



## Council Report

Report Number CORP2020-017

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**Meeting Date:** November 17, 2020

**Title:** 2021 Proposed Amendments to By-law 2018-234  
(Consolidated Fees By-law)

**Description:** By-law 2018-234, being a By-Law to Establish and Require Payment of Fees for Information, Services, Activities and Use of City Property in The City of Kawartha Lakes (known as the Consolidated Fees By-law)

**Author and Title:** Linda J. Liotti, Manager, Revenue & Taxation

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### Recommendation(s):

**That** Report CORP2020-017, **2021 Proposed Amendments to By-law 2018-234 – Consolidated Fees By-law**, be received; and

**That** the recommended fees and charges amendments be brought forward through the necessary amending by-law for adoption at the December 15, 2020 Council Meeting.

Department Head: \_\_\_\_\_

Financial/Legal/HR/Other: \_\_\_\_\_

Chief Administrative Officer: \_\_\_\_\_

## Background:

As provided in Section 2.06 of this By-Law, staff annually update the Consolidated Fees By-law using consumer price index (CPI) estimates provided by Statistics Canada for Ontario.

## Rationale:

The analysis of the 2020 data indicates that the Ontario CPI was in a downward trend from 2019, resulting from the uncertainty created by the pandemic. As the CPI did not increase over the past year, the only changes to the by-law for 2021 pertain to new fees or changes to existing fees to ensure cost recovery.

The following are changes or newly added fees to the Schedules:

### Schedule C - Fire and Emergency Services

#### Section C-5 – 911 Signage

Description of Fee	Rate Effective January 1, 2020	Rate Effective January 1, 2021
New Installation (Blade and Post, includes replacements installed by CKL)	\$57.00	\$115.00

<b>Reason for change</b>	proposed fee now includes the contracted service delivery option which had previously not been offered
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## Schedule D - Parks, Recreation and Culture

### Section D-1 - Aquatic Fees and Charges

Description of Fee	Rate Effective January 1, 2020	Rate Effective January 1, 2021
Beach Swim Program	\$9.00	\$10.00
Private Lesson (10-30 minutes) - Children	\$19.85	\$27.60
Semi Private Lessons (10-30 minutes) - Children	\$11.45	\$13.80
Bronze Star *	\$94.58	\$100.00
Bronze Medallion *	\$207.47	\$238.00
Bronze Cross College *	\$230.20	\$265.00
Bronze Cross or Med recertification *	\$65.14	\$70.00
Bronze Cross with SFA <b>NEW</b>		\$245.00
NLS Course *	\$258.32	\$310.00
NLS or RC Instructor recertification *	\$78.06	\$85.00
Red Cross Instructor *	\$330.53	\$345.00
Lifesaving Society Instructor *	\$222.42	\$250.00
Standard First Aid Course *	\$122.04	\$135.00
Standard First Aid Course (City staff) *	\$97.96	\$135.00
Stand First Aid recertification *	\$74.48	\$85.00

<b>Reason for change</b>	<p>Fees have been increased to align with similar programs and service providers in the area.</p> <p>Fees marked with an asterisk (*) are related to leadership courses where the increase is required to cover the cost of the mandatory program supplies like textbooks and personal protective equipment. These fees are aligned with similar programs offered by other public and private organizations.</p>
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## Section D-2 Fitness Memberships

Description of Fee	Rate Effective January 1, 2020	Rate Effective January 1, 2021
<b>Lindsay Recreation Complex</b>		
Health Membership – Senior 10 pass	\$80.75	\$80.75
Health Membership – Adult 10 pass	\$94.95	\$94.95
Squash Membership – Child – Single pass	\$6.60	\$6.60
Squash Membership – Child – 10 pass	\$50.85	\$50.85
Locker Membership – Locker – 1 month	\$9.90	\$9.90

<b>Reason for change</b>	Fees were inadvertently not included in the 2020 Consolidated Fees by-law
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## Section D-5 Centennial Trailer Park

Description of Fee	Rate Effective January 1, 2021
Centennial Park Guest Pass – monthly - <b>NEW</b>	\$84.00
Centennial Park Secondary Parking Pass – monthly - <b>NEW</b>	\$36.00

<b>Reason for change</b>	Monthly fees were introduced based on the seasonal fees that were approved in 2019. Residents of the trailer park requested a monthly fee be offered.
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## Schedule E - Planning and Development

### Section E-1 Planning Fees

Description of Fee	Rate Effective January 1, 2021
Zoning Compliance Letter - Rush Fee - <b>NEW</b>	\$250.00
Site Plan Compliance Letter - Rush Fee - <b>NEW</b>	\$250.00
Subdivision Compliance Letter - Rush Fee - <b>NEW</b>	\$250.00

<b>Reason for change</b>	New fees introduced for additional staff effort to provide service within shortened timeline.
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Description of Fee	Rate Effective January 1, 2020	Rate Effective January 1, 2021
Information Requests for Closed Planning Act Application Files	\$312.00	\$150.00

<b>Reason for change</b>	Fee being reduced by \$162 to reflect less staff time to administer.
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Description of Fee	Rate Effective January 1, 2020	Rate Effective January 1, 2021
Pre-consultation Application	\$225.00	\$300.00

<b>Reason for change</b>	Fee has been increased to account for staff time to administer the additional complexity of this review process.
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Description of Fee	Rate Effective January 1, 2021
Draft Plan of Subdivision or Condominium Resubmission Fee for Fourth Submission - <b>New</b>	\$2,000.00
Site Plan Approval Resubmission Fee for Fourth Submission - <b>New</b>	\$2,000.00
Amending Site Plan Approval Resubmission Fee for Fourth Submission - <b>New</b>	\$2,000.00

<b>Reason for change</b>	New fees designed to encourage these processes to efficient, timely and forward moving within previous submissions.
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## **Schedule G – Waste Management**

### **Section G-1 – Waste Management Fees**

<b>Description of Fee</b>	<b>Rate Effective January 1, 2020</b>	<b>Rate Effective January 1, 2021</b>
Standard 14 or 16 gallon green	\$7.00	\$7.00
Tumbling composter	\$65.00	\$65.00

<b>Reason for change</b>	Fees were inadvertently not included in the 2020 Consolidated Fees by-law
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Also, at the November 3, 2020 Committee of the Whole meeting the Economic and Community Recovery task forces recommended waiving of some fees. Any approved recommendations will be incorporated in the bylaw prior to it being approved in December.

### **Other Alternatives Considered:**

None.

### **Alignment to Strategic Priorities**

This report aligns with the Kawartha Lakes 2020-2023 Strategic Plan priority of Good Government.

### **Financial/Operation Impacts:**

### **Attachments:**

Appendix A

Draft 2020-xxx - Amendment to By-law 2018-234 Consolidated Fees for 2021



2020-xxx -  
Amendment to By-la

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**Department Head:** Jennifer Stover, Director of Corporate Services