

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Committee of the Whole Meeting**

**COW2020-07**  
**Tuesday, November 3, 2020**  
**Open Session Commencing at 1:00 p.m. – Electronic Public Participation**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Andy Letham**  
**Deputy Mayor Patrick O'Reilly**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Tracy Richardson**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

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**1. Call to Order**

Mayor Letham called the Meeting to order at 1:00 p.m. Deputy Mayor P. O'Reilly and Councillors R. Ashmore, D. Elmslie, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

Absent: Councillor P. Dunn.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Deputy Clerk J. Watts and Supervisor of Infrastructure, Design and Construction C. Purdy were in attendance in Council Chambers.

Directors C. Marshall, B. Robinson, C. Shanks, and R. Sutherland, City Solicitor R. Carlson, Planner II Jonathan Derworiz, Manager of Economic Development R. Mustard and Economic Development Officer-Heritage Planning E. Turner were in attendance electronically.

**2. Adoption of Agenda**

**CW2020-156**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Yeo

**That** the agenda for the November 3, 2020 Committee of the Whole Meeting be adopted as circulated.

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations**

**4.1 COW2020-07.4.1**

**Proposed Listing of 100 Front Street East, Bobcaygeon on the Heritage Register**

**(Item 7.3 on the Agenda)**

Roberto Mangoni

Roberto Mangoni spoke in objection to the proposed listing of 100 Front Street East in Bobcaygeon on the Heritage Register.

**CW2020-157**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Veale

**That** the deputation of Roberto Mangoni, **regarding the proposed listing of 100 Front Street East, Bobcaygeon on the heritage register**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

4.2 COW2020-07.4.2

**Request for Sidewalks along Commerce Road, Lindsay**

Betty Giutsos

Betty Giutsos requested that Council consider the installation of sidewalks along Commerce Road in Lindsay. Mrs. Giutsos provided an overview of Commerce Road and why Commerce Road would benefit from sidewalk installation.

**CW2020-158**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Richardson

**That** the deputation, and supplementary correspondence, of Betty Giutsos, **regarding a request for sidewalks along Commerce Road, Lindsay**, be received;

**That** Staff be requested to review the connectivity of Commerce Road, Lindsay, and report back by the end of Q2, 2021 with the options that are available for sidewalk installation; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

4.3 COW2020-07.4.3

**Resident Efforts to Adjust to the New Normal Under the COVID-19 Pandemic**

Mike Perry

Dennis Geelan

Mike Perry and Dennis Geelen provided an overview of public consultation that they have completed to look into programs that can be implemented to provide assistance to residents in light of the COVID-19 Pandemic.

**CW2020-159**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the deputation, and supplementary correspondence, of Mike Perry and Dennis Geelan, **regarding resident efforts to adjust to the new normal under the COVID-19 Pandemic**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

4.4 COW2020-07.4.4

**Request for the Creation of a Pedestrian Pathway in Bobcaygeon**

Richard Fedy

John Bush

Richard Fedy and John Bush requested that Council consider the creation of a pedestrian pathway that would lead from Squires Row to King Street in Bobcaygeon. Mr. Fedy and Mr. Bush outlined how residents of Bobcaygeon would benefit from the pedestrian pathway.

**CW2020-160**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Richardson

**That** the deputation, and supplementary correspondence, of Richard Fedy and John Bush, **regarding a request for the creation of a pedestrian pathway in Bobcaygeon**, be received;

**That** the matter be referred to Staff for review and report back to Council by the end of Q2, 2021; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

5. **Correspondence**

5.1 COW2020-07.5.1

**Correspondence Regarding a Proposed Growers Retail Store at 566 Frank Hill Road, Kawartha Lakes**

Simon Fung, Borden Ladner Gervais LLP

**CW2020-161**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Richardson

**That** the October 26, 2020 correspondence from Simon Fung, of Borden Ladner Gervais, LLP, **regarding a proposed growers retail store at 566 Frank Hill Road, Kawartha Lakes**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

