

Old Mill HCD Subcommittee Minutes

January 4, 2021

Zoom

Subcommittee Members: William Bateman, Jim Garbutt, Athol Hart, Ian McKechnie, Rob Macklem

Staff: Emily Turner

Emily provided an overview of the HCD study so far:

- Study commenced by Council motion in June 2020
- First public engagement sessions in August 2020
- Online public engagement portal through Jump In
- Members of the public are participating in the study through citizen's groups on research etc.
- Secondary research into the history of the area has begun
- Additional public engagement and research was put on hold in the fall with increases in COVID cases and uncertainty regarding the pandemic

The pandemic and additional lockdowns are making proceeding with the study difficult particularly with public engagement and accessing archival resources. The current aim is to have the study completed and to Council in September 2021.

The next steps are the undertaking of the property survey/character analysis of the area.

The subcommittee agreed it was best to go out in pairs and each cover certain areas of the study area to document the properties there.

Emily is creating surveying and inventory forms to hand out to subcommittee members and will coordinate teams to begin the surveying.

Athol has an example of a survey form from Newmarket and will send it to Emily. He has also created a style guide book on architectural forms which Emily will provide copies of to everyone for reference and consistency when surveying.

Jim is going to reach out to a number of people he knows in the local area who can provide oral histories and resources on the history of the area/buildings in the study area.

The subcommittee will meet again after the lockdown is over to discuss next steps in line with government restrictions.

Action Items:

- Create and distribute survey forms (Emily)
- Copy and distribute style guide book (Athol and Emily)
- Undertake property surveys (All)
- Reach out to local residents with knowledge of the history of the area (Jim)

Next Meeting: TBD