



Committee of the Whole Report

Report Number: CORP2021-003
Meeting Date: March 9, 2021
Title: 2020 Q4 Capital Close
Description:
Author and Title: Nicole Esper, Junior Accountant

Recommendation(s):

That Report CORP2021-003, 2020 Q4 Capital Close, be received;

That the capital projects identified in Attachment A to Report CORP2021-003 be approved to be closed due to completion;

That the balances in the table below as per Attachment A be transferred to or from the corresponding reserves;

| Reserve | Report Closing Balance |
|------------------------------|------------------------|
| Capital Contingency Reserve | \$ 706,877.39 |
| Police Reserves | \$ 34,738.15 |
| Sewer Infrastructure Reserve | \$ 1,466.27 |

That the following projects be granted an extension to June 30, 2021:

- 932172201 - ***M/Y Coboconk Fire Hall Upgrades
- 928171901 - ***M/y Parks & Recreation Software
- 998161101 - Peel St WWW Design

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

- 950180500 - 2018 Recreation Facilities
- 950190400 - 2019 P&R Equipment
- 983190500 - 2019 Rural Resurfacing
- 983191301 - 2019 Municipal Drains

That the following projects be granted an extension to December 31, 2021:

- 953170501 - ***M/Y Development 68 Lindsay St N
- 950151801 - ***M/Y Logie Park
- 928190104 - ***M/Y Disaster Recovery 2019-20
- 932190104 - ***M/Y Mariposa Fire Station
- 997130801 - 2013 Eldon Landfill
- 983160600 - 2016 Urban/Rural Reconstruction
- 998160501 - Pinewood Production Well
- 983170800 - 2017 Road Restoration WWW Projects
- 950180100 - 2018 Parkland Site works
- 998190400 - 2019 WWW Study & Special Projects
- 983200300 - 2020 Urban/Rural Reconstruction
- 983181200 - 2018 Parking
- 928190100 - 2019 IT Systems
- 932190100 - 2019 Fire Facilities
- 932190300 - 2019 Fire Equipment
- 938190300 - 2019 Paramedic Equipment

- 983191101 - 2019 Traffic Systems
- 932200100 - 2020 Fire Facilities
- 950200100 - 2020 Parkland Site works
- 950200300 - 2020 Recreation Facilities
- 950200500 - 2020 Cemeteries
- 998151701 - Colborne St SPS
- 997166101 - 2016 Pump Chamber Construction
- 998160201 - Water Operations Monitoring System
- 998161501 - WW Operating Monitoring System
- 983170100 - 2017 Bridges
- 983170300 - 2017 Urban/Rural Reconstruction
- 997170200 - 2017 Lindsay Landfill
- 998170100 - 2017 Watermain Replacement
- 998170500 - 2017 Wastewater Treatment
- 932180100 - 2018 Fire Facilities
- 950180200 - 2018 Parkland Facilities
- 983180100 - 2018 Bridges
- 983180300 - 2018 Urban/Rural Reconstruction
- 983181101 - 2018 Traffic Systems
- 998180300 - 2018 Water Distribution & WW Collection
- 998180400 - 2018 Water Treatment Program

- 998180500 - 2018 Wastewater Treatment
- 950190100 - 2019 Parkland Site works
- 950190300 - 2019 Recreation Facilities
- 950190500 - 2019 Cemeteries
- 983190100 - 2019 Bridges
- 983190300 - 2019 Urban/Rural Reconstruction
- 983190700 - 2019 Road Lifecycle Extension
- 997190100 - 2019 Landfill Site works
- 998190100 - 2019 Water Treatment Program
- 998190200 - 2019 Wastewater Treatment
- 998190300 - 2019 Water Distribution & WW Collection
- 932200300 - 2020 Fire Equipment
- 950200200 - 2020 Parkland Facilities
- 991200100 - 2020 PW Facilities
- 983200100 - 2020 Bridges
- 983200700 - 2020 Lifecycle Extension
- 921202701 - Locate Software
- 921204101 - Airport Capital Plan
- 921204201 - Bridge Structures Study

That the following projects be granted an extension to June 30, 2022:

- 921204101 - Airport Capital Plan
- 921204201 - Bridge Structures Study
- 921203601 - Commercial Lands Supply and Policy Review
- 921203701 - 2020 International Plowing Match
- 921203801 - Cultural Centre Feasibility Study
- 921204001 - Asset Management Plan

That the following projects be granted an extension to December 31, 2022:

- 950190103 - ***M/Y Bobcaygeon Beach Park
- 953190100 - 2019 B&P Facilities
- 921203501 - Secondary Plans and Aggregate Policy Study

That the following projects be granted an extension to June 30, 2023:

- 921203201 - Growth Management Strategy
- 921204301 - City Wide Speed Reduction

That the following project be granted an extension to December 31, 2023:

- 921203501 - Secondary Plans and Aggregate Policy Study

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Background:

This report is provided to advise Council on each capital project's actual costs versus its approved budget and to close projects that are complete as of December 31, 2020 in accordance with the Capital Close and Administration Policy.

