



## Municipal Heritage Committee Report

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**Report Number:** KLMHC2021-11  
**Meeting Date:** March 11, 2021  
**Title:** Heritage Policy Overview Presentation  
**Description:** Overview of current heritage policy in Kawartha Lakes  
**Author and Title:** Emily Turner, Economic Development Officer, Heritage Planning

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### Recommendation(s):

**That** Report KLMHC2021-11, **Heritage Policy Overview Presentation**, be received for information.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

The City of Kawartha Lakes has a number of heritage-related policies which the Municipal Heritage Committee should be familiar with. These policies inform heritage preservation in the municipality and guide the work undertaken by the Committee. The Economic Development Officer – Heritage Planning will provide an overview of the City's various heritage policies.

## **Rationale:**

The current heritage related policies in Kawartha Lakes have been developed over the past ten years and cover a number of different areas of heritage preservation. These policies are outlined below.

### **City of Kawartha Lakes Official Plan/OPA 26 (2017)**

The heritage guidelines in the City of Kawartha Lakes Official Plan were amended in 2017 through Official Plan Amendment 26. This amendment was put in place to allow for the designation of heritage conservation districts within the municipality, but also made changes to the heritage policies in general to bring them more in line with current best practices and accepted policies in Ontario municipalities. The policies include general principles regarding heritage preservation goals in the municipality, as well as more specific guidelines regarding heritage impact and archaeological assessments, the Municipal Heritage Committee, and the designation of heritage conservation districts.

Both Lindsay and Fenelon Falls have their own Official Plans which remain in effect until the Secondary Plans for the City's settlement areas are finalized. Similar amendments were made to these Plans at the same time as OPA 26 to allow for heritage conservation district designation and to update their heritage conservation policies more generally.

These OPAs are attached as Appendix A.

### **Standards and Guidelines for the Conservation of Historic Places in Canada (2020)**

The Standards and Guidelines for the Conservation of Historic Places in Canada is a document developed by Parks Canada which provides practical guidance and best practices for heritage planners, conservation practitioners, and stewards of heritage properties. It has been adopted by Councils across Ontario, including in Kawartha Lakes, as the benchmark for assessing heritage treatments and forms the basis for assessment, review and decision-making regarding proposed projects on heritage properties. It was adopted by Council in Kawartha Lakes in 2020.

The Standards and Guidelines can be accessed here:

<https://www.historicplaces.ca/media/18072/81468-parks-s+g-eng-web2.pdf>

### **Delegated Authority By-law (2019)**

The heritage delegated authority by-law (By-law 2019-154) was passed by Council in 2019. It is enabled under the Ontario Heritage Act which allows for the approval of heritage permits to be delegated to an employee or official of the municipality. The intention of this by-law is to allow for more efficient processing times for minor alterations to heritage properties. This by-law also allows staff to request a heritage permit application for any project on a heritage property being funded by the City, whether or not the project would generally require a permit.

The delegated authority by-law is attached as Appendix B.

### **Heritage Master Plan (2012)**

The Heritage Master Plan was written in 2012 and provides direction for the heritage sector in Kawartha Lakes. However, this document does not focus only on heritage preservation as it contains a significant amount of content directed at the museum sector. It provides some general direction on initiatives the City could undertake regarding heritage preservation in the municipality. In general, this document is significantly out of date.

The Heritage Master Plan can be accessed here:

<https://www.kawarthalakes.ca/en/living-here/resources/Arts-and-Culture/Heritage-Master-Plan-for-City-of-Kawartha-Lakes---Accessible.pdf>

### **Heritage Conservation District Plans (2017)**

There are two heritage conservation districts in Kawartha Lakes. As required by the Ontario Heritage Act, each district has its own district plan which guides the growth and development of the district. Each of these plans includes requirements and regarding the alteration of existing heritage property and guidelines for new construction and infill. These plans are individualized to the specific heritage conservation district and applies within its boundaries.

The Oak Street Heritage Conservation District Plan can be accessed here:

<https://www.kawarthalakes.ca/en/business-growth/resources/Heritage-Building-Register/Documents/20170628-final-OakSt-HCD-Plan-Accessible.pdf>

The Downtown Lindsay Heritage Conservation District can be accessed here:

<https://www.kawarthalakes.ca/en/business-growth/resources/Heritage-Building-Register/Documents/20170628-LindsayHCDPlanFINAL.pdf>

### **Downtown Streetscape and Façade Guidelines (2016)**

The Downtown Streetscape and Façade Guidelines were developed in 2016 for Lindsay, Fenelon Falls, Omemee and Cobocook/Norland as part of the City's downtown revitalization programs. While these guidelines are not specifically heritage-related, they provide guidelines for streetscapes and facades in downtown Lindsay where they have been adopted as part of the Downtown Lindsay Heritage Conservation District Plan. The guidelines aim to enhance the historic streetscapes of the downtown areas and provide guidance on signage, façade improvement, lighting and the public realm.

These guidelines can be accessed here: <https://www.kawarthalakes.ca/en/business-growth/downtown-revitalization.aspx>

### **Cultural Master Plan (2020)**

The City's Cultural Master Plan was adopted in 2020. While primarily addressing the cultural and museum sectors, this plan also addresses the need to continue with heritage preservation efforts in the municipality and directs the municipality to continue to conserve heritage resources.

The Cultural Master Plan can be accessed here:  
<https://www.kawarthalakes.ca/en/living-here/resources/Arts-and-Culture/20200206FinalAccblCMP-1.pdf>

### **Other Alternatives Considered:**

There are no recommended alternatives.

### **Financial/Operation Impacts:**

There are no financial or operational impacts as a result of the recommendations of this report.

### **Consultations:**

N/A

### **Attachments:**

Appendix A – Kawartha Lakes Official Plan Cultural Heritage Policies



By-law  
2017-098AmendOffici

Appendix B – Delegated Authority By-law (By-law 2019-154)



2019-154 Delegate  
Authority for the Alter

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**Department Head:** Chris Marshall, Director of Development Services