



Council Report

Report Number: PUR2021-006
Meeting Date: March 23, 2021
Title: Purchase of Powered Air-Purifying Respirators (PAPR)
Author and Title: Launa Macey, Supervisor
Patricia Bromfield, Deputy Chief Operations

Recommendation(s):

That Report PUR2021-006, **Single source for the Purchase of Powered Air-Purifying Respirators (PAPR)**, be received;

That Brafasco (HDS Canada Inc.) of Vaughn, ON be selected for the award for the Purchase of Powered Air-Purifying Respirators (PAPR) amount of \$144,924.00 plus HST;

That this project be financed in the amount of \$164,000.00 (including HST) from the Safe Restart Grant Portion of the Contingency Reserve;

That subject to receipt of the required documents, the Mayor and Clerk be authorized to execute the agreement to award the contract; and

That the Procurement Division be authorized to issue a Purchase Order.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

Since the start of the global pandemic of COVID 19, Kawartha Lakes Paramedic Service has had to secure a supply of personal protective equipment for our 88 paramedic staff to protect them from the virus. The main protection for this respiratory virus is the N95 mask. Kawartha Lakes did not have a sufficient stockpile of this mask to adequately provide the needed protection for our staff during a pandemic. Due to global supply shortages of disposable N-95 masks, Kawartha Lakes purchased a reusable half face respirator with goggles and face shields to protect staff further. Half face respirators came with another set of challenges which include communication issues while trying to speak through the masks as well as fogging of goggles.

PAPRs provide a higher level of protection and would replace the half mask respirator, goggles and face shield. These devices also allow paramedics to communicate much better with their patients than the muffled communication through the half mask. The other advantage is that the PAPR's do not have to be fit tested. Every time a paramedic gets a new N95 mask or a respirator they must be fit tested to ensure they are properly sized which poses its own logistical challenges.

The 3M product has been approved by Health Canada as the only powered respirator for medical use.

Rationale:

Other suppliers are able to provide the equipment, but none have the quantities the City requires.

Staff recommend that Brafasco be selected for the award of the Single Source procurement for the Purchase of Powered Air-Purifying Respirators (PAPR) amount of \$144,924.00 plus HST.

Other Alternatives Considered:

None, as Brafasco is the only one that currently has stock.

Alignment to Strategic Priorities

The recommendation in the report contributes to council's adopted strategic plan namely:

1. Healthy Environment
2. Good Government

Financial/Operation Impacts:

Funds for the purchase of the Power Air-Purifying Respirators is being requested from Contingency Reserves (Safe Restart Grant):

Project Number	Project Budget	Other Committed Funds *see below	Project Balance	Purchase Amount (excl. HST)	HST Payable	Total Amount	Project Balance
1.32090	0	0	0	\$144,924	\$2,551	\$147,475	-147,475

The project balance will be used from the Contingency Reserves (Safe Restart Grant).

Additional Pandemic Funding specific to Paramedic's COVID19 expenses is being sought from the Ministry of Health. In the event the City is not successful, then funding is being requested in this report from the Safe Restart Grant portion of the Contingency Reserve.

Upon completion of the work, any remaining surplus or deficit will be dealt with through a capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

Consultations:

Junior Accountant

Department Head email: rmellow@kawarthalakes.ca

Department Head: Randy Mellow, Chief