**6. Presentations**

6.1 COW2020-07.6.1

**Bee Hero Awards Presentation**

Tracy Richardson, Councillor

Pat Warren, Chair, Kawartha Lakes Environmental Advisory Committee

Councillor Richardson and Pat Warren, Chair of the Kawartha Lakes Environmental Advisory Committee, presented the 2020 Bee Hero Awards to the following recipients:

- Marylee Boston
- Glenna Burns
- Betty Jewell
- Jennifer Morris
- Catherine Pentiricci
- Brynley and Bryce Ridgeway; and
- The Lindsay Community Garden

**CW2020-162**

**Moved By** Councillor Richardson

**Seconded By** Councillor Yeo

**That** the presentation of the 2020 Bee Hero Awards by Councillor Richardson and Pat Warren, to award recipients Marylee Boston, Glenna Burns, Betty Jewell, Jennifer Morris, Catherine Pentiricci, Brynley and Bryce Ridgeway and the Lindsay Community Garden, be received;

**That** congratulations be extended to all of the 2020 Bee Hero Award recipients; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

6.2 COW2020-07.6.2

**Economic Recovery Task Force Presentation**

Rebecca Mustard, Manager, Economic Development

John Gillis, President, Innovation Cluster-Peterborough and the Kawarthas

Rebecca Mustard, Manager of Economic Development, provided an overview of the recommendations that the Economic Recovery Task Force have put forward for consideration by Council.

John Gillis, President of Innovation Cluster - Peterborough and the Kawarthas, provided an update on the City of Kawartha Lakes Innovation Cluster.

**CW2020-163**

**Moved By** Councillor Richardson

**Seconded By** Councillor Yeo

**That** the presentation by Rebecca Mustard, Manager of Economic Development, **regarding the Economic Recovery Task Force**, and the presentation by John Gillis, President of Innovation Cluster-Peterborough and the Kawarthas, **regarding the City of Kawartha Lakes Innovation Cluster**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

6.2.1 Report ED2020-023

**Economic Recovery Task Force Recommendations**

Rebecca Mustard, Manager, Economic Development

**CW2020-164**

**Moved By** Councillor Veale

**Seconded By** Councillor Seymour-Fagan

**That** Report ED2020-23, **Economic Recovery Task Force Recommendations**, be received;

**That** permit fees for park use, patios and events in 2021 be waived, with forecasted reduced revenue identified in the 2021 budget;

**That** the downtown Fenelon Falls reconstruction project be included as a decision unit in the 2021 capital budget;

**That** an increase in garbage cans and frequency of waste pick up in our downtowns and major parks be costed and included as a decision unit in the 2021 budget;

**That** portable washrooms and associated directional signage in our downtowns and parks be costed and included as a decision unit in the 2021 budget;

**That** accelerated investment in our boat launches and trails for improved access and enjoyment be costed and included as a decision unit in the 2021 budget;

**That** Council supports the work of EORN and EOWC for the Eastern Ontario “1 GIG” proposal for increased broadband capacity;

**That** Council directs staff to develop a cultural sector recovery grant program for 2021, which could be applied to operating costs for our arts and culture community, and report back to council on the scope of the program by end of Q1 2021;

**That** Council approves a modified extension to the Kawartha Lakes Innovation Cluster Pilot program until December 31, 2021, through in-kind support to provide specific support for high growth businesses;

**That** Council endorses the Economic Recovery Task Force Action Plan as provided in Appendix A to this report; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**CW2020-165**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Seymour-Fagan

**That** the correspondence provided by Mike Perry and Dennis Geelan, **regarding Item 4.3 on the Agenda for the November 3, 2020 Committee of the Whole Meeting**, be forwarded to the Economic Recovery Task Force for review and consideration; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

6.3 COW2020-07.6.3

**Community Pandemic Recovery Task Force Presentation**

Amy Terrill, Co-Chair, Community Pandemic Recovery Task Force

Heather Kirby, Co-Chair, Community Pandemic Recovery Task Force

Amy Terrill and Heather Kirby, Co-Chairs of the Community Pandemic Recovery Task Force, provided an overview of the recommendations that the Community Pandemic Recovery Task Force have put forward for consideration by Council.

