

The Corporation of the City of Kawartha Lakes

Minutes

Committee of Adjustment Meeting

**COA2021-002 Thursday, February 18, 2021
1:00 P.M.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:
Councillor Emmett Yeo
Betty Archer
David Marsh
Andre O'Bumsawin
Sandra Richardson
Lloyd Robertson
Stephen Strangway**

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1. Call to Order

Mr. LaHay, Acting Secretary-Treasurer called the meeting to order at 1:02pm. Members, L. Robertson, D. Marsh, A. O'Bumsawin, S. Richardson, S. Strangway and C. Crockford, Recording Secretary were in attendance.

Staff attending remotely - Mr. Holy, Manager of Planning, Mr. LaHay, Acting Secretary-Treasurer, Mr. Harding, Planner II, Mr. Stainton, Planner II, Ms. Murchison, Chief Building Official, Ms. Sisson, Supervisor of Development Engineering and Ms. Mustard, Manager of Economic Development.

Absent: Councillor Yeo.

1.1 Election of the Chair

Mr. LaHay, Acting Secretary-Treasurer called for the election of the Chair. As this is the first meeting of the year for Committee of Adjustment, the first order of business is to elect the Chair Person to conduct today's meeting and subsequent meetings for 2021. Nominations were requested.

Mr. Marsh nominated Mr. Robertson to stand as the Chair.

Mr. Robertson accepted to stand as the Chair.

CA2021-001

Moved By A. O'Bumsawin

Seconded By D. Marsh

That the appointment of the Chair for Committee of Adjustment was accepted by Mr. Robertson.

Carried

1.2 Election of the Vice Chair

Chair Robertson asked for nominations for the appointment of the Vice Chair.

Ms. Richardson nominated Mr. Marsh.

Mr. Marsh accepted to stand as Vice Chair.

CA2021-002

Moved By S. Richardson

Seconded By S. Strangway

That the appointment of Vice Chair for Committee of Adjustment was accepted by Mr. Marsh.

Carried

2. Administrative Business

2.1 Adoption of Agenda

2.1.1 COA2021-02.2.1.1

February 18, 2021

Committee of Adjustment Agenda

CA2021-003

Moved By D. Marsh

Seconded By A. O'Bumsawin

That the agenda for February 18, 2021 meeting be approved.

Carried

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

2.3 Adoption of Minutes

2.3.1 COA2020-12.2.3.1

November 26, 2020

Committee of Adjustment Minutes

CA2021-004

Moved By S. Strangway

Seconded By B. Archer

That the minutes of the previous meeting held November 26, 2020 be adopted as printed.

Carried

3. New Applications

3.1 Minor Variances

3.1.1 COA2021-001

Kent Stainton, Planner II

File Number: D20-2020-037

Location: 18 Westlake Court

Lot 20, Plan 57M-775
 Geographic Township of Fenelon
 Owners: Jennifer Broderick and Keith Watson
 Applicants: Jennifer Broderick and Keith Watson

Mr. Stainton summarized Report COA2021-001, requesting relief in order to permit the construction of a detached garage with a portion of the garage to be used as a home occupation (Woodworking shop).

Mr. Stainton continued by giving background information as to the application being deferred from the November 26, 2020 meeting to return today. Full details can be found in Report COA2021-001.

Staff respectfully recommended that the application be granted approval subject to the conditions identified in the report.

The Committee noted that being a new subdivision, garages are separate, beside or behind the dwelling. Committee asked if they would be setting a precedent of allowing a garage in the front yard.

Staff replied due to the constraints on this property, this is likely the only property that enables a configuration within the front yard to occur.

The owner, Mr. Watson was present and was available for questions. He also thanked staff and the Committee.

There were no further questions from the Committee of other persons.

CA2021-005

Moved By D. Marsh

Seconded By B. Archer

That minor variance application D20-2020-037 be GRANTED, as the application meets the tests set out in Section 45(1) of the Planning Act.

Conditions:

1) **That** the building construction related to this approval shall proceed substantially in accordance with the sketches in Appendices C-E submitted as part of Report COA2021-001, which shall be attached to and form part of the Committee's Decision;

2) **That** notwithstanding the definition of front yard, the granting of the variance will not be interpreted to permit the placement of any other structure or accessory building between the front wall of the dwelling and the front lot line; and

3) **That** the building construction related to the minor variances shall be completed within a period of twenty-four (24) months after the date of the Notice of Decision, failing which this application shall be deemed to be refused. This condition will be considered fulfilled upon completion of the first Building Inspection.

