



**Ganaraska Region  
Conservation Authority**

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MEMBER OF  
CONSERVATION ONTARIO

October 16, 2020

Mr. Ron Taylor  
Chief Administrative Officer  
City of Kawartha Lakes  
26 Francis Street - P.O. Box 9000  
Lindsay, ON K9V 5R8

Dear Mr. Taylor:

At the October 15, 2020 Board of Directors meeting of the Ganaraska Region Conservation Authority (GRCA), the members received the 2021 Preliminary Budget for information. The members requested that the budget be forwarded to the watershed municipalities for their consideration of the 2021 levy included in the budget.

The proposed 2021 general levy for your municipality is \$3,107.38 which includes an adjustment in the 2021 current value assessment for the municipality by the Ministry of Municipal Affairs and Housing (MMAH). There is no levy increase to your municipality.

A copy of the 2021 Preliminary Budget has been enclosed for review by your council over the next month. It is important that your municipality's comments be received prior to the November Board of Directors meeting which is scheduled for November 19, 2020, as the decision is binding once the vote is taken and the levy is proposed.

The Board trusts the enclosed information will be acceptable to your council and looks forward to a continued partnership with your municipality. Should you have any questions please contact the undersigned.

Yours truly,

Linda J. Laliberte, CPA, CGA  
CAO/Secretary-Treasurer

Encl.

# 2021 Preliminary Budget



# GANARASKA REGION CONSERVATION AUTHORITY

## 2021 Preliminary Budget

*Presented to the Board of Directors October 15, 2020*

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# INTRODUCTION

*The objects of an Authority are to establish and undertake, in the area over which it has jurisdiction, a program designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals.*

**Ganaraska Region Conservation Authority  
Established 1946**

**Watershed Municipalities**

Municipality of Clarington  
Township of Hamilton

Town of Cobourg  
Township of Alnwick/Haldimand  
Township of Cavan Monaghan

Municipality of Port Hope  
City of Kawartha Lakes

The watershed covers an area of 361 square miles and has a population of 75,267.

**2020/2021 Board of Directors**

Municipality of Port Hope – Jeff Lees\*  
Township of Hamilton – Mark Lovshin\*\*  
Township of Alnwick/Haldimand – Greg Booth  
Township of Cavan Monaghan – Tim Belch  
Municipality of Clarington – Joe Neal  
Municipality of Clarington – Margaret Zwart  
Town of Cobourg – Nicole Beatty  
Town of Cobourg – Brian Darling  
Municipality of Port Hope – Vicki Mink  
City of Kawartha Lakes – Tracy Richardson  
\* denotes Chair \*\* denotes Vice Chair

The Full Authority usually meets the 3rd Thursday of every month or at the call of the Chair.

*The Gananaska Region Conservation Authority's Shared Vision:*

*"Clean water healthy land for  
healthy communities."*

Our Shared Values:

- To Explore is to Value Knowledge
- To Learn is to Value Collaboration
- To Lead is to Value Excellence
- To Evolve is to Value Innovation

*The Gananaska Region Conservation Authority's mission is to  
enhance and conserve across the Gananaska Region Watershed  
by serving, educating, informing and engaging.*

**Gananaska Region Conservation Authority  
2020/2021 Committees**

**Gananaska Forest Recreational Users Committee**

Mark Gardiner (Chair), Mark Cousins, Randy Cunningham, Dave Grant, Tom Hamblin, Jennifer Jackman, Cam Lowe, Larry Melynychuk, Garry Niece, Carolyn Richards, Brian Sheppard, Mike Stiehl, Anne Vavra, Anthony Wood, and Joe Neal (Board Member Representative)

# **2021 PRELIMINARY BUDGET**

## **2021 PRELIMINARY BUDGET PRESENTATION FORMAT**

All columns in the budget are the budgeted figures with the exception of the column headed as the 2020 Projected Total, which are the estimated totals to the end of the year. The 2020 Other Funds shown are budget figures and may have been adjusted and as a result may be reflected by decreases/increases in the 2020 Projected Totals. For example, if "Other Funds" budgeted are not expected to be realized then the spending in those areas will probably be decreased where possible to compensate for lack of revenue. In cases where the funding received for a capital project was not spent, it has been carried forward as deferred revenue.

