

Committee Work Plan Report	
Committee Name:	Municipal Heritage Committee
Work Report Plan for Year:	2020
Approved by Council:	
Goal	Completed in 2020
1. Process applications for designation and make recommendations to Council	There were two applications for designation in 2020 (Case Manor dry stone wall and 40 Head Street, both in Bobcaygeon). The Case Manor designation has been approved by Council and the by-law will be passed in January 2021. A report on 40 Head Street will be presented to the Committee in early 2021.
2. Recommend properties for listing to Council	The Committee recommended 84 properties for listing on the Heritage Register.
3. Review heritage permit applications for individually designated properties and relevant development applications.	The Committee reviewed 5 applications for alterations to individually designated properties. The Committee also reviewed 4 development applications.
4. Review Heritage Policy and provide recommendation to Council	The Committee reviewed the Standards and Guidelines for the Conservation of Historic Places in Canada and recommended that Council endorse them as the municipal standard for preservation. Council endorsed the guidelines in September 2020. The Committee also provided comments on the proposed new regulations under the Ontario Heritage Act.
5. Continue to distribute heritage designation plaques	There are still a number of heritage designation plaques which require distribution. Distribution of the plaques was paused due to the COVID-19 pandemic.
6. Continue to update the Heritage Register so it is consistent with Ontario Heritage Act	The Heritage Register is now up to date and available online and in hard copy at the Clerk's Office, Economic Development and Building. Staff will continue to update the document as new properties are listed and designated.
7. Coordinate Doors Open in collaboration with the Heritage Network and the Victoria County Historical Society	Doors Open took place in 2020 in a digital format due to the COVID-19 pandemic. There were two map tours created and posted online as well as digital tours of local museums.
8. Plan and Coordinate the 2020 Osprey Heritage Awards	The Osprey Heritage Awards were cancelled in 2020 due to the COVID-19 pandemic. The awards will take place in 2021.
9. Recruit additional members for the Heritage Committee.	Three new members joined the Committee in 2020.