

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Planning Advisory Committee Meeting**

**PC2021-06**  
**Wednesday, May 5, 2021**  
**1:00 P.M.**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Andy Letham**  
**Deputy Mayor Patrick O'Reilly**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Andrew Veale**  
**Mike Barkwell**  
**Wayne Brumwell**  
**Jason Willock**

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**1. Call to Order and Adoption of Agenda**

Chairperson Councillor A. Veale called the meeting to order at 1:00 p.m. Mayor A. Letham, Deputy Mayor P. O'Reilly, Councillors K. Seymour-Fagan, and Committee Members M. Barkwell, W. Brumwell and J. Willock were in attendance.

Deputy Clerk and Recording Secretary J. Watts, Acting Director of Development Services R. Holy, Acting Manager of Planning L. Barrie, Supervisor of Development Engineering C. Sisson, and Planners II J. Derworiz & M. LaHay were also in attendance.

The Chair opened the meeting and introduced Planning Advisory Committee and the members of staff present.

**PAC2021-029**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** J. Willock

**That** the circulated agenda be adopted as amended.

**Carried**

**2. Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**3. Public Meeting Reports**

**4. Deputations**

**4.1 PC2021-06.4.1**

**Emma Drake, D.M. Wills, Land Use Planner**

Relating to Item 6.2, Report PLAN2021-020, on the Agenda

Emma Drake spoke as the applicant for the application on Report PLAN2021-020 (Item 6.2 on the Agenda). She noted that they are in agreement with the assessment of Planning Staff, and thanked them for bringing the application forward to Council for approval. She made herself available for any questions from the members of the committee.

**PAC2021-030**

**Moved By** Mayor Letham

**Seconded By** M. Barkwell

**That** the deputation of Emma Drake, regarding Report PLAN2021-020, Item 6.2 on the the Agenda, be received.

**Carried**

**5. Correspondence**

**6. Regular and Returned Reports**

**6.1 PLAN2021-019**

**Zoning By-law Amendment for Cannabis Cultivation and Processing**

Jonathan Derworiz, Planner II

Mr. Derworiz confirmed that a Public Meeting on this matter was held on March 10, 2021 in accordance with the Planning Act. He summarized the intent of the proposed zoning by-law amendments, explaining that it proposes to implement Zoning By-law Amendments comprised of new definitions, amendments to existing definitions, and new general provisions and zone requirements regarding cannabis cultivation and processing. Staff is proposing to incorporate these amendments into eighteen (18) of the City's Zoning By-laws. The amendments are consistent with the Provincial Policy Statement, conforms to the Growth Plan for the Greater Golden Horseshoe and the Kawartha Lakes Official Plan. Mr. Derworiz summarized the comments received to date, as detailed in his report, noting that subsequent to the writing of the report no additional comments were received. Staff are recommending that the application be referred to Council for adoption. He responded to questions from Committee members.

**PAC2021-031**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Seymour-Fagan

**That** Report PLAN2021-019, **Zoning By-law Amendment for Cannabis Cultivation and Processing**, be received;

**That** a Zoning By-law Amendment respecting application D06-2020-027, substantially in the form attached as Appendix B to Report PLAN2021-019, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**Carried**

## 6.2 PLAN2021-020

**Amend the Township of Emily Zoning By-law 1996-30 at 833 Pigeon Lake Road - Gingrich**

Mark LaHay, Planner II

Mr. LaHay confirmed that a Public Meeting on this matter was held on February 10, 2021 in accordance with the Planning Act. He summarized the application, explaining that it proposes to rezone a portion of the property from Agricultural (A1) Zone to an Agricultural Exception Seven (A1-7) Zone to permit a woodworking shop as an additional use and establish applicable development standards, including a reduction in the parking requirements along with an increase in lot coverage for the accessory building. The effect of the amendment is to rezone a portion of the property to facilitate the creation of a custom woodworking shop as a secondary use to manufacture custom kitchen cabinets and furniture with a total floor area of approximately 600 square metres, inclusive of office and storage space. The application is consistent with the Provincial Policy Statement, conforms to the Growth Plan for the Greater Golden Horseshoe and the Kawartha Lakes Official Plan. Mr. LaHay summarized the comments received to date, as detailed in his report (including comments from Kawartha Conservation and the City's Agricultural Development Officer, with no concerns), noting that subsequent to the writing of the report, no additional comments were received. Staff are recommending that the application be referred to Council for approval. He responded to questions from Committee members.

**PAC2021-032****Moved By** Mayor Letham**Seconded By** J. Willock

**That** Report PLAN2021-020, **Part of Lot 3, Concession 11, geographic Township of Emily, City of Kawartha Lakes, identified as 833 Pigeon Lake Road, Gingrich – D06-2020-029**, be received;

**That** a Zoning By-law, respecting application D06-2020-029, substantially in the form attached as Appendix D to Report PLAN2021-020 be approved for adoption by Council; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**Carried**7. **Adjournment**

**PAC2021-033**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Deputy Mayor O'Reilly

**That** the Planning Advisory Committee Meeting adjourn at 1:25 p.m.

**Carried**