### **PROGRAM AREAS**

#### **Watershed Management and Health Monitoring**

- Costs are those required to develop the framework and management strategy to provide a rational approach to natural systems protection, restoration and use

#### **Environmental Advisory Services**

- Costs associated with providing environmental review of development proposals submitted by municipalities, general public and developers

#### **Watershed Stewardship**

- Costs associated with providing service and/or assistance to watershed residents and municipalities on sound environmental practices that will enhance, restore or protect properties

#### **Conservation Land Management**

- Costs associated with land or buildings either owned or managed by the Authority and may have active programming on conservation lands

#### **Corporate Services**

- Costs associated with the management and program delivery

### **SOURCES OF FUNDING**

#### **Provincial Grant** - The Ministry allocates funding to flood forecasting and warning

**Municipal** - General Levy - shared by member municipalities for all program areas for which all municipalities benefit equally. The general levy includes a base levy of \$15,240.53 and a capital Asset Management levy of \$153,840.00.

**Other Funds** - includes water management fees, forest centre revenues, winter trails and forest memberships, timber management, as well as capital levies for completion of projects in the watershed municipalities.



**Ganaraska Region Conservation Authority  
2021 Preliminary Budget**

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds
<b>PROGRAM AREAS:</b>									
Watershed Management & Health Monitoring	1,175,810	1,055,196	51,863	137,909	986,038	1,072,177	51,863	166,709	853,605
Environmental Advisory Services	223,975	212,482	0	95,975	128,000	234,750	0	117,750	117,000
Watershed Stewardship	453,971	352,380	0	11,000	452,971	379,125	0	10,910	368,215
Conservation Land Management	1,029,717	908,939	0	422,142	607,575	1,016,532	0	351,732	664,800
Corporate Services	683,835	606,250	0	528,159	155,676	629,948	0	537,948	92,000
<b>TOTAL BUDGET</b>	<b>3,577,308</b>	<b>3,135,247</b>	<b>51,863</b>	<b>1,195,185</b>	<b>2,330,260</b>	<b>3,332,532</b>	<b>51,863</b>	<b>1,185,049</b>	<b>2,095,620</b>

# **WATERSHED MANAGEMENT**

## **WATERSHED MANAGEMENT AND HEALTH MONITORING**

Watershed management and health monitoring program costs are those required to develop the framework and management strategy to provide a rational approach to natural systems protection, restoration and use. Flood protection services fall within this department, which include costs associated with providing watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life.

Watershed Plans & Strategies – Projects undertaken by the Conservation Authority to provide a broad understanding of ecosystem function and status and to make recommendations for appropriate environmental resource management, land use change, land management change, or redevelopment and restoration, on a watershed basis.

Resource Inventory and Environmental Monitoring – The groundwater program, funded by the Region of Durham, Municipality of Port Hope and the Township of Hamilton is also reflected under this area. The Municipality of Clarington, with Port Hope, Cobourg and Hamilton are funding watershed monitoring.

### **Flood Protection Services**

Flood Forecasting and Warning – Procedures, undertaken by the Conservation Authority, required to reduce the risk of loss and property damage due to flooding through the forecasting of flood events and issuing of flood warnings, alerts and advisories to prepare those who must respond to the flood event. This is currently funded about 35% by the province and 65% by general levy.

Flood/Erosion Control Structures – Preventative maintenance to the flood and erosion control structures throughout the watershed.

Floodplain Regulations – Includes costs associated with implementing the fill and floodplain regulations required ensuring the integrity of the watershed floodplain management system.

Natural Heritage Mapping - A natural heritage mapping for the watershed is continuing using funds from the Municipality of Clarington.

GIS Services & Remote Sensing - GRCA staff continue with these partnerships.

## 2021 Preliminary Budget

WATERSHED MANAGEMENT AND  
HEALTH MONITORING:

## WATERSHED PLANS &amp; STRATEGIES

## Climate Change Strategy

Wages & Benefits	52,400	40,000			47,000				
Expenses	7,600	7,600			5,000				
TOTAL	60,000	47,600	0	0	60,000	52,000	0	0	52,000

Deferred 12,000  
Durham 30,000; Port Hope 10,000

## Watershed Report Card Update

Wages & Benefits	14,300	11,000			12,800				
Expenses	6,700	6,700			5,200				
TOTAL	21,000	17,700	0	0	21,000	18,000	0	0	18,000

Deferred 3,000  
Durham 15,000

## Partner Flood Mapping - KRCA

Wages and Benefits	87,000	87,000							
Expenses	1,800	1,800							
TOTAL	88,800	88,800	0	0	88,800				

RESOURCE INVENTORY &  
ENVIRONMENTAL MONITORING

## Resource Management

Wages & Benefits	5,200	5,200			5,200				
Expenses	0	0			0				
TOTAL	5,200	5,200	0	5,200	0	5,200	0	5,200	0

## Lake Ontario Shoreline (NDMP)

Wages & Benefits	1,000	3,000							
Professional Services	4,000	30,000							
TOTAL	5,000	33,000	0	0	5,000				

## Groundwater

Wages & Benefits	58,123	47,500			61,100				
Materials, Expenses, Training	17,900	17,900			17,900				
Motor Pool	500	300			500				
Capital Asset Replacement	900	900			923				
TOTAL	77,423	66,600	0	0	80,423		0	0	80,423

Durham 34,423  
Deferred 10,000  
Port Hope 18,000; Hamilton 18,000

## Watershed Monitoring

Wages & Benefits	42,000	39,000			42,000				
Expenses, Training, Consulting	25,300	25,300			25,300				
Equipment (Auto System, Meters)	500	400			500				
Equipment Repairs	1,500	500			1,500				
Motor Pool	3,200	2,000			3,200				
Capital Asset Replacement	0	0			11,813				
TOTAL	72,500	67,200	0	0	84,313		0	11,813	72,500

Deferred 3,000  
Hamilton 12,000; Port Hope 15,000  
Cobourg 5,000; Durham 37,500

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds
<b>Water Quality Sampling (PWQIMN)</b>									
Wages & Benefits	3,500	3,500				3,500			
Expenses	100	20				100			
TOTAL	3,600	3,520	0	3,600	0	3,600	0	3,600	0
<b>Low Water Response</b>									
Wages & Benefits	3,500	3,500				3,500			
Expenses	0	0				0			
TOTAL	3,500	3,500	0	3,500	0	3,500	0	3,500	0
<b>FLOOD PROTECTION SERVICES</b>									
<b>Flood Forecasting &amp; Warning</b>									
Wages & Benefits	79,450	80,000				79,450			
Training and Development	2,000	500				1,000			
Motor Pool	5,000	4,000				4,000			
Gauge and Station Maintenance	900	800				900			
Computer services	500	534				500			
Equipment, manual, model, network	6,500	4,000				5,000			
Office services	9,000	8,000				8,000			
Capital Asset Replacement	0	0				9,071			
TOTAL	103,350	97,834	40,000	63,350	0	107,921	40,000	67,921	0
<b>Flood Control Structures</b>									
Wages & Benefits	7,200	7,000				9,000			
Taxes	15,500	12,000				12,000			
Insurance, Expenses	1,200	1,000				1,200			
Capital Asset Replacement	0	0				3,588			
TOTAL	23,900	20,000	11,863	12,037	0	25,788	11,863	13,925	0
<b>Erosion Control Structures</b>									
Wages & Benefits	1,000	1,000				1,000			
Materials, Expenses	0	0				0			
Capital Asset Replacement	0	0				2,050			
TOTAL	1,000	1,000	0	1,000	0	3,050	0	3,050	0
<b>Floodplain Regulations</b>									
Wages & Benefits	71,022	71,000				76,180			
Training and Development	500	100				500			
Motor Pool	1,700	1,200				1,100			
Materials and Supplies	2,000	164				1,100			
Legal expenses	6,000	0				3,000			
Capital Asset Replacement	0	0				1,145			
TOTAL	81,222	72,464	0	49,222	32,000	83,025	0	50,025	33,000
									Permit fees

