



Council Report

Report Number:	CAO2021-008
Meeting Date:	May 18, 2021
Title:	Outstanding Resolutions and Timelines
Description:	Recommended revised timing for reporting back to council on various matters.
Author and Title:	Ron Taylor, Chief Administrative Officer

Recommendation(s):

That Report CAO2021-008, **Outstanding Resolutions and Timelines**, be received; and

That Council approve the revised timing for reporting back on various matters as directed through council resolutions, as outlined in Appendix A to this report.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

Council, through resolutions, directs staff to review and report back on various matters of interest. Typically, a timeline to report back is identified. Staff regularly track council resolutions, and substantially complete directