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MEMORANDUM

то:	Committee of Adjustment
FROM:	David Harding, Planner II - Development Services – Planning Division
DATE:	October 15, 2020
SUBJECT:	Minor Variance Application File Number D20-2020-010 87 Marsh Creek Road, Geographic Township of Mariposa

At its July 16, 2020 meeting, the Committee of Adjustment (the Committee) granted the owner's request to defer consideration of the application to no later than the October 15 meeting so that she and her new applicant are able to carry out the necessary amendments to the proposal, submit the necessary amendment fees, and re-advertise the proposal.

The owner and applicant are unable to deliver the required materials and fees in advance of the October 15 meeting deadline, but are in communication with staff.

Staff respectfully recommend that the Committee consider further deferring the application, returning at the latest to the November 26, 2020 meeting.

Sincerely,

David Harding, Planner II, RPP, MCIP

cc: Heather Curtis - Owner Doug Norton, Measurite - Applicant Mark LaHay, Acting Secretary-Treasurer for the Committee of Adjustment