

# 2021 Budget Considerations and Updates

Special Council

February 2, 2021

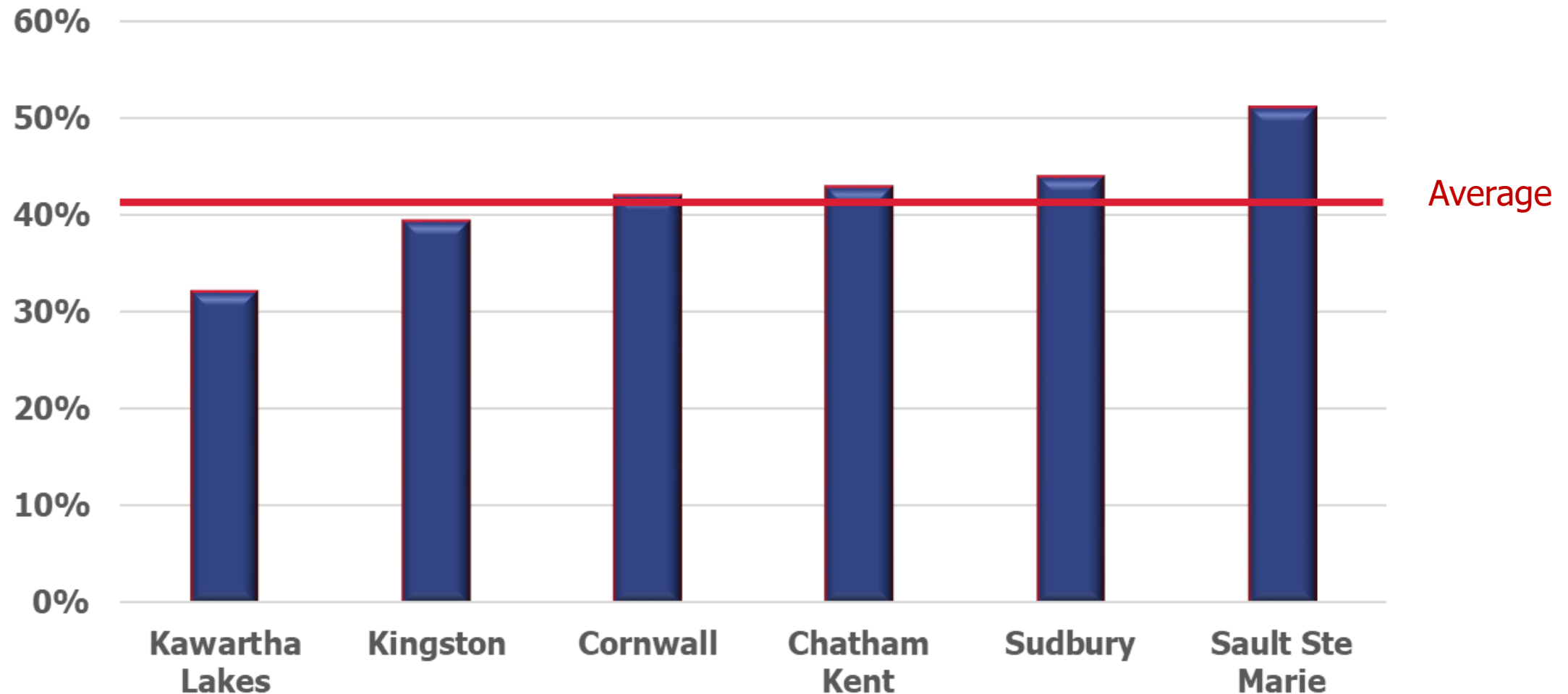
# 2021 Budget Principles

- 2021 budget prepared at 2020 “pre-pandemic” levels except where contractual or other similar commitments exist
- Budget continues to include \$750K target for in-year salary gapping, and \$300K for targeted efficiencies
- Recommending stabilization reserves to manage “volatile” budgets – to manage Winter Control and Insurance
- Ongoing business continuity planning to support and manage pandemic response & recovery

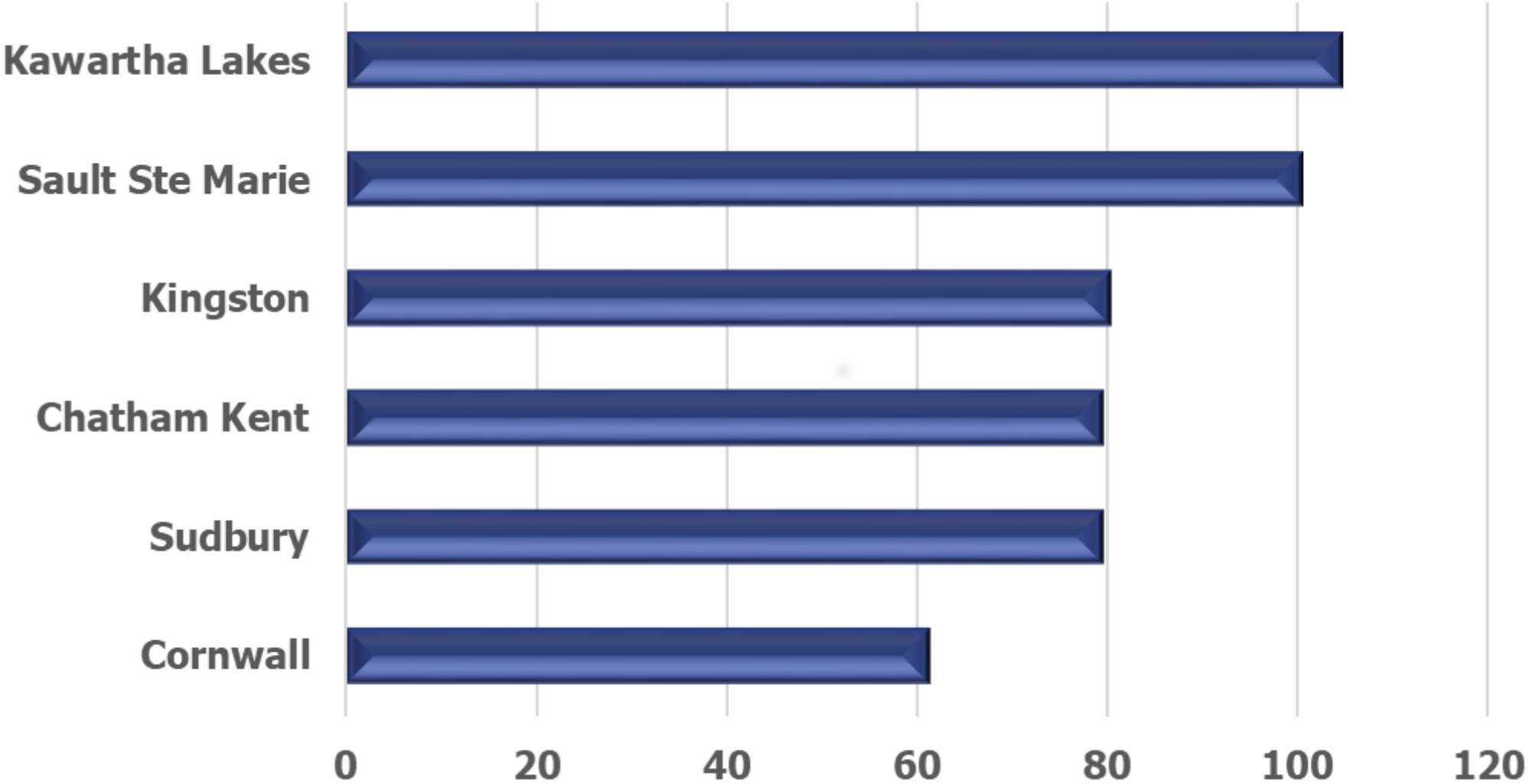
# Staffing

Department	Position
Library Services	Manager, Public Services (conversion of a funded position)
Development Services	Administrative Assistant (operating budget funded)
Paramedic Services	Administrative Superintendent (approved and funded in previous year)
Human Services	Facility Maintenance (Minden) (100% external funding)
Public Works	Landfill Operators & Attendants (conversions of funded positions) Waste Program Education (under review 2022 consideration)
Engineering & Assets	Project Manager (under review, capital & user-rate funded)
Human Services	Manager, Housing & KLHHC CEO (Council approved 2020 – 1 new FTE)
Human Services – Victoria Manor	LTC Resident Support Aides (under review)
Public Works	Transit staff (2022 NW Lindsay service expansion)

# Salaries and Benefits as a Percentage of Total Revenue

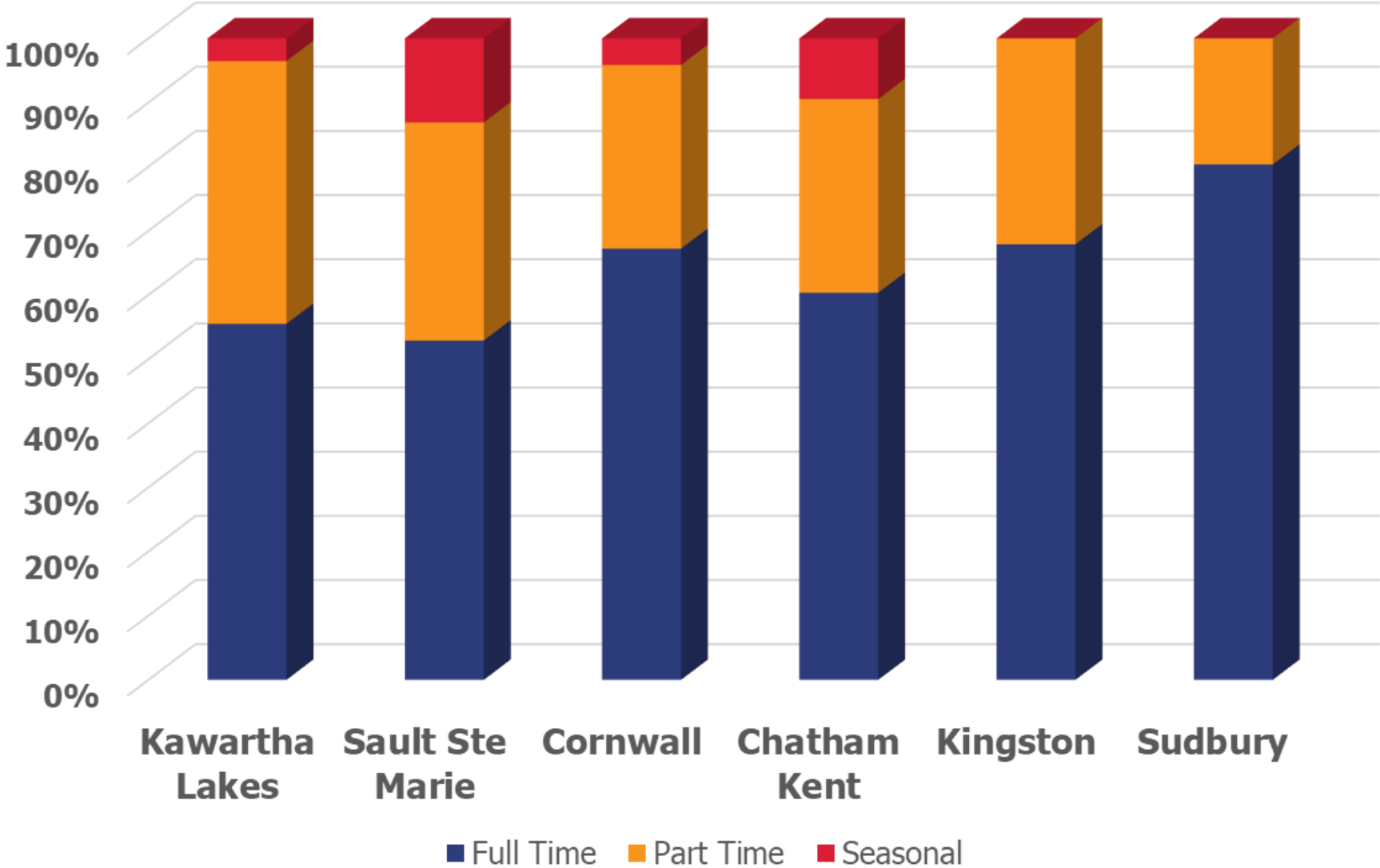


# Number of Residents per Full Time Employee



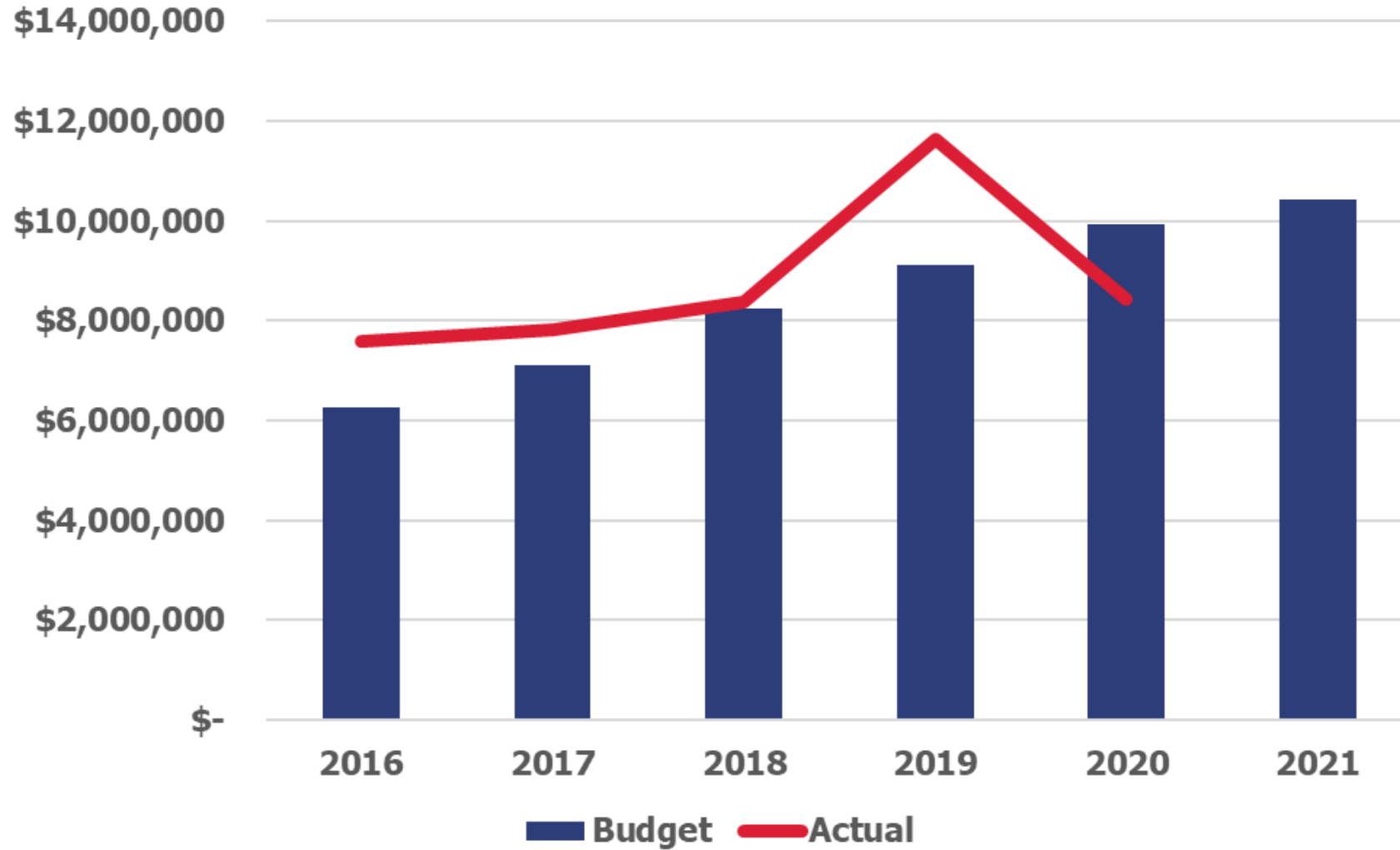
Source: 2019 FIR

# Employment Mix



Source: 2019 FIR

# 2016-2021 Winter Control Budget



# Stabilization Reserves

- Projected that the 2020 winter control budget (actual) will generate a +/- \$1M surplus at year end
- In forecasting the Council directed zero deficit, staff anticipated the winter control budget would be \$1M over budget to be conservative
- Therefore anticipating a \$2M+/- surplus in the 2020 year end attributed to the winter control program
- Staff recommend these funds be allocated to a winter control stabilization reserve to support this budget and future years
- Staff recommend approximate \$500K net savings in Insurance Premium costs be allocated to an insurance stabilization reserve to support this budget and future years



# Pandemic Response \$23.5M

