

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Kawartha Lakes Community Pandemic Recovery Task**  
**Force**

**CPRTF2020-008**  
**Monday, October 19, 2020**  
**10:00 A.M.**  
**Human Services Boardroom**  
**68 Lindsay Street North, Lindsay, Ontario**

**Members:**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Tracy Richardson**  
**Director Rod Sutherland**  
**Fire Chief Mark Pankhurst**  
**Penny Barton Dyke**  
**Marina Hodson**  
**Heather Kirby**  
**Lynda Nydam**  
**Amy Terrill**  
**Pam Stuckless**

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## 1. **Call to Order**

Co-Chair Heather Kirby, called the meeting to order at 10:03 a.m.

Councillor Ashmore, Councillor Dunn, Councillor Elmslie, Councillor Richardson, Fire Chief Mark Pankhurst, Rod Sutherland Director Human Services, Penny Barton Dyke Executive Director, United Way City of Kawartha Lakes, Marina Hodson Executive Director, Kawartha North Family Health Team, Heather Kirby Executive Director, Kawartha Lakes Food Source, Lynda Nydam Executive Director, Children's Service Council and Pam Stuckless Director Health Promotion Haliburton Kawartha Pine Ridge District Health Unit were in attendance.

City Staff in attendance: Jamie Anderson CEO Kawartha Lakes Public Library, Barb Condie Accessibility Officer, Holly Russett Executive Assistant Human Services and Brenda Stonehouse Strategy and Innovation Specialist.

Absent: Shelley Cooper Community Partnership and Amy Terrill Executive Director, Kawartha Lakes Boys and Girls Club.

## 2. **Adoption of Agenda**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Richardson

**That** the October 19, 2020 Community Pandemic Recovery Task Force Agenda be adopted as circulated.

**Carried**

## 3. **Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

## 4. **Adoption of Minutes from Previous Meeting**

**Moved By** P. Barton Dyke

**Seconded By** P. Stuckless

**That** the September 28, 2020 Community Pandemic Recovery Task Force Minutes be adopted as circulated.

**Carried**

## 5. **Business Arising from Minutes**

None

## 6. **Funding Working Group - Update**

Heather Kirby presented on behalf of the Working Group. Heather and Brenda have continued to update all relevant information on Jump In. Please continue to encourage groups and organizations to register on Jump In, to receive timely information being posted.

The Grant Writing Workshops received very positive responses and participation. A big thank you to Donna Goodwin for her skills and knowledge in organizing and presenting at the workshops.

A subsequent survey was circulated in an effort to gather the scoop of the financial need.

Heather circulated the final recommendations to be proposed at the upcoming November 3rd Committee of the Whole meeting.

At the next Task Force meeting Heather and Amy will present their Executive Summary of all the work this Task Force has done since the start. A discussion is expected to dissolve the two working groups established as they have accomplished their goals. New working groups will be discussed and established to take the Task Force in the next desired directions.

**Moved By** Councillor Richardson

**Seconded By** L. Nydam

**That** the applicant matching component of the 50/50 Capital Partnership Fund be removed for 2021 and 2022;

**That** establishment of a new Kawartha Lakes Community Fund for the fiscal years of 2021 and 2022;

**That** Lindsay Legacy C.H.E.S.T. Fund Committee has suspended their normal program operations for 2021 for the purpose of supporting relief efforts to respond to COVID-19. When the committee returns to normal program operations in 2022, we request that COVID-19 related operating expenditures also included in the mandate, and;

**That** the City of Kawartha Lakes mobilize internal resources and external support to offer a series of capacity-building workshops including:

- a. Developing safety protocols for operations during COVID-19;
- b. Planning events during COVID-19;
- c. Business/strategic planning during COVID-19;
- d. Innovation and adaptation as a response to significant change;
- e. Technology training to support operations during COVID-19.

**Carried**

**Moved By** Director Sutherland

**Seconded By** Councillor Dunn

**That** the Funding Working Group Update from Heather Kirby, be received.

**Carried**

**7. Gaps Assessment Working Group - Update**

Marina Hodson shared the Working Group met last week, discussing the results of the second survey and the recommendations document circulated by the Funding Working Group.

**Moved By** P. Barton Dyke

**Seconded By** Councillor Richardson

**That** the Gaps Assessment Working Group Update from Marina Hodson, be received.

**Carried**

**8. New Business**

None

**9. Round Table Discussion**

The City website COVID-19 page with links to various resources, specifically the federal benefits will be updated.

**10. Correspondence**

None

**11. Next Meeting**

Next Meeting date is schedule Monday, November 2, 2020 at 10:00 AM -  
Electronic Participation Only

The next scheduled Task Force meeting on November 2nd will be cancelled and members will gather to give Amy and Heather the opportunity to present a 'dry' run for the presentation at the November 3rd Committee of the Whole meeting.

The next scheduled Task Force meeting after November 2 is on November 16, 2020 at 10:00 AM.

**12. Adjournment**

**Moved By** Councillor Dunn

**That** the meeting adjourn at 10:35 a.m.

**Carried**