This approval pertains to the application as described in report COA2021-001. Fulfillment of all conditions is required for the Minor Variance to be considered final and binding.

Carried

3.1.2 COA2021-003

Kent Stainton, Planner II

File Number: D20-2020-045

Location: 128 Romany Ranch Road

Part Lot 27, Concession 4, Part Lot 9 on Plan 214

Geographic Township of Fenelon

Owners: Graham and Sharon Card

Applicants: Graham and Sharon Card

Mr. Stainton summarized Report COA2021-003, to request relief in order to permit the construction of a screened-in porch addition to a single detached dwelling.

Agency comments received from Engineering and Corporate Assets, and Building Division noted no concerns. Comments received from the Supervisor of Part 8 Sewage System noted concerns as referenced in Report COA2021-003, which requested a condition be added.

Staff respectfully recommended the application be granted subject to the conditions identified in the report.

The Committee referred to the side yard and asked if there was enough room for

equipment to pass through to allow maintenance on the shoreline. Staff replied that the concept of accessibility was discussed with the owners. In this case of water yard, there is an option that the applicants are aware. If the owners do not receive permission from neighbouring lots, maintenance to the Boathouse and waters edge of the property will be performed by barge.

The Committee noted that the garden shed is constructed on municipal property and suggested Condition 2 be amended to read "Prior to the issuance of a building permit the shed be relocated". Staff stated that during discussions with the owners, it is their intent to relocate the shed in the spring.

Mr. and Ms. Card were present and spoke to the Committee. They confirmed that they were unaware that the garden shed was built on municipal property. They plan to relocate the shed to a neighbour's property while construction takes place. Where they have proposed to put it will obstruct materials being delivered. It is restricted to get through the side yard with machinery as the septic holding tank is in the front yard.

The owners sought clarification with respect to the application that was submitted which had the proposed porch being 11ft x 14ft and asked is that set or is there room to adjust that 5 to 8 inches. Staff responded that as the purpose of the Committee of Adjustment is to potentially seek relief, you are bound by the side yard provided you don't exceed any other provisions of the Zoning By-law.

No further questions from the Committee or other persons.

CA2021-006

Moved By S. Strangway

Seconded By A. O'Bumsawin

That minor variance application D20-2020-045 be GRANTED, as the application meets the tests set out in Section 45(1) of the Planning Act.

Conditions:

1) **That** the building construction related to this approval shall proceed substantially in accordance with the sketches in Appendices C - E submitted as part of Report COA2021-003, which shall be attached to and form part of the Committee's Decision;

2) **That** within 24 months after the date of the Notice of Decision the owners shall

submit to the Secretary-Treasurer photographic evidence confirming that the structure identified on Appendix C to Report COA2021-003 as 'relocated shed' has been relocated,

3) **That** prior to the issuance of a building permit the owner shall submit to the Secretary-Treasurer written approval from the Building Division – Part 8 Sewage Systems that the Class 2 Greywater System located under the proposed screened-in porch has been decommissioned satisfactorily, and;

4) **That** the building construction related to the minor variances shall be completed within a period of twenty-four (24) months after the date of the Notice of Decision, failing which this application shall be deemed to be refused. This condition will be considered fulfilled upon completion of the first Building Inspection.

This approval pertains to the application as described in report COA2021-003. Fulfillment of all conditions is required for the Minor Variances to be considered final and binding.

Carried

3.1.3 COA2021-004

Kent Stainton, Planner II
 File Number: D20-2020-046
 Location: 120 Charlore Park Road
 Part Lot 15, Concession 7, Part Block A, Plan 331
 Geographic Township of Emily
 Owners: Daniel and Kelly Wood
 Applicant: Dylan Wood

Mr. Stainton summarized Report COA2021-004, to request relief to permit the construction of an attached garage to an existing single detached dwelling.

Agency comments received from Engineering Division, Building Division, Part 8 Sewage Systems and Community Services noted no concerns. Comments received after the writing of the report from Kawartha Region Conservation Authority noted no concerns.

Staff respectfully recommended that the application be granted approval subject

to the conditions identified in the report.

The applicant, Mr. Wood was present and thanked Staff and the Committee.

There were no questions from the Committee or other persons.

CA2021-007

Moved By B. Archer

Seconded By S. Richardson

That minor variance application D20-2020-046 be GRANTED, as the application meets the tests set out in Section 45(1) of the Planning Act.

Conditions:

1) **That** the building construction of the attached garage related to this approval shall proceed substantially in accordance with the sketches in Appendices C - D submitted as part of Report COA2021-004, which shall be attached to and form part of the Committee's Decision;

2) **That** within 24 months after the date of the Notice of Decision the owners shall submit to the Secretary-Treasurer photographic evidence confirming that the shipping container currently located within the front yard of the property has been removed, and;

3) **That** the building construction related to the minor variances shall be completed within a period of twenty-four (24) months after the date of the Notice of Decision, failing which this application shall be deemed to be refused. This condition will be considered fulfilled upon completion of the first Building Inspection.

This approval pertains to the application as described in report COA2021-004. Fulfillment of all conditions is required for the Minor Variances to be considered final and binding.

Carried

3.1.4 COA2021-005

Kent Stainton, Planner II
File Number: D20-2020-047
Location: 4 Bruce Street
Part of Lot 16, Concession 4
Geographic Township of Mariposa
Owners: Mark and Kaitlyn Morrison
Applicants: Mark and Kaitlyn Morrison

Mr. Stainton summarized Report COA2021-005, to request relief in order to allow for the construction of a new detached garage.

Agency comments received from Development Engineering Division, Building Division, and Community Services indicated no objections. Agency comments were provided from the Supervisor of Part 8 Sewage Systems, which referenced concerns during a site visit that the above ground pool and a portion of the existing deck were located on the sewage system. These items need to be relocated or moved from the property in order to bring the sewage system into compliance with the requirements of the legislation at the time of approval. Condition 3 is recommended to ensure no compliance issues.

As such staff respectfully recommended that the application be granted approval subject to the conditions identified in the report.

The Committee referred to Condition 3, stating the above ground pool be removed and suggested that an amendment be added to include the partial part of the deck be removed. Staff agreed that this be added to ensure compliance is achieved.

The Committee noted further to Rationale 1 & 2, last paragraph, page 3 of Report COA2021-005 "A new wooden fence on the... lot lines is proposed". Committee asked if that an issue and should there be a condition added. Staff replied it is not essential and the applicants are planning on finishing fence following construction as to allow for better access around the construction site.

The applicant, Ms. Morrison was present and spoke to the Committee, clarifying that she had removed a portion of the deck and that the pool will be removed as soon as the ground thaws. The Committee removed the proposed suggestion to add the removal of partial deck to Condition 3.

There were no further questions from the Committee or other persons.

CA2021-008

Moved By A. O'Bumsawin

Seconded By D. Marsh

That minor variance application D20-2020-047 be GRANTED, as the application meets the tests set out in Section 45(1) of the Planning Act.

Conditions:

- 1) **That** the building construction related to this approval shall proceed substantially in accordance with the sketches in Appendices C-D submitted as part of Report COA2021-005, which shall be attached to and form part of the Committee's Decision;
- 2) **That** within 24 months after the date of the Notice of Decision the owners shall submit to the Secretary-Treasurer photographic evidence confirming that the structure identified on Appendix C to Report COA2021-005 as 'Existing Temporary Steel Shed' has been removed,
- 3) **That** within three (3) months after the date of the Notice of Decision the owners shall submit to the Secretary-Treasurer photographic evidence confirming that the above-ground pool identified on Appendix C to Report COA2021-005 as 'Above Ground Pool' has been removed, and;
- 4) **That** the building construction related to the minor variances shall be completed within a period of twenty-four (24) months after the date of the Notice of Decision, failing which this application shall be deemed to be refused. This condition will be considered fulfilled upon completion of the first Building Inspection.

This approval pertains to the application as described in report COA2021-005. Fulfillment of all conditions is required for the Minor Variances to be considered final and binding.

Carried

3.1.5 COA2021-006

David Harding, Planner II, RPP, MCIP
File Number: D20-2020-048
Location: 121 Grassy Road
Part Lot 10, Concession 5
Geographic Township of Emily
Owners: Douglas Kennedy and Traces Haldane
Applicant: Douglas Kennedy

Mr. Harding summarized Report COA2021-006, to request relief from the minimum front yard to permit the construction of an agricultural storage building with an office.

Comments received after the writing of the report from the Building Division - Part 8 Sewage Systems cited that a review of the space and required clearance distances demonstrates that the property can accommodate a new sewage system to service the proposed building. Specific sizing and location will be determined as part of the Sewage System Permit.

Staff respectfully recommended that the application be granted approval subject to the conditions identified in the report.

The Committee asked why Condition 2 was included. Staff replied the condition is in place to ensure there is sufficient buffer between the building and road and that there will not be additional agricultural uses occupying that space.

The Committee asked if there may be intent to convert a part of the building to habitable space in the future. Staff replied that in discussion with the owner the intent at this time is just an office with a bathroom. The Committee followed up by asking how requirements would be met if a residential use was desired in the future. Staff replied by stating the building would need to be registered as an additional residential unit and applicable code requirements would apply.

Mr. Holy, Manager of Planning stated that the City has amended its zoning by-laws to allow Additional Residential Units (ARUs) in agricultural areas. From a zoning perspective if they met the requirements they could register the building as an ARU. Mr. Holy continued by saying he will be providing an overview of the ARU changes at the next meeting as well as Source Water Protection.

The Committee asked if a separate sewage system is proposed for the agricultural building and how large the system will be. Staff stated that it is their understanding a separate sewage system is proposed to service the agricultural building, and deferred to the applicant for further detail.

The applicant, Doug Kennedy was present and thanked staff. He went on to say that he had good conversations with the Sewage System staff. The sewage system will be sized to take three times the anticipated daily flow as opposed to two times the anticipated daily flow. The higher requirement is required for non-residential buildings.

No further questions from the Committee or other persons.

CA2021-009

Moved By S. Strangway

Seconded By D. Marsh

That minor variance application D20-2020-048 be GRANTED, as the application meets the tests set out in Section 45(1) of the Planning Act.

Conditions:

- 1) **That** the building construction related to this approval shall proceed substantially in accordance with the sketch in Appendix C submitted as part of Report COA2021-006, which shall be attached to and form part of the Committee's Decision;
- 2) **That** no vehicle doors or vehicle openings be placed on the south wall of the building; and
- 3) **That** the building construction related to the minor variance shall be completed within a period of twenty-four (24) months after the date of the Notice of Decision, failing which this application shall be deemed to be refused. This condition will be considered fulfilled upon completion of the first Building Inspection.

This approval pertains to the application as described in report COA2021-006. Fulfillment of all conditions is required for the Minor Variance to be considered final and binding.

Carried

3.1.6 COA2021-007

Kent Stainton, Planner II
 File Number: D20-2021-002
 Location: 22371 Simcoe Street
 Part Lot 1, Concession 14
 Geographic Township of Mariposa
 Owners: Julie and Ronald Keeler
 Applicants: Julie and Ronald Keeler

Mr. Stainton summarized Report COA2021-007, to request relief in order to facilitate the construction of an agricultural building (coverall).

Please note an amendment to the Report COA2021-007, first page, Condition 1, third line. "...and generally in accordance with the elevations in Appendix D" be removed.

Agency comments received after the writing of the report from Lake Simcoe Region Conservation Authority citing LSRCA is satisfied from a watershed management perspective that the application is consistent with the natural heritage and hazard policies of the PPS, as well as the Lake Simcoe Protection Plan. They have received written permission from LSRCA's Regulation Staff for the structure.

The Supervisor of Part 8 Sewage Systems commented that the Building and Septic Division has no concerns with the proposed minor variance as it relates to on-site sewage disposal.

The applicant, Ms. Keeler was present and thanked the Staff and Committee.

Not further questions from the Committee or other persons.

CA2021-010

Moved By S. Richardson

Seconded By A. O'Bumsawin

That minor variance application D20-2021-002 be GRANTED, as the application meets the tests set out in Section 45(1) of the Planning Act.

Conditions:

- 1) **That** the building construction for the agricultural storage structure related to this approval shall proceed substantially in accordance with the sketch in Appendix C submitted as part of Report COA2021-007, which shall be attached to and form part of the Committee's Decision;
- 2) **That** the approval does not change any of the permitted uses in the Environmental Protection (EP) Zone as it applies to the subject property; and,
- 3) **That** the building construction related to the minor variance shall be completed within a period of twenty-four (24) months after the date of the Notice of Decision, failing which this application shall be deemed to be refused. This condition will be considered fulfilled upon completion of the first Building Inspection.

This approval pertains to the application as described in report COA2021-007. Fulfillment of all conditions is required for the Minor Variance to be considered final and binding.

Carried

3.1.7 COA2021-008

David Harding, Planner II, RPP, MCIP

File Number: D20-2021-003

Location: 1419 Killarney Bay Road

Part Lot 26, Concession 4, Part Block B, Part Lot 59, Plan 176, Part 1, 57R-10685

Geographic Township of Fenelon

Owner: Teresa Barrese

Applicant: Frank Barrese

Mr. Harding summarized Report COA2021-008, to request relief in order to recognize the construction of the three storey dwelling and two storey deck.

Staff respectfully recommended that the application be granted approval subject to the conditions identified in the report.

The Committee asked staff why there wasn't any comments received from Trent Severn Waterway (TSW) or Kawartha Region Conservation Authority (KRCA). Staff responded by saying both agencies were circulated, however TSW are selective as to what they respond to and KRCA usually comment but in this situation they have not.

Ms. Murchison, Chief Building Official, spoke to the Committee and confirmed that when the applicant came in last year for the building permit, both TSW and KRCA had issued permits for the full extent of this project.

The applicant, Mr. Barrese, was present and thanked staff.

No further questions from the Committee of other persons.

CA2021-011

Moved By S. Strangway

Seconded By A. O'Bumsawin

That minor variance application D20-2021-003 be GRANTED, as the application meets the tests set out in Section 45(1) of the Planning Act.

Conditions:

1) **That** the building construction related to this approval shall proceed substantially in accordance with the sketch in Appendix C and elevations in Appendix D submitted as part of Report COA2021-008, which shall be attached to and form part of the Committee's Decision; and

2) **That** the building construction related to the minor variance shall be completed within a period of twenty-four (24) months after the date of the Notice of Decision, failing which this application shall be deemed to be refused. This condition will be considered fulfilled upon completion of the first Building Inspection.

This approval pertains to the application as described in report COA2021-008. Fulfillment of all conditions is required for the Minor Variances to be considered final and binding.

Carried

3.1.8 COA2021-009

David Harding, Planner II, RPP, MCIP

File Number: D20-2021-004

Location: 155 Springdale Drive

Lot 58, Plan 57M-804

Former Town of Lindsay

Owners: David Balram and Bibi Khan-Balram
 Applicants: David Balram and Bibi Khan-Balram

Mr. Harding summarized Report COA2021-009, to request relief to construct a sunroom and covered porch.

After the writing of the report public comments were received from Samuel and Frances of 153 Springdale Drive in support of the application.

Agency comments received after the writing of the report from the Building Division noted no concerns.

Staff respectfully recommended that the application be granted approval subject to the conditions identified in the report.

The applicant, Mr. Balram, was present and thanked staff.

There were no questions from the Committee or other persons.

CA2021-012

Moved By B. Archer

Seconded By S. Richardson

That minor variance application D20-2021-004 be GRANTED, as the application meets the tests set out in Section 45(1) of the Planning Act.

Conditions:

1) **That** the building construction related to this approval shall proceed substantially in accordance with the sketch in Appendix C submitted as part of Report COA2021-009, which shall be attached to and form part of the Committee's Decision; and

2) **That** the building construction related to the minor variances shall be completed within a period of twenty-four (24) months after the date of the Notice of Decision, failing which this application shall be deemed to be refused. This condition will be considered fulfilled upon completion of the first Building Inspection.

This approval pertains to the application as described in report COA2021-009. Fulfillment of all conditions is required for the Minor Variances to be considered final and binding.

Carried

3.1.9 COA2021-010

David Harding, Planner II, RPP, MCIP
File Number: D20-2021-005
Location: 42 Mary Street West
Part Park Lot 4, Plan 109
Former Village of Omemee
Owners: Lisa and David Ellenzweig
Applicant: Scott Mainhood

Mr. Harding summarized Report COA2021-010, to request relief in order to permit an addition to the existing single detached dwelling.

Since the writing of the report, public comments were received from Betty Lowes of 40 Mary Street West. This property is to the east and going through condominium approval. Staff reviewed her letter and note that her comments do not change the recommendation. Staff do confirm that the proposed side yard setback does comply with the Zoning By-Law. Drainage concerns will be addressed through the building permit process.

The Committee referred to Ms. Lowes comments that she would like to point out "you are requesting comments on a drawing that is not accurate". They asked whether the drawing is correct. Staff replied that the drawing is accurate for the reliefs applied. The concerns raised by Ms. Lowes pertain to the property to the east of her vacant lot. Ms. Lowes' lot is depicted on the sketch, but has no noted features because it is vacant.

Committee asked what development is proposed to the east of 42 Mary Street West. Mr. Holy, Manager of Planning, replied that there are 40 condominium units proposed. The condominiums development dates back to the 1980's, and was approved by the Ontario Municipal Board in 1989. The project had servicing issues and is now ready to start the first stage of development. The project will include townhouses and low rise apartments.

Committee noted Page 3, number 3 of Report COA2021-010, stating that Kawartha Region Conservation Authority requires a permit and suggested a condition be added. Staff stated this is not necessary as it will be addressed

through the building permit process. Ms. Murchison, Chief Building Official, confirmed that the property is within a regulated area. For any building project within a regulated area, the Building Code Act requires comments from the Kawartha Region Conservation Authority confirming that a permit or no permit is required.

The applicant, Mr. Mainhood, was present and spoke to the Committee.

No further questions from the Committee or other persons.

CA2021-013

Moved By D. Marsh

Seconded By A. O'Bumsawin

That minor variance application D20-2021-005 be GRANTED, as the application meets the tests set out in Section 45(1) of the Planning Act.

Conditions:

1) **That** the building construction related to this approval shall proceed substantially in accordance with the sketch in Appendix C and elevations in Appendix D submitted as part of Report COA2021-010, which shall be attached to and form part of the Committee's Decision; and

2) **That** the building construction related to the minor variance shall be completed within a period of twenty-four (24) months after the date of the Notice of Decision, failing which this application shall be deemed to be refused. This condition will be considered fulfilled upon completion of the first Building Inspection.

This approval pertains to the application as described in Report COA2021-010. Fulfillment of all conditions is required for the Minor Variance to be considered final and binding.

Carried

The Chair called for a 5 minute break.

3.2 Consents

3.2.1 COA2021-011

David Harding, Planner II, RPP, MCIP

File Number: D03-2020-006

Location: 114 Queen Street

Part Lot 35, Lot 36, NS Queen Street, Plan 15P

Former Town of Lindsay

Owners: Jeffery and Michael Farquhar

Applicant: Jeffery Farquhar

Mr. Harding spoke to Committee stating that since the release of the staff report there has been much discussion between staff and applicant over the last week, the most recent of which occurred during the Committee's current meeting. Mr. Harding stated that after the most recent discussion, he was unsure what direction the applicant was taking: whether it is the applicant's intent to request that the Committee proceed to discuss the application or whether they would request Committee defer the application so that further discussion may occur to see if there is room to come back with a mutually agreeable proposal.

The Committee suggested a deferral. Staff responded that staff is prepared to proceed with presenting the application for a decision or requesting a deferral, but requires direction from the applicant in order to know how to proceed.

The applicant, Mr. Farquhar, spoke to the Committee. He stated that he spoke with Mr. Harding and made a suggestion to deal with it outside of the Committee. Shortly after their discussion he received an email outlining conditions which did not change from the original report.

The Chair asked the applicant if he is comfortable to proceed today. The applicant suggested deferring to the March meeting.

Mr. Clark from Clark Consulting Services was present on behalf of the applicant and agreed to the deferral.

Mr. Holy, Manager of Planning expressed that there are issues and will make every effort to bring it back to the March meeting, the latest April. He stated that Mr. Farquhar has been very patient. The Committee asked Mr. Farquhar if an April return date is acceptable if March is too tight. Mr. Farquhar insisted on the

March meeting as the Planning Department have had this application over a year.

The Committee motioned to defer the application to the April meeting however if it is ready before it can come back to the March meeting.

CA2021-014

Moved By D. Marsh

Seconded By B. Archer

That Consent Application D03-2020-009 be deferred for a period of not more than two months, returning at the latest to the April 15, 2021 meeting. The deferral will allow the applicant and owner time to explore options that would satisfy staff's concerns relating to the proposed development.

Carried

4. Deferred Applications

4.1 Minor Variances

4.2 Consents

5. Other Business

Mr. Holy, Manager of Planning stated that he would like to give a presentation at the March 18, 2021 meeting to give an overview of ARUs and Source Water Protection.

Member O'Bumsawin discussed his intent to potentially resign from the Committee due to other commitments. The Chair thanked him for all his support in the past and how much he has been a valued member of the Committee. The Chair asked if we accept this as an official resignation. Mr. Holy asked that Mr. O'Bumsawin send him a letter by email.

6. Correspondence

7. Next Meeting

The next meeting will be Thursday, March 18, 2021 at 1:00pm in Council Chambers, City Hall.

8. Adjournment

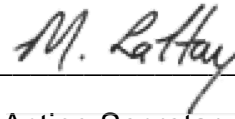
CA2021-015

Moved By S. Strangway

Seconded By S. Richardson

That the meeting be adjourned at 3:19pm

Carried

A handwritten signature in cursive script, reading "M. LaHay", is written above a horizontal line.

Mark LaHay, Acting Secretary-Treasurer