**CW2020-166**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Richardson

**That** the presentation by Amy Terrill and Heather Kirby, Co-Chairs of the Community Pandemic Recovery Task Force, **regarding the Community Pandemic Recovery Task Force**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**



6.3.1 Report HS2020-005

**Community Pandemic Recovery Task Force Recommendations**

Rod Sutherland, Director, Human Services

**CW2020-167**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Richardson

**That** Report HS2020-005, **Community Pandemic Recovery Task Force Recommendations**, be received;

**That** staff be directed to develop a framework for a Kawartha Lakes Community Recovery Fund to support pandemic recovery and relief efforts for non-profit and community service providers in the broader health and human services sector, including the identification of the scope and criteria for the fund; funding levels and source for presentation to Council in the first quarter of 2021;

**That** the proposed Kawartha Lakes Community Recovery Fund incorporate the 2021 Lindsay Legacy CHEST Fund allocation for eligible proposals within Lindsay;

**That** staff be directed to proceed with modifying the 2021 and 2022 50/50 Community Project Capital Funding Program, Beautification Program and any other City Funding Program application process by waiving the requirement for a matching contribution from applicants;

**That** staff be directed to identify internal resources and external supports that could be made available for workshops and information sessions to community organizations in support of pandemic response and recovery and develop a 2021 schedule for delivery; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

The meeting recessed at 2:49 p.m. and reconvened at 3:01 p.m.

6.4 COW2020-07.6.4

**Fenelon Falls Second Crossing Environmental Assessment Presentation**

Rory Baksh, Dillon Consulting

Merrilees Willemse, Dillon Consulting

Ian Borsuk, Dillon Consulting

Corby Purdy, Supervisor of Infrastructure Design and Construction, introduced Rory Baksh, Merrilees Willemse and Ian Borsuk of Dillon Consulting. Dillon Consulting provided an overview of the environmental assessment that has been completed to compile options that are available for the Fenelon Falls Second Crossing.

**CW2020-168**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Veale

**That** the presentation by Rory Baksh, Merrilees Willemse and Ian Borsuk, of Dillon Consulting, **regarding the Fenelon Falls Second Crossing Environmental Assessment**, be received; and

**That** this recommendation be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

6.4.1 ENG2020-023

**Fenelon Falls Second Crossing Environmental Assessment Presentation**

Martin Sadowski, Senior Engineering Technician

Corby Purdy, Supervisor, Infrastructure, Design and Construction

**CW2020-169**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Yeo

**That** Report ENG2020-023, **Fenelon Falls Second Crossing EA Presentation**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

**CW2020-170**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Yeo

**That** Staff, in coordination with Dillon Consulting, hold a Public Information Centre in Fenelon Falls to update residents on the proposed recommendations for the Fenelon Falls Second Crossing before the recommendations are presented to Council for consideration by the end of Q2, 2021;

**That** Staff, in coordination with Dillon Consulting, explore the option of creating a by-pass using the existing Mitchell's Bridge over the Burnt River and analyze stop sign configuration along that route to improve the flow of traffic; and

**That** these recommendations be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

## **7. Reports**

### **7.1 CORP2020-009**

#### **2020 Q2 Capital Close**

Nicole Esper, Junior Accountant

#### **CW2020-171**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Yeo

**That** Report CORP2020-009, **2020 Q2Capital Close**, be received;

**That** the capital projects identified in Attachment A to Report CORP2020-009 be approved to be closed due to completion;

**That** the balances in the table below as per Attachment A be transferred to or from the corresponding reserves;

<b>Reserve</b>	<b>Report Closing Balance</b>
Capital Contingency Reserve	\$316,626.73
Victoria Manor Capital Reserve	\$22,856.17
Public Works Fleet Reserve	\$221,368.81
Police Reserves	\$27,049.68
Sewer Infrastructure Reserve	\$15,851.90