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds	
<b>Dam Safety</b>										
Wages & Benefits	0	0				0				
Expenses	4,000	0				4,000				
Capital Asset Replacement	0	0				7,675				
<b>TOTAL</b>	<b>4,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>11,675</b>	<b>0</b>	<b>7,675</b>	<b>4,000</b>	Deferred
<b>Natural Heritage Mapping</b>										
Wages & Benefits	35,000	30,000				34,500				
Materials, Expenses	1,000	1,000				1,400				
<b>TOTAL</b>	<b>36,000</b>	<b>31,000</b>	<b>0</b>	<b>0</b>	<b>36,000</b>	<b>36,000</b>	<b>0</b>	<b>0</b>	<b>36,000</b>	Deferred 5,000 Durham 31,000
<b>Natural Hazard Mapping</b>										
- Clarifington Floodline Update	12,232	7,115				9,632				
Wages & Benefits	8,000	8,000				8,000				
<b>TOTAL</b>	<b>20,232</b>	<b>15,115</b>	<b>0</b>	<b>0</b>	<b>20,232</b>	<b>17,632</b>	<b>0</b>	<b>0</b>	<b>17,632</b>	Deferred 2,400 Durham 15,232
<b>Foster Creek Flood Reduction Program</b>										
Wages & Benefits	3,000	3,000								
Expenses	0	0								
<b>TOTAL</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>3,000</b>					
<b>National Disaster Mitigation Program</b>										
- Okonabee - Other (Lakefield, Norwood)										
Wages & Benefits	15,000	15,000			15,000					
- Okonabee - Lake South 18/North 19										
Wages & Benefits										
- Haliburton										
Wages & Benefits										
<b>TOTAL</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>					
<b>Flood Mapping - ORCA - Thompson Ck</b>										
Wages & Benefits	29,183	29,000								
Expenses	200	350								
<b>TOTAL</b>	<b>29,383</b>	<b>29,350</b>	<b>0</b>	<b>0</b>	<b>29,383</b>					
<b>Haliburton Floodplain Mapping</b>										
Wages & Benefits	164,500	134,500				182,500				
Expenses	45,000	45,000				45,000				
Motor Pool	2,000	2,000				2,000				
Consulting	500	400				500				
<b>TOTAL</b>	<b>212,000</b>	<b>181,900</b>	<b>0</b>	<b>0</b>	<b>212,000</b>	<b>230,000</b>	<b>0</b>	<b>0</b>	<b>230,000</b>	Deferred 30,000 City of Haliburton 200,000
<b>GIS SERVICES &amp; REMOTE SENSING</b>										
Port Hope GIS/Asset Mgmt Storm Sewer										
Wages & Benefits	20,000	19,500				19,077				
Expenses	5,000	5,000				5,000				
Capital Asset Replacement	0	900				923				
<b>TOTAL</b>	<b>25,000</b>	<b>25,400</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	Port Hope

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds	
<b>GIS SERVICES - Other CA's &amp; Partners</b>										
Wages & Benefits	27,500	27,022				27,500				
Expenses	2,500	1,980				2,500				
TOTAL	30,000	29,013	0	0	30,000	30,000	0	0	30,000	ORCA
<b>Northumberland/Hamilton GIS</b>										
Wages & Benefits	16,000	15,500				16,000				
Expenses	4,000	4,300				4,000				
TOTAL	20,000	19,800	0	0	20,000	20,000	0	0	20,000	Hamilton Twsp
<b>Peterborough DEM</b>										
Wages & Benefits	7,400	4,400				7,400				
Expenses	4,600	4,600	0			4,600				
TOTAL	12,000	9,000	0	0	12,000	12,000	0	0	12,000	Deferred 3,000 Peterborough County 9,000
<b>Peterborough City DEM</b>										
Wages & Benefits	15,000	9,000				15,000				
Expenses	0	0								
TOTAL	15,000	9,000	0	0	15,000	15,000	0	0	15,000	Deferred 6,000 Peterborough 9,000
<b>GIS SERVICES - ORCA Public Outreach</b>										
Wages & Benefits	16,000									
Expenses	0	0								
TOTAL	16,000	0	0	0	16,000					
<b>Soil Vulnerability Project</b>										
Wages & Benefits	31,500	31,000				45,992				
Expenses	35,350	35,350				31,258				
Contractor Quinle	17,850	17,850				23,800				
TOTAL	84,700	84,200	0	0	84,700	101,050	0	0	101,050	OMAFRA
<b>SOURCE PROTECTION PLANNING</b>										
<b>Source Protection Planning - TCC</b>										
Wages & Benefits	103,000	75,000				103,000				
Materials, Expenses & Training	2,000	2,000				2,000				
TOTAL	105,000	77,000	0	0	105,000	105,000	0	0	105,000	Deferred 30,000, TCC 75,000
<b>Source Protection Municipal Implementation</b>										
<b>Hamilton Township RMO</b>										
Wages & Benefits	2,000	2,000				2,000				
TOTAL	2,000	2,000	0	0	2,000	2,000	0	0	2,000	Hamilton
<b>TOTAL WATER MANAGEMENT &amp; HEALTH MONITORING</b>										
	1,175,810	1,055,196	51,863	137,909	986,038	1,072,177	51,863	166,709	853,605	

# **ENVIRONMENTAL ADVISORY SERVICES**



## **ENVIRONMENTAL ADVISORY SERVICES**

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The environmental advisory services program costs are those associated with providing environmental review of development proposals submitted by municipalities, general public and developers. General levy and plan review fees for stormwater management fund this service area.

Municipal/Public Plan Input & Review – Includes municipal/public official plan review, comprehensive zoning bylaws, secondary plan review and general planning studies.

Development Plan Input & Review – Includes development driven review of plans of subdivision and condos, official plan amendments, land division review, site plans and zoning bylaws and variances. Ganaraska Region Conservation Authority also provides engineering services to neighbouring conservation authorities on a fee for service basis.

Watershed Ecology – Includes the ecological program of the Authority.

## ENVIRONMENTAL ADVISORY SERVICES:

## MUNICIPAL/PUBLIC PLAN INPUT &amp; REVIEW

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds
Wages & Benefits	65,200	66,000				72,120			
Training and Development	300	0				300			
Motor Pool	700	700				700			
Materials & Supplies	500	400				500			
Consulting	100	0				100			
Legal Expenses	1,000	0				1,000			
Capital Asset Replacement	0	0				1,506			
TOTAL	67,800	67,100	0	67,800	0	76,326	0	76,326	0

## DEVELOPMENT PLAN REVIEW

Wages & Benefits	85,100	84,500			66,000	86,820			66,000	Fees
Training and Development	300	338			11,000	300				
Motor Pool	1,100	1,100				1,100				
Materials & Supplies	1,000	300				1,000				
ORCA Shared Planning	0	0				0				
KRCA Peer Review	0	0				0				
Legal Expenses	3,000	0				1,000				
Liability Insurance	9,175	8,600				9,175				
Capital Asset Replacement	0	0				1,506				
TOTAL	99,675	94,838	0	22,675	77,000	101,001	0	35,001	66,000	

## WATERSHED ECOLOGY

Wages & Benefits	39,900	34,000				39,900				
Expenses, Training	16,500	16,500				16,500				
Motor Pool	100	44				100				
Capital Asset Replacement	0	0				923				
TOTAL	56,500	50,544	0	5,500	51,000	57,423	0	6,423	51,000	Deferred 5,000 Durham 46,000

TOTAL ENVIRONMENTAL  
ADVISORY SERVICE

223,975	212,482	0	95,975	128,000	234,750	0	117,750	117,000	
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# **WATERSHED STEWARDSHIP**

## **WATERSHED STEWARDSHIP**

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The watershed stewardship program costs are those associated with providing and/or assistance to watershed residents on sound environmental practices that will enhance, restore or protect their properties.

### **Land Stewardship**

Clean Water-Healthy Land - The Clean Water-Healthy Land program is a stewardship program funded by Durham Region, Trees Ontario, Oak Ridges Moraine Foundation and landowners. For Durham Region landowners, this program is subsidized by the Region of Durham. This program is also offered by the Municipality of Port Hope and the Township of Hamilton for the landowners, within the municipalities in partnership with the Conservation Authority.

Partner Projects includes the partnership with the Greater Golden Horseshoe Conservation Authorities Coalition. (GGH CAC)

## WATERSHED STEWARDSHIP:

## LAND STEWARDSHIP

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds	
<b>Fisheries Review</b>	6,400	6,200				6,400				
Fish Trap	17,200	15,500			16,200	17,200			16,200	DFO
Expenses	100	0				100				
Motor Pool	500	540				500				
Capital Asset Replacement	0	400				410				
<b>TOTAL</b>	<b>24,200</b>	<b>22,640</b>	<b>0</b>	<b>8,000</b>	<b>16,200</b>	<b>24,610</b>	<b>0</b>	<b>8,410</b>	<b>16,200</b>	
<b>Clean Water - Healthy Land</b>										
Tree Plant										
Wages & Benefits	20,985	21,600				20,000				
Contractor	41,436	43,415				41,000				
Motor Pool	500	490				500				
Materials & Supplies (Incl Forest Ontario)	85,094	89,600				85,503				
Capital Asset Replacement	0	0			10,134	512				
<b>Financial Assistance Program</b>	<b>148,015</b>	<b>155,105</b>	<b>0</b>	<b>500</b>	<b>147,515</b>	<b>147,515</b>	<b>0</b>	<b>0</b>	<b>147,515</b>	Tree plant
Landowner Program Projects	135,066	42,034				121,500				
Kawartha Farm Stewardship Collaborative	0	0				0				
Program Admin/Expenses	12,000	5,401				12,000				
<b>TOTAL</b>	<b>147,066</b>	<b>47,435</b>	<b>0</b>	<b>0</b>	<b>147,066</b>	<b>133,500</b>	<b>0</b>	<b>0</b>	<b>133,500</b>	Deferred 73,500 Durham 20,000; Port Hope 20,000 Hamilton 20,000
	295,081	202,540	0	500	294,581	281,015	0	0	281,015	
<b>OPG Projects</b>										
Wages & Benefits	23,000	15,000				20,000				
Expenses & Consulting	95,000	95,000				40,000				
<b>TOTAL</b>	<b>118,000</b>	<b>110,000</b>	<b>0</b>	<b>0</b>	<b>118,000</b>	<b>60,000</b>	<b>0</b>	<b>0</b>	<b>60,000</b>	OPG 60,000
<b>Partner Projects</b>										
OPG Projects	11,990	4,000				7,000			7,000	Deferred Wesleyville
Embridge	9,700	8,200			9,700	1,500			1,500	Deferred Embridge
MNR Partner Project	0	0								
GGH CAC	5,000	5,000			2,500	5,000			2,500	
<b>TOTAL</b>	<b>26,690</b>	<b>17,200</b>	<b>0</b>	<b>2,500</b>	<b>24,190</b>	<b>13,500</b>	<b>0</b>	<b>2,500</b>	<b>11,000</b>	Durham
<b>TOTAL WATERSHED STEWARDSHIP</b>	<b>463,971</b>	<b>352,380</b>	<b>0</b>	<b>11,000</b>	<b>452,971</b>	<b>379,125</b>	<b>0</b>	<b>10,910</b>	<b>368,215</b>	

# **CONSERVATION LAND MANAGEMENT**

## CONSERVATION LAND MANAGEMENT

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This program area includes all expenses associated with land or buildings either owned or managed by the Authority. This area is divided into passive recreation and programmed recreation.

Passive Recreation – The costs associated with lands and buildings that do not have active programming. The expenses included are the costs for owning or managing the land.

Programmed Recreation – The direct costs associated with delivering active programming on Conservation Authority lands. This includes the Ganaraska Forest Centre and the Ganaraska Forest.

Ganaraska Forest Centre - For over thirty-nine years, the Ganaraska Region Conservation Authority has provided a unique outdoor education experience to elementary and secondary students at the Ganaraska Forest Centre. The outdoor education facility offers both day use and residential education programming. Such programs offered are: map reading, orienteering, forest studies and stream and pond study. As well, the facility is rented out to Scouts and Girl Guides for weekend use. As a result of COVID-19, Forest Centre revenues have been significantly decreased in all areas including but not limited to outdoor education programming as well as wedding venue rentals. It is anticipated that over the next few years as restrictions get lifted and a vaccine is approved, booking at the Forest Centre will increase.

Ganaraska Forest – On April 1<sup>st</sup>, 1997, the Conservation Authority took back management of the Ganaraska Forest from the Ministry of Natural Resources. Revenue from the forest comes from the sale of timber and membership fees. For 2021, the revenue from timber contracts are estimated at \$180,000.00. The membership revenue expected is \$305,000.00. The partnership with Treetop Trekking continues and revenues are estimated at \$48,000.00.

## CONSERVATION LAND MANAGEMENT:

## PASSIVE RECREATION

Wages & Benefits	75,000	68,000			3,000	72,000			3,000	Employment Program
Staff Expenses, Training	500	0				500				
Maintenance of C.A.'s	3,000	2,950				3,000				
Equipment Fuel & Repairs	1,800	1,600				1,800				
Motor Pool	6,000	5,200				6,000				
Taxes	8,000	7,500				8,000				
Insurance	9,650	8,500				9,650				
Signage	500	400				500				
Capital Asset Replacement	17,500	0			17,500	15,239				
TOTAL	121,950	94,150	0	101,450	20,500	116,689	0	113,689	3,000	

