



## Municipal Heritage Committee Report

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**Report Number:** KLMHC2021-15  
**Meeting Date:** April 8, 2021  
**Title:** Alterations and Demolitions Policy Review  
**Description:** Review of the proposed policy regarding the alteration and demolition of heritage properties  
**Author and Title:** Emily Turner, Economic Development Officer – Heritage Planning

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### Recommendation(s):

**That** Report KLMHC2021-15, **Alterations and Demolitions Policy Review**, be received;

**That** the Committee provide regarding the proposed policy to staff.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

At its meeting of March 11, 2021, the Municipal Heritage Committee received the first draft of a proposed policy on the alteration and demolition of heritage properties, the repeal of heritage designation by-laws, and the removal of listed properties from the Heritage Register. Staff provided the Committee with an overview of the proposed policy. The Committee passed the following motion:

### **KLMHC2021-21**

**Moved By** I. McKechnie

**Seconded By** A. Adare

**That** Report KLMHC2021-12, **Alterations and Demolitions Policy First Draft Review**, be received for information.

**Carried**

This report brings the policy draft back to the Committee for their comments.

## **Rationale:**

The proposed policy addresses legislative direction from the Ontario Heritage Act which requires municipalities to provide submission requirements for the different types of applications that can be made by an owner under the Act. At present, the City does not have any comprehensive policy addressing the submission requirements and processes for submission of applications related to heritage properties. The goal of the policy is to provide consistent and transparent requirements and processes for heritage applications when they are received.

An overview of the different sections of the policy was presented to the Committee at their meeting of March 11, 2021 and a summary and background on its development can be found in Report KLMHC2021-12. The draft policy is attached to this report as Appendix A.

The Municipal Heritage Committee reviews and provides recommendations regarding heritage policy prior to it being finalized and presented to Council. Recommendations are integrated into the final policy by staff which will be presented to the Committee at a future meeting.

### **Other Alternatives Considered:**

There are no recommended alternatives.

### **Financial/Operation Impacts:**

There are no financial or operational impacts as a result of the recommendations of this report.

### **Consultations:**

Ministry of Heritage, Sport, Tourism, and Culture Industries  
Director, Development Services  
Manager, Planning  
Manger, Economic Development  
Chief Building Official  
Policy Planning Supervisor  
Development Planning Supervisor

### **Attachments:**

Appendix A – Alterations and Demolitions Draft Policy



Alterations and  
Demolition Draft Polic

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**Department Head:** Richard Holy, Acting Director of Development Services