



Committee of the Whole Report

Report Number: ENG2021-007
Meeting Date: March 9, 2021
Title: **Kawartha Lakes Airport Advisory Committee Annual Report and 2021 Work Plan**
Author and Title: Lisa Peimann, Executive Assistant, Engineering and Corporate Assets

Recommendation(s):

That Report ENG2021-007, **Kawartha Lakes Airport Advisory Committee Annual Report and 2021 Work Plan**, be received;

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

The Kawartha Lakes Airport Advisory Committee was established in January of 2019 to replace the former Kawartha Lakes Airport Board to provide advice and recommendations to the Airport Manager and Council on the operation and strategic development of the Kawartha Lakes Municipal Airport.

The updated Terms of Reference (2019) for the Kawartha Lakes Airport Advisory Committee stipulates that an annual report be written to Council by the end of Q1 each calendar year and to present their upcoming work plan for the upcoming year.

Rationale:

In 2020 the Kawartha Lakes Airport Advisory Committee achievements were as follows:

- Fuel sales
 - By the end of November fuel sales were 1,080 liters below 2019
 - November was a significant month, selling 16,000 litres, nearly making up for the difference
 - With the relatively good weather predicted for the winter, the Airport hopes to make up the difference before the end of the year
 - Fuel prices have been remaining fairly steady through most of 2020
- A major repair on the fuel system's fuel meters was required this summer. The cost of the repair exceeded the operational budget for building maintenance and repair, but best efforts have been made to offset this through underspending in other accounts
- 8 leases were signed by various new tenants intending to build hangars back in 2019. Unforeseen circumstances unfortunately resulted in some delays to construction, as well as demanded the redesign and reworking of the existing apron area to service these hangar lots. Two hangars are now nearing completion and are scheduled to be finished before the end of the year. The remaining hangars are estimated to be completed by Spring 2021
- WM Aero has continued their operations as best as possible through 2020 and the pandemic. Despite mandatory closures in the Spring, they hired a new full-time instructor for the summer who has been offering flight training and sightseeing flights
- WM Aero is currently in the process of upgrading the Lindsay operation from a satellite base to a full flight training unit operation

- The relocation of the airport's fuel system was carried out in July 2020 and was a major success
- The main airfield windsock was connected to hydro in the summer and has now been tied to the airport's ARCAL system and now functions alongside the airport runway lighting system
- We have been undertaking some small improvement projects. Most notably, updates to the airport pilot lounge and improvements to the Airport View Restaurant patio area
- Hangars are full – waiting list is growing
- Tie downs are not doing as good as previous years
- Due to the pandemic there was a small shut down for all commercial businesses, all are back in full operation now, with the exception of B. Robinson who has not yet opened

In the upcoming year the Kawartha Lakes Airport Advisory Committee will continue with the following:

- Runway 03/21 (multi-year cash flow project)
- Runway 13/31 (multi-year cash flow project)
- Airport Beacon – lifecycle replacement and upgrade
- Runway 13/31 Taxiways and Aprons – capital interventions to preserve and extend lifecycle of paved surfaces
- Runway 03/21 – restoration of grass runway through regrading and similar measures
- Airport Obstacle Limitation Surface Survey – required by Transport Canada

Other Alternatives Considered:

No other alternatives are recommended.

Alignment to Strategic Priorities

The recommendations within this report directly align with all Strategic Goals, through our Value of Collaboration namely:

1. Healthy Environment
2. An Exceptional Quality of Life
3. A Vibrant and Growing Economy

4. Good Government

Financial/Operation Impacts:

This is a volunteer Advisory Committee with no financial/operation impacts. Both the Operating and Capital Budget for the Airport were approved during the 2021 Council Budget Process.

Servicing Implications:

There are no servicing implications associated with this report.

Consultations:

The Loomex Group (Airport Management Contract)

Attachments:

N/A

Department Head email: jrojas@kawarthalakes.ca

Department Head: Juan Rojas, Director of Engineering and Corporate Assets