Rationale:

The expectation of a capital close report is to bring completed capital projects to a zero balance by recommending provisions for any shortfalls and disposition of surplus amounts. When projects are closed with a surplus, the surplus is typically transferred to the Capital Contingency Reserve. There are some exceptions to this practice. If the project being closed was funded from a source other than the general tax levy then the surplus is returned to that source of funding.

Please see below a list of attachments:

Attachment A - Lists all projects completed and recommended to be closed identifying the amount that will be returned to the funding source indicated.

Attachment B – Lists all projects that will be complete as of June 30, 2021 or are on target to be completed by their current completion date. The project numbers with three asterisks (***) are multiyear projects that will have additional funding over multiple years and will be using the same project number until the project is completed.

In 2020, the City made the decision to defer and/or delay the start of many capital programs and special projects due to the pandemic. As a result, there is an inordinately high number of projects requiring an extension.

Attachment C – Lists the active projects that are seeking Council Resolution to extend the current completion date.

Attachment D – Lists all Special Projects requesting extensions and/or are on target to be completed by their current completion date. Special projects includes studies, plans, repairs and upgrades that generally do not result in capital additions.

Remaining open projects total \$192 Million in budget. The spending to date is approximately \$127 Million. There is currently \$65 Million of capital spending still to be incurred and of that total, 53% of the projects are on track and have the capacity and

resources to be completed on schedule. The remaining 47% of projects have been delayed for various reasons and are requesting extensions.

Other Alternatives Considered:

Council may choose an alternative direction with respect to where the over and under expenditures should be transferred. Staff’s recommendations are in accordance with the Capital Close and Administration Policy C 187 FIN 018.

Financial/Operation Impacts:

The status of each project has been reviewed by Directors and appropriate management staff. The below detailed tables show the balances to the affected Reserves and Deferred Revenue Accounts, of the projects being closed.

Attachment A: Completed Projects

The table below is a listing of the reserves that require Council approval to transfer funds to and from.

| Reserve | Report Closing Balance |
|------------------------------|-------------------------------|
| Capital Projects Reserve | \$ 706,877.39 |
| Police Reserves | \$ 34,738.15 |
| Sewer Infrastructure Reserve | \$1,466.27 |

Obligatory Funds

Below is a table listing the obligatory funds for which the return of funding does not require Council approval, all deficits require Council approval and are included in the Council resolutions.

| Obligatory Reserves and Development Charge Reserve | Report Closing Balance |
|---|-------------------------------|
| Provincial Grants Receivables | \$ 98,350.09 |
| Development Charges | \$ 13,962.42 |

Debenture Proceeds

The debenture debt will be decreased by \$550,298.65 due to the closure of various capital projects that already had debenture funding from previous capital budgets.

| Debenture Proceeds | Report Closing Balance |
|---|-------------------------------|
| 983190400 - 2019 Urban/Arterial Resurfacing | \$ 550,298.65 |

In summary, a total of \$1,405,692.97 is recommended to be closed and returned to the original budget funding sources. There are currently 179 projects and staff recommend closing 22 projects, leaving a remaining 129 projects open.

Relationship of Recommendation(s) To The 2020-2023 Strategic Plan:

This recommendation matches our Vision, Mission, Guiding Principles and Values. This recommendation assists in achieving the Strategic Priorities; A Vibrant and Growing Economy and Good Government. This Capital Close report enables Council and the public to see that the projects that are being done to improve services within our growing community and are being closed within budget and in a timely manner.

Consultations:

Directors, Managers and Executive Assistants

Attachments:

Attachment A: Completed projects



Attachment A -
Closing Projects.xlsx

Attachment B: Projects on target to be closed by current completion date



Attachment B - On
Target Projects.xlsx

Attachment C: Projects requesting an extension



Attachment C -
Projects Requesting

Attachment D: Special Projects



Attachment D -
Special Projects.xlsx

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Department Head: Jennifer Stover

Department File: