

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Victoria Manor Committee of Management Meeting**

**VMC2020-005**  
**Monday, November 16, 2020**  
**1:00 P.M.**  
**Electronic Video Meeting**

**Members:**  
**Deputy Mayor Patrick O'Reilly**  
**Councillor Doug Elmslie**  
**Councillor Kathleen Seymour-Fagan**

**Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

**1. Call to Order**

Councillor Elmslie called the meeting to order at 1:02 p.m. Councillor K. Seymour-Fagan and Deputy Mayor P. O'Reilly were in attendance.

Executive Director Pamela Kulas, Director Rod Sutherland, Executive Assistant Holly Russett and Sienna Senior Living VP Operations and Long-Term Care Jennifer Powley were also in attendance.

**2. Adoption of Agenda**

**VMCM2020-052**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Deputy Mayor O'Reilly

**That** the agenda be adopted as circulated.

**Carried**

**3. Disclosures of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Deputations and Presentations**

None

**5. Approval of the Minutes of the Previous Meeting**

**VMCM2020-053**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the minutes of the Victoria Manor Committee of Management meeting held on September 21, 2020, be adopted as circulated.

**Carried**

**6. Business Arising from Previous Meetings**

None

**7. Correspondence**

None

**8. Reports**

- 8.1 Victoria Manor Operations Report to Committee of Management, September and October 2020

**VMCM2020-054**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Deputy Mayor O'Reilly

**That** the Victoria Manor Operations Report to Committee of Management, September and October 2020, provided by Sienna Senior Living, be received for information.

**Carried**

- 8.2 Memorandum - 2021 Proposed Meeting Dates

**VMCM2020-055**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the November 16, 2020 memorandum from Director Sutherland, regarding 2021 Proposed Meeting Dates, be received.

**Carried**

**9. Closed Session**

**VMCM2020-056**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Deputy Mayor O'Reilly

**That** the Victoria Manor Committee of Management convene into closed session in order to consider matters on the Monday, November 16, 2020 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2)(b)(d)(e)(g) of the Municipal Act, S.O. 2001. S.25

**Carried**

**10. Matters from Closed Session**

None

**11. Other New Business**

Pam shared the Government has stated they strongly recommend regular Covid testing for all Long Term Care Staff. Victoria Manor and Sienna has put in place mandatory Covid-19 testing for Team Members. Testing will be offered at the Manor, over a two-day period every two weeks.

Flu shots are at 92% of residents and 75% of staff have been immunized to-date.

Redevelopment Update report and presentation scheduled to go to Council January 12, 2021.

Councillor Elmslie shared he attended a conference call with Senior Management of Sienna, focused on Covid experiences with Victoria Manor. A very positive conversation, the Committee of Management and City are supportive of the programs and protocols that are taking place.

**12. Next Meeting**

January 18, 2021, Victoria Manor Boardroom or electronic meeting, commencing at 1:00 p.m.

**13. Adjournment**

**VMCM2020-060**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** the Victoria Manor Committee of Management Meeting adjourn at 1:55 p.m.

**Carried**