richardson

**Seconded By** Councillor Ashmore

**That** Report ED2020-021, **Correction of Legal Descriptions in Heritage By-laws**, be received;

**That** staff be directed to proceed with the process to amend the legal descriptions in the heritage designation by-laws for 37 Colborne Street, 13 Lindsay Street, 2 Lindsay Street South, 17025 Simcoe Street and 45 Russell Street West, including the preparation and circulation of the notices required under the Ontario Heritage Act and the preparation of the amending by-laws;

**That** the amending by-laws be brought forward to Council at the next Regular Council meeting following the end of the notice period; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.9 RD2020-003

**Recommendations for the Maintenance and Improvement of Road Drainage**

David Lembke, Manager, Roads Operations

**CW2020-146**

**Moved By** Councillor Dunn

**Seconded By** Councillor Veale

**That** Report RD2020-003, **Recommendations for the Maintenance and Improvement of Road Drainage**, be received;

**That** Staff be directed to present the in house ditching crew option for consideration in the 2022 Budget; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.10 RD2020-008

**Off Road Vehicle Use of Municipal Roads**

David Lembke, Manager, Roads Operations

**CW2020-147**

**Moved By** Councillor Yeo

**Seconded By** Councillor Veale

**That** Report RD2020-008, **Off Road Vehicle Use of Municipal Roads**, be received;

**That** ORV and ATV use on Municipal Highways in the City of Kawartha Lakes be reviewed in conjunction with the Trails Master Plan in 2021;

**That** the amendments to Section 2.07 and Section 4.01 of By-Law 2019-077, being a By-Law to Regulate the Operation of ATV's and ORV's on Municipal Highways, outlined in Appendix A be approved;

**That** the necessary By-Law to amend By-Law 2019-077 be forwarded to Council for approval;

**That** a Task Force dedicated to the review of off road vehicle use of municipal roads be implemented and report back to Council on off road vehicle use by the end of Q1, 2021; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

The Meeting recessed at 5:25 p.m. and reconvened at 5:35 p.m.

7.11 RD2020-009

**Bell Canada Alternate Locate Agreement**

Oliver Vigelius, Manager, Roads Operations

**CW2020-148**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Richardson

**That** Report RD2020-009, **Bell Canada Alternate Locate Agreement**, be received;

**That** the Mayor and Clerk be authorized to execute the Alternate Locate Agreement with Bell Canada on behalf of the City of Kawartha Lakes; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.12 TR2020-002

**Addition of Fourth Route to Lindsay Transit**

Todd Bryant, Manager, Fleet and Transit

**CW2020-149**

**Moved By** Councillor Dunn

**Seconded By** Councillor Elmslie

**That** Report TR2020-002, **Addition of Fourth Route to Lindsay Transit**, be received;

**That** Council approve expansion of transit service within Lindsay in alignment with the Transit Master Plan to commence January 2022 including required staffing and equipment needs; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.13 EMS2020-001

**2021 Response Time Notification**

Andrew Rafton, Chief, Paramedic Services

**CW2020-150**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Yeo

**That** Report EMS2020-001, **2021 Response Time Performance Plan**, be received;

**That** Council approve the 2021 Response Time Performance Plan for submission under part VIII of Ontario Regulation 257/00 made under the Ambulance Act; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**8. Memorandums**

8.1 COW2020-06.8.1

**Traffic Calming on Glengarry Road, Bethany**

Councillor Richardson

**CW2020-151**

**Moved By** Councillor Richardson

**Seconded By** Councillor Veale

**That** the Memorandum from Councillor Richardson, **regarding Traffic Calming on Glengarry Road, Bethany** be received;

**That** Glengarry Road in Bethany, Ontario be considered for addition to the Rural Traffic Calming 40 km speed area;

**That** staff be directed to review and consider options to improve the functionality of Glengarry Road in Bethany, Ontario and report back to Council by Q1 2021; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

8.2 COW2020-06.8.2

**Implementation of Automated Speed Enforcement Cameras**

Councillor Veale

**CW2020-152**

**Moved By** Councillor Veale

**Seconded By** Councillor Seymour-Fagan

**That** the Memorandum from Councillor Veale, **regarding the Implementation of Automated Speed Enforcement Cameras**, be received;

**That** staff be directed to review the logistics, cost and procedures associated with the implementation of automated speed enforcement camera's in City of Kawartha Lakes school zones and safety community zones;

**That** staff report back with their findings by Q2 2021; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

8.3 COW2020-06.8.3

**Four Way Stop at Mary Street and Sturgeon Road South, Omemee**

Councillor Ashmore

**CW2020-153**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Seymour-Fagan

**That** the Memorandum from Councillor Ashmore, regarding the **Implementation of a Four Way Stop at Mary Street and Sturgeon Road South, Omemee**, be received;

**That** staff investigate the intersection of Mary Street and Sturgeon Road South to be considered for a four way stop and report back in Q2 2021; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

8.4 COW2020-06.8.4

**Update from the Community Pandemic Recovery Task Force**

Rod Sutherland, Director of Human Services

**CW2020-154**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Yeo

**That** the Memorandum from Rod Sutherland, Director of Human Services, **Update from Community Pandemic Recovery Task Force**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

9. **Closed Session**

10. **Matters from Closed Session**

11. **Adjournment**

**CW2020-155**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Dunn

**That** the Committee of the Whole Meeting adjourn at 5:52 p.m.

**Carried**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk