



## Council Report

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<b>Report Number:</b>	PUR2021-003
<b>Meeting Date:</b>	February 23, 2021
<b>Title:</b>	Request for Proposal 2020-79-CP Supply and Delivery of One New Rescue Pumper
<b>Author and Title:</b>	Marielle van Engelen, Buyer

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### Recommendation(s):

**That** Report PUR2021-003, Request for Proposal 2020-79-CP Supply and Delivery of One New Rescue Pumper, be received;

**That** Carl Thibault Emergency Vehicles Inc. of Pierreville, Québec, as the highest scoring proponent, be selected for award of Request for Proposal 2020-79-CP Supply and Delivery of One New Rescue Pumper; and

**That** the deficit in the project, 932200203, of \$23,701.92 be funded by Development Charges – Fire (3.24140) and the remaining \$51,304,17 deficit be funded by the Fire portion of the Fleet Reserve (1.32070) and;

**That** upon receipt of the required documents that the Procurement Division be authorized to issue a purchase order.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

The approved 2020 capital budget (932200203) allocated \$600,000 for a replacement rescue pumper. Request for Proposal 2020-79-CP for the Supply and Delivery of One New Rescue Pumper was released for advertising in accordance with the Purchasing Policy.

The request for proposal closed on January 21, 2021 with the following results:

<b>Proposal received from</b>
Carl Thibault Emergency Vehicles Inc. of Pierreville, Québec
Dependable Truck & Tank Limited of Brampton, Ontario
Safetek Emergency Vehicles Ltd. of Mississauga, Ontario

As per the Purchasing Policy procurement awards that exceed the budget by more than \$10,000 are considered irregular and must be approved by Council.

An evaluation committee carefully evaluated and scored each proposal by consensus, based on the criteria described with in the request for proposal. Each proposal was rated on the response to the technical requirement of the pumper, company profile, delivery time lines, warranty information and training.

Submissions were checked for compliancy to the proposal requirements and for mathematical errors.

Carl Thibault Emergency Vehicles Inc. was found to be the highest scoring proponent. References were checked and found to be favorable.

## **Rationale:**

Staff recommends Carl Thibault Emergency Vehicles Inc. of Pierreville, Québec, as the highest scoring proponent be selected for the award of Request for Proposal 2020-79-CP Supply and Delivery of One New Rescue Pumper.

The deficit in the project (932200203), in the amount of \$23,701.92, should be funded from Development Charges – Fire (3.24140) and the remaining \$51,304,17 from the Fire portion of the Fleet Reserve (1.32070).

### **Other Alternatives Considered:**

No other alternative is being considered as a competitive procurement process was conducted and the highest scoring proponent is being recommended for award.

### **Alignment to Strategic Priorities**

#### **Good Government**

Recommendations in this report will ensure municipal assets are well maintained and well managed. A continuous review of operational efficiencies ensures that best municipal practices are adopted.

#### **A Vibrant and Growing Economy**

Recommendations in this report will support effective Fire Service response operations and service delivery.

#### **An Excellent Quality of Life**

Recommendations in this report will support efficient delivery of Fire Service response operations and assists the general well-being and overall health and safety of residents and employees.

### **Financial/Operation Impacts:**

Capital Project Number	Project Budget	Other Committed Funds	Capital Project balance	Purchase Amount (excl. HST)	HST Payable	Total Amount	Project Balance
932200203	\$600,000	\$0	\$600,000	\$663,331	\$11,676	\$675,007	(\$75,006)

Any remaining surplus or deficit will be dealt with through the capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

### **Consultations:**

Deputy Fire Chief

**Department Head email:** mpankhurst@kawarthalakes.ca

**Department Head:** Mark Pankhurst, Fire Chief

**Department File:** 2020-79-CP