**That** the following projects be granted an extension to December 31, 2020:

- 950151801 - \*\*\*Logie Park
- 950153301 - \*\*\*Shoreline Restoration
- 928171901 - \*\*\*P&R Software
- 932172201 - \*\*\*Coboconk Fire Hall Upgrades

- 983191001 – 2019 Streetlighting
- 983191301 – 2019 Municipal Drains
- 997190201 – 2019 Lindsay Landfill Electricity System
- 928190100 – 2019 IT Systems
- 938190300 – 2019 Paramedic Equipment
- 998190400 – 2019 WWW Study & Special Projects
- 983181400 – 2018 Gravel Road Rehabilitation
- 983190100 – 2019 Bridges
- 983190300 – 2019 Urban/Rural Reconstruction
- 983190400 – 2019 Urban/Rural Resurfacing
- 983190500 – 2019 Rural Resurfacing
- 983190700 – 2019 Road Lifecycle Extension
- 983191100 – 2019 Traffic Systems
- 983191400 – 2019 Parking Lots
- 997190100 – 2019 Landfill Siteworks
- 998190100 – 2019 Water Treatment Program
- 998190200 – 2019 Wastewater Treatment
- 998190300 – 2019 Water Distribution & Wastewater Collection

**That** the following projects be granted an extension to June 30, 2021:

- 987180100 - \*\*\*2018 Airport Siteworks
- 987190100 - \*\*\*2019 Airport Siteworks
- 987190200 - \*\*\*GPS Approach Signals

**That** the following projects be granted an extension to December 31, 2021:

- 928151500 - \*\*\*ERP System
- 987190301 - \*\*\*Airport Capital Plan

- 999190101 – \*\*\*Record Document Management System
- 987200100 - \*\*\*2020 Airport Siteworks

**That** the following projects be reclassified as Multi-year projects:

- 950190201 – Centennial Park Washrooms
- 953180119 – Old Gaol Wall
- 969190101 – Victoria Manor Concept Design

**That** project 953200501 – M/Y City Hall Systems be closed and combined with 953180101 – M/Y City Hall HVAC Systems

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.2 CORP2020-016

**Incentives/Relief for Non-Profit Medical Trusts**

Linda Liotti, Manager, Revenue and Taxation

**CW2020-172**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Elmslie

**That** Report CORP2020-016, **Incentives/Relief for Non-Profit Medical Trusts**, be received; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.3 ED2020-022

**Listing Properties on the Heritage Register**

Emily Turner, Economic Development Officer - Heritage Planning

**CW2020-173**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Elmslie

**That** Report ED2020-022, **Listing Properties on the Heritage Register**, be received;

**That** the proposed listing of non-designated properties on the City of Kawartha Lakes Heritage Register included in Appendix A, save and except for the property located at 100 Front Street East, Bobcaygeon, be approved as amended; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.4 ED2020-025

**Proposed Designation of 28 Boyd Street, Bobcaygeon**

Emily Turner, Economic Development Officer - Heritage Planning

**CW2020-174**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Veale

**That** Report ED2020-025, **Proposed Designation of 28 Boyd Street, Bobcaygeon**, be received;

**That** the Municipal Heritage Committee's recommendation to designate 28 Boyd Street under Part IV of the Ontario Heritage Act as being of cultural heritage value or interest be endorsed;

**That** staff be authorized to proceed with the process to designate the subject property under Part IV of the Ontario Heritage Act, including the preparation and circulation of a Notice of Intention to Designate, and preparation of the designating by-law;

**That** a designating by-law be brought forward to Council at the next Regular Council Meeting following the end of the notice period; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.5 WM2020-011

**Textile Recycling Pilot Program**

David Kerr, Manager, Environmental Services

**CW2020-175**

**Moved By** Councillor Richardson

**Seconded By** Councillor Veale

**That** Report WM2020-011, **Textile Recycling Pilot Program**, be received;

**That** Staff issue a Request for Proposal to partner with an organization to develop and implement a textile recycling pilot program for 2021;

**That** Staff report the results of the pilot program and future recommendations for textile recycling to Council by June 30, 2022; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council meeting.

