

**The Corporation of the City of Kawartha Lakes**  
**Kawartha Lakes Municipal Heritage Committee Report**

**Report Number KLMHC2021-02**

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**Meeting Date:** January 14, 2021

**Title:** Kawartha Lakes Municipal Heritage Committee 2020 Review and 2021 Work Plan

**Description:** Review of the Municipal Heritage Committee's 2020 work plan and discussion of the 2021 work plan

**Author and Title:** Emily Turner, Economic Development Officer – Heritage Planning

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**Recommendation(s):**

**That** Report KLMHC2021-02, **Kawartha Lakes Municipal Heritage Committee 2020 Review and 2021 Work Plan**, be received; and

**That** the proposed 2021 Work Plan be forwarded to Council for approval.

## **Background:**

All City Committees are required to develop an annual work plan for approval by Council, as per their terms of reference. Each year, the Municipal Heritage Committee reviews the previous year's accomplishments and develops a new work plan for the coming year. The work plan is presented to Council for approval at its March meeting.

## **Rationale:**

In 2020, the Municipal Heritage Committee undertook a number of initiatives included its statutory requirements under the Ontario Heritage Act and other activities that the Committee generally undertakes. A summary of the 2020 work plan items and the Committee's accomplishments are below:

1. Process applications for designation and make recommendations to Council  
There were two applications for designation in 2020 (Case Manor dry stone wall and 40 Head Street, both in Bobcaygeon). The Case Manor designation has been approved by Council and the by-law will be passed in January 2021. A report on 40 Head Street will be presented to the Committee in early 2021.
2. Recommend properties for listing on the Heritage Register to Council  
The Committee recommended 84 properties for listing on the Heritage Register.
3. Review heritage permit applications for individually designated properties and relevant development applications  
The Committee reviewed 5 applications for alterations to individually designated properties.  
The Committee also reviewed 4 development applications.
4. Review heritage policy and make recommendations to Council  
The Committee reviewed the Standards and Guidelines for the Conservation of Historic Places in Canada and recommended that Council endorse them as the municipal standard for preservation. Council endorsed the guidelines in September 2020.
5. Continue to distribute heritage designation plaques  
There are still a number of heritage designation plaques which require distribution. Distribution of the plaques was paused due to the COVID-19 pandemic.
6. Continue to update the Heritage Register so that it is consistent with the Ontario Heritage Act

The Heritage Register is now up to date and available online and in hard copy at the Clerk's Office, Economic Development and Building. Staff will continue to update the document as new properties are listed and designated.

7. Coordinate Doors Open in collaboration with the Heritage Network and the Victoria County Historical Society  
Doors Open took place in 2020 in a digital format due to the COVID-19 pandemic. There were two map tours created and posted online as well as digital tours of local museums.
8. Plan and coordinate the 2020 Osprey Heritage Awards  
The Osprey Heritage Awards were cancelled for 2020 due to the COVID-19 pandemic.
9. Recruit additional members for the Heritage Committee  
The Committee gained three new members in 2020.

Staff have drafted a work plan for the Committee for 2021. The draft work plan identifies a number of ongoing and statutory activities that the Committee generally undertakes, such as reviewing alteration applications for individually designated properties and processing applications for designation, as well as special projects which are currently underway, namely the Old Mill Heritage Conservation District Study.

Other initiatives, such as educational or outreach activities, that the Committee would like to undertake in 2021 can be added to the draft work plan.

### **Other Alternatives Considered:**

There are no recommended alternatives.

### **Financial/Operation Impacts:**

There are budget considerations for some activities undertaken by the Municipal Heritage Committee. These include Doors Open, the Osprey Heritage Awards, and heritage designation plaques. These costs are covered by the existing Heritage Planning budget.

### **Consultations:**

N/A

### **Attachments:**

Appendix A – 2020 Municipal Heritage Committee Work Plan



2020 MHC Work  
Plan.docx

## Appendix B – Draft 2021 Municipal Heritage Committee Work Plan



Draft 2021 MHC  
Work Plan.docx

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