## PROGRAMMED RECREATION:

Ganaraska Forest Centre										
Wages & Benefits	329,732	310,500			40,000	273,777			30,000	GFC Bookings
Training and Development	1,000	600				500			10,000	Nature Nuts School
Books, Equipment (inc.donations)	4,000	1,000			4,000	4,000				
Office Services (Stationary, Copier)	1,400	1,300			0	1,400			0	Conservation Dinner
Building Maintenance	30,000	20,000			12,750	22,900			12,000	Cabin Rental
Hydro	30,000	26,000			500	27,000			24,000	Nature Nuts Camps
Propane	20,000	14,000			3,000	16,000				
Postage	300	250			3,500	300			3,500	OPG
Telephone	1,400	1,800			1,000	1,800			1,000	TTT
Internet Charges	1,500	1,200			2,000	1,500			2,000	Solar Generation
Motor Pool	1,100	1,000			9,300	1,100			60,000	Wedding
Credit Card Services	3,000	2,500			1,800	1,500			1,800	Internet charge Out
Advertising & Publications	800	800			2,000	800			2,000	Donations
Staff Expense	100	50			0	100			500	Production, Other
Waste Disposal	1,400	1,400			0	1,400				
Security	4,100	1,800				1,000				
Kitchen Equipment	1,000	800				1,000				
Food/Catering	5,000	4,900				5,000				
Public Programs	500	0				200				
Insurance	16,800	19,500				19,800				
Nature Camp Supplies & Expenses	300	1,200				1,500				
Taxes	3,500	4,800				4,900				
Capital Asset Replacement	29,500	0			29,500	41,654				
TOTAL	486,432	415,400	0	377,082	109,350	429,131	0	282,331	146,800	



## Ganaraska Forest &amp; Trail Head Centre

	2020 Budget	2020 Projected Total	2020 Grant	2020 Levy	2020 Other Funds	2021 Budget	2021 Grant	2021 Levy	2021 Other Funds	
Wages & Benefits	305,500	290,139			190,000	339,404			305,000	Memberships
Training and Development	600	1,950				1,600				
Equipment Purchase	50	0				50				
Equipment Maintenance	2,750	1,500			30,000	2,400			30,000	Treetop Trekking
Motor Pool	7,500	5,000				6,300				
Road Maintenance & Tree Maintenance	5,000	5,000				5,000				
Pay Duty/Volunteer Program	6,000	2,000				6,000				
Advertising	400	0				400				
Tree Marking/Paint	3,000	2,500			225,000	3,000			180,000	Forest Contracts
Telephone	2,300	2,200			28,000	2,300				
Hydro & Propane	8,600	7,900				8,600				
Supplies & General Expenses & Postage	5,500	4,600				5,500				
Building Repairs & Maintenance	6,000	4,500				5,000				
Taxes	35,000	37,900				35,000				
Insurance	10,650	10,300				10,000				
Signage/Maps/Brochures	500	1,600				500				
Special Events	0	0				0				
Garbage Disposal	1,800	1,600				1,800				
Office Services	1,800	1,700				1,800				
Credit Card Services	3,660	6,000				6,200				
Membership & Remote Site Expenses	10,000	13,000				10,000				
Capital Asset Replacement	4,725	0			4,725	19,858				
TOTAL	421,335	399,389	0	-56,390	477,725	470,712	0	-44,288	515,000	
TOTAL PROGRAMMED RECREATION										
	907,767	814,789	0	320,692	587,075	899,843	0	238,043	661,800	
TOTAL CONSERVATION LAND MGMT										
	1,029,717	908,939	0	422,142	607,575	1,016,532	0	351,732	664,800	

# **CORPORATE SERVICES**

## CORPORATE SERVICES

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This budget area is composed of the wages and benefits of staff of the Conservation Authority, whose main function is to provide coordination, support and services to all programs rather than specific programs. All expenses associated with the Board of Directors are directed to this area. As well, expenses associated with the operations of the administration building.

Specific items include:

Corporate/Finance Management - includes all administrative and financial staff wages, benefits and expenses, general membership expenses as well as corporate expenses for the Conservation Authority, which includes the levy to Conservation Ontario.

Office Services – includes all wages and benefits for IT staff as well as expenses, supplies, equipment, computer services, maintenance and utilities for the main administrative building for the various program areas.

Corporate Communications – includes wages and benefits for staff working on communication projects as well as community and public relations expenses, website maintenance as well as any information costs. All publications, advertising and Authority staff uniforms are included in this program area.

## CORPORATE SERVICES:

## CORPORATE/FINANCE MANAGEMENT

Salaries, Wages & Benefits	303,955	302,000				285,500			
Workers Compensation (incl consultant)	57,780	55,902				57,680			
Staff Expenses, training	3,900	2,800				3,000			
Members Allowance & Expenses	4,000	3,200				4,000			
Chair/Vice Chair Honorarium & Expenses	3,200	2,500				3,200			
CAO's Expenses	6,200	4,000				5,500			
Conservation Ontario Levy	25,900	25,900				25,000			
Legal Fees	4,000	0				3,000			
Audit Fees	5,400	5,300				5,400			
Insurance	12,000	10,800				11,923			
General Expenses	900	100				900			
TOTAL	427,235	412,502	0	425,235	2,000	405,103	0	403,103	2,000
									Donations

## OFFICE SERVICES

Wages & benefits - IT & temp support	2,000	2,300				70,000			
Office & computer equipment & support	16,800	22,000				16,800			70,000
Xerox & P/B Leasing, Internet	8,700	10,040				8,700			Program Administration
Payroll/Credit Card Services	4,500	3,700				4,500			
IMSsystem	10,000	10,000				10,000			
IMSsystem - Wages	12,000	12,000				12,000			
Postage	3,000	2,800				2,500			
Stationary & Supplies	5,900	3,500				5,000			
Telephone	4,200	3,500				4,000			
Light, Heat & Hydro	25,000	21,000				24,000			
Taxes	4,000	3,700				4,000			
Office Maintenance	94,000	50,000				40,000			
Health & Safety	2,300	3,000			70,376	2,300			20,000
General-counfer, meetings, subscriptions	4,000	3,200				3,500			Furnace Millenium
Capital Asset Replacement	13,300	0			13,300	34,435			
TOTAL	209,700	150,740	0	56,024	153,676	177,735	0	87,735	90,000

## CORPORATE COMMUNICATIONS

Wages & Benefits	43,000	39,809				43,200			
Publications & Advertising	2,100	1,800				1,900			
Special Events & Marketing	800	400				600			
Uniforms	1,000	1,000				1,000			
Capital Asset Replacement	0					410			
TOTAL	46,900	43,009	0	46,900	0	47,110	0	47,110	0

## TOTAL CORPORATE SERVICES

	683,835	606,250	0	528,159	155,676	629,948	0	537,948	92,000
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## TOTAL OPERATING BUDGET

	3,577,308	3,135,247	51,863	1,195,185	2,330,260	3,332,532	51,863	1,185,049	2,095,620
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## 2020 ACTUAL LEVY

1,161,813

## 2020 BUDGET DEFICIT

33,372

**LEVY**

# GANARASKA REGION CONSERVATION AUTHORITY

## 2021 GENERAL LEVY

	2020 Levy	2021 Proposed Levy (with CVA adj)
Municipality of Clarington	567,945.78	601,334.40
Town of Cobourg	248,100.14	242,848.90
Municipality of Port Hope	197,560.25	192,596.90
Township of Alnwick/Haldimand	12,908.24	13,233.08
Township of Hamilton	127,874.06	127,469.56
Township of Cavan Monaghan	4,255.10	4,457.18
City of Kawartha Lakes	3,107.38	3,107.38

# **RESERVES and OPERATING SURPLUS**

## RESERVES and OPERATING SURPLUS

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The Gananaska Region Conservation Authority has two reserves.

### Capital Asset Replacement Reserve

The Gananaska Region Conservation Authority developed a Capital Asset Replacement plan in 2016. The goal of every capital asset management plan is to define the use of assets in order to streamline productivity and delivery with minimal loss of capital. This reserve will replace the equipment reserve that had been previously established in 1992 and does not include any grant dollars. This reserve is allocated to major maintenance and replacement of the Gananaska Region Conservation Authority's capital assets. This reserve is an essential part of GRCA's ongoing fiscal responsibility framework, as it guides the purchase, maintenance, and disposal of every asset GRCA needs in order to conduct business. It should be noted that funds were not transferred into the reserve for 2020 as approved by the Board of Directors in May 2020 as a measure to assist with the decrease in revenue as a result of COVID-19

### Forest Purchase Reserve

This reserve was established in 2001 with a \$10,000.00 donation by the Township of Cavan Monaghan to be used for costs associated with a land purchase within the Peterborough County jurisdiction.

### Operating Surplus/Deficit

The Gananaska Region Conservation Authority's operating surplus is attributable to the change in recording tangible capital assets at cost in accordance with the recent change in Public Sector Accounting Board (PSAB) rules.