



Council Report

Report Number: PUR2021-004

Meeting Date: March 23, 2021

Title: **Single Source for Elevator Improvements at the Victoria Park Armoury**

Author and Title: Ashley Wykes, Buyer

Recommendation(s):

That Report PUR2021-004, **Single Source for Elevator Improvements at the Victoria Park Armoury**, be received;

That Council authorize the single source purchase to thyssenkrupp Elevator (Canada) Ltd. for elevator improvements at the Victoria Park Armoury for the total amount of \$165,713 not including HST; and

That the Procurement Division be authorized to issue a purchase order.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

The Victoria Park Armoury elevators are in need of capital improvements to maintain and improve their functionality. After carefully reviewing the requirements for each of two elevators, the following improvements will be made through this project:

- Supply and install car and hall fixtures
- Install hands free emergency phone and hall call stations
- Remove existing door operator and supply and install a new door operator
- Install a new door clutch assembly and GAL interlock assemblies
- Engineering to interface the new door operator with the elevator control system
- Adjust the lock assemblies and door operator setting to attain the most efficient safety and performance standards
- Install a screen flush to the car door edge
- Mount the power supply unit on the car top of the elevator and connect to receiver and transmitter
- Make adjustments to comply with the Elevator Code
- Remove and dispose of all wall, ceiling and floor material to be replaced
- Supply a suspended stainless ceiling with LED fixtures and an exhaust fan
- Apply fire rated plastic laminate panels and stainless steel panels
- Install stainless steel cladding and handrails
- Supply and install porcelain tile floor
- Complete full engineering and design review to ensure a compatible installation with retained equipment
- Drain and dispose of oil from the existing power unit
- Supply and install a new submersible power unit, along with applicable piping and fittings
- Provide new hydraulic oil for tank
- Perform all necessary wiring and adjustments to maximize performance of the unit
- Submission to the TSSA where applicable

Rationale:

thyssenkrupp Elevator (Canada) Ltd. has an existing contract in place for the service and maintenance of the elevators at this location and several others throughout the City. It is in the best interest of the City to award these improvements to the vendor due to their knowledge and expertise with these elevators.

Staff recommends that thyssenkrupp Elevator (Canada) Ltd. be awarded the work at the Victoria Park Armoury for the quoted amount of \$165,713, not including HST.

Other Alternatives Considered:

No other alternative is being considered as the City’s Purchasing Policy allows for a single source to ensure compatibility with an existing service in which the vendor has the skills relating to and the knowledge of the nature of the service.

Alignment to Strategic Priorities:

The recommendation set out in this Report helps to improve a City’s asset and as a result supports the following strategic priorities:

1. An Exceptional Quality of Life
2. Good Government

Financial/Operation Impacts:

Project Number	Project Budget	Other Committed Funds *	Project Balance	Purchase Amount (excl. HST)	6% Contingency	HST Payable	Total Amount	Project Balance
950190328	\$180,000	\$2,415	\$177,585	\$165,713	\$9,943	\$0	\$175,656	\$1,929

*Other committed funds include a review of the elevators by an Architect

Any remaining surplus or deficit will be dealt with through the capital close report presented to Council by the Treasury Department in accordance with the Capital Close Policy.

Consultations:

Junior Accountant
 Capital and Special Projects Supervisor

Department Head email: cshanks@kawarthalakes.ca

Department Head: Craig Shanks