**Carried**

7.6 WWW2020-007

**Sanitary Infrastructure Subsidy and Loan Program**

Robert MacPherson, Water and Wastewater Technician

**CW2020-176**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Yeo

**That** Report WWW2020-007, **Sanitary Infrastructure Subsidy and Loan Program**, be received;

**That** Staff report back to Council on the impact of the implementation of a proposed Backwater Valve Installation Subsidy Program, as outlined as Option 1 within Report WWW2020-007, limiting subsidy to 50% contributions;

**That** the report back include a full overview of the proposed Subsidy Program including the criteria to be met by applicants, the application process and any impact that the maximum annual program budget for the proposed Subsidy Program will have on the Water/Wastewater Operating Budget; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.7 WWW2020-008

**Drinking Water Quality Management System Review and Endorsement**

Julie Henry, Quality Management and Policy Coordinator

**CW2020-177**

**Moved By** Councillor Richardson

**Seconded By** Councillor Veale

**That** Report WWW2020-008, **Drinking Water Quality Management System Review and Endorsement**, be received;

**That** the City of Kawartha Lakes Water and Wastewater Quality Management System be endorsed by Council;

**That** the City of Kawartha Lakes Water and Wastewater Quality Management System Policy statements be adopted;

**That** the Ontario Clean Water Agency Quality Management System Policy statements be received and endorsed;

**That** the external surveillance audit report for the Water and Wastewater Division (as the accredited Operating Authority) be received;

**That** the external surveillance audit report for Ontario Clean Water Agency (as the accredited Operating Authority) be received;

**That** the City of Kawartha Lakes Water and Wastewater Division Management Review Summary be received; and

**That** these recommendations be brought forward to Council for consideration at the next Regular Council Meeting.

**Carried**

7.8 RD2020-001

**Street Sweepings Characterization and Potential for Reuse**

Richard Monaghan, Senior Engineering Technician

**CW2020-178**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Yeo

**That** Report RD2020-001, **Street Sweepings Characterization and Potential for Reuse**, be received;



**That** Staff be directed to explore practicality and implement increased diversion of street sweepings from the City's landfills where cost beneficial through use during other road maintenance activities; and

**That** this recommendation be brought forward to Council for consideration at the next Regular Council meeting.

**Carried**

7.9 LGL2020-011

**Regulation of Nuisance Associated with Cannabis Cultivation and Processing Operations within the City of Kawartha Lakes**

Robyn Carlson, City Solicitor

Aaron Sloan, Manager of Municipal Law Enforcement and Licensing

Jonathan Derworiz, Planner II

**CW2020-179**

**Moved By** Councillor Richardson

**Seconded By** Councillor Elmslie

**That** Report RS2020-011, **Regulation of Nuisance associated with Cannabis Cultivation and Processing Operations within the City of Kawartha Lakes**, be received;

**That** a by-law to amend the Property Standards By-law in the form attached as Appendix "A" be placed before the Agricultural Development Advisory Committee for review and comment;

**That** an amendment to the Fees and Charges By-law substantially in the form attached as Appendix "B" be forwarded to Council for adoption;

**That** a further report come forward from Development Services, by the end of Q1, 2021, to discuss potential by-law amendments to the various Zoning By-laws in force and effect throughout the municipality, following statutory public consultation; and

**That** these recommendations be forwarded to Council for consideration at the next Regular Council Meeting.

**Carried**

8. **Memorandums**

9. **Closed Session**

**10. Matters from Closed Session**

**11. Adjournment**

**CW2020-180**

**Moved By** Councillor Yeo

**Seconded By** Councillor Elmslie

**That** the Committee of the Whole Meeting adjourn at 5:13 p.m.

**Carried**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk