



## **Council Report**

**Report Number PUR2020-032**

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**Meeting Date:** December 1, 2020

**Title:** Single Source for Contract Administration and Site Inspection for the Downtown Reconstruction Phase III

**Author and Title:** Linda Lee, Buyer  
Corby Purdy, Supervisor/Infrastructure, Design, Construction

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### **Recommendation(s):**

**That** Report PUR2020-032, **Single Source – CIMA Canada Inc. for the Contract Administration and Site Inspection**, be received;

**That** Council authorize the single source purchase to CIMA Canada Inc. for the contract administration and site inspection for Phase III of the downtown Lindsay reconstruction for the total amount of \$484,228.00 not including HST;

**That** the budget for the roads component of the Downtown Reconstruction project 983210300 be reduced by \$732,571 with \$659,314 returned to the Capital reserve and \$73,257 returned to the Roads Development Charge Reserve;

**That** the budget for the water and sewer component of the Downtown Reconstruction project 998210300 be reduced by \$570,153 with \$146,375 returned to the Sewage Development Charges Reserve, \$170,393 reduction in the SCF Grant, and \$253,385 reduction in debenture; and

**That** the Procurement Division be authorized to issue a purchase order.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

On September 15, 2020 Council approved Report Number CA2020-003 that identified certain capital projects for which early start approval is considered essential. Reconstruction of Downtown Lindsay, Phase 3 which includes Kent Street from William Street to Victoria Avenue and Cambridge Street from Russell Street to Peel Street were identified within Report CA2020-003.

PUR2017-049 approved Downtown Lindsay design work to be completed by CIMA Canada Inc. Road sections included in the design assignment are: Peel Street, Russell Street, Kent Street West, Cambridge Street, William Street, York Street and Lindsay Street South. During the design process CIMA Canada Inc. and staff conducted two (2) public meetings with local residents and businesses.

PUR2019-009 approved Phase 1 Contract Administration and Site Inspection to be awarded to CIMA Canada Inc.

ENG2020-004 approved Phase 2 Contract Administration and Site Inspection to be awarded to CIMA Canada Inc.

Phase 3 construction was released and advertised in accordance with the Purchasing Policy, and was awarded to New Alliance. Construction is expected commence in January 2021.

## **Rationale:**

CIMA has been involved throughout the design process and are very familiar with the site and project details. Given the size and complexity of this project, it may require clarification and/or minor design adjustment during construction. CIMA Canada Inc. has specialty staff to inspect and administer all aspects of the project. It would be beneficial to have CIMA Canada Inc. to undertake the Contract Administration and Inspection Services for the entire project.

Staff recommends that CIMA Canada Inc. of Bowmanville, be awarded the Contract Administration and Inspection Services for Kent and Cambridge Street Reconstruction for the quoted amount of \$484,228.00 not including HST, plus 20% contingency of \$96,845.60 for a total of \$581,073.60.

## **Other Alternatives Considered:**

No other alternatives are being considered as the City's Purchasing Policy allows for a single source to ensure standardization and compatibility with existing services.

## Alignment to Strategic Priorities

The recommendation set out in this Report, conserve our resources for actions that would support the following priorities in the Strategic Plan:

1. An Exceptional Quality of Life
2. A Vibrant and Growing Economy
3. Good Government

## Financial/Operation Impacts:

Project Number	Project Budget	Other Committed Funds *see below	Project Balance	Purchase Amount (excl. HST)	20% Contingency	HST Payable	Total Amount	Project Balance
983210300	\$6,760,000	\$5,731,779	\$1,028,221	\$242,114	\$48,423	\$5,113	\$295,650	\$ 732,571
998210300	\$3,375,000	\$2,509,197	\$865,803	\$242,114	\$48,423	\$5,113	\$295,650	\$ 570,153
<b>Totals</b>	<b>\$10,135,000</b>	<b>\$8,240,976</b>	<b>\$1,894,024</b>	<b>\$484,228</b>	<b>\$96,846</b>	<b>\$10,227</b>	<b>\$591,300</b>	<b>\$ 1,302,724</b>

\*Other committed funds include construction, internal staff labour charges, advertising, and geotechnical inspections.

\*Portions of the proposed construction limits have not been excavated for over 100 years. Surprises are expected, thus an increased contingency has been added to account for unknowns and for any additional inspections and administration for items such as street furniture, street sign names, garbage receptacles, and potential for land improvements.

Any remaining surplus or deficit will be dealt with through the capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

## Consultations:

Junior Accountant

**Department Head E-Mail:** jrojas@kawarthalakes.ca

**Department Head:** Juan Rojas, Director of Engineering and Corporate Assets