



Council Report

Report Number PUR2020-029

Meeting Date: **October 20, 2020**

Title: **2020-43-CP Future Waste Options Study**

Author and Title: **Linda Lee, Buyer**
 Tauhid Khan, Asset Management Coordinator

Recommendation(s):

That Report PUR2020-029, **2020-43-CP Future Waste Options Study**, be received;

That Dillon Consulting Limited be selected for the award of 2020-43-CP Future Waste Options Study for the total quoted amount of \$119,078.00 not including HST;

That subject to receipt of the required documents, the Director of Engineering and Corporate Assets be authorized to execute the agreement to award the contract; and

That the Procurement Division be authorized to issue a purchase order.

Department Head:_____

Financial/Legal/HR/Other:_____

Chief Administrative Officer:_____

Background:

The City requires a consultant with experience in waste management planning and engineering to review options for future waste disposal after the Lindsay Ops landfill reaches its approved capacity. This report addresses that direction.

Request for Proposal 2020-43-CP Future Waste Options Study was released and advertised in accordance with the Purchasing Policy.

The Request for Proposal closed on August 6, 2020 and was opened by Launa Macey, Supervisor of Procurement, and witnessed by Jane Pyle, Executive Assistant to the CAO. Proposals were received from the following:

Consultant
Dillon Consulting Limited
2047330 Ontario Limited
Cambium Inc.
Tetra Tech Canada Inc.
WSP Canada Inc.

An evaluation committee carefully evaluated and scored each proposal by consensus, based on the criteria described within the Request for Proposal.

Dillon Consulting Limited was found to be the highest scoring proponent. References were checked and found to be favourable.

Rationale:

Staff recommend that Dillon Consulting Limited be selected, as the highest scoring proponent, for the award of Request for Proposal 2020-43-CP Future Waste Options Study.

Other Alternatives Considered:

No other alternative is being considered as a competitive procurement process was conducted, and the highest scoring proponent is being recommended.

Alignment to Strategic Priorities

The recommendation in the report contributes to council's adopted strategic plan namely:

1. Healthy Environment
2. A Vibrant and Growing Economy
3. Good Government

Financial/Operation Impacts:

Project Number	Project Budget	Other Committed Funds	Project Balance	Purchase Amount (excl. HST)	10% Contingency	HST Payable	Total Amount	Project Balance
921204501	\$200,000	\$0	\$200,000	\$119,078	\$11,908	\$2,305	\$133,291	\$66,709

Upon completion of the work, any remaining surplus or deficit will be dealt with through the Capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

Consultations:

Junior Accountant

Department Head E-Mail: jrojas@kawarthalakes.ca

Department Head: Juan Rojas, Director of Engineering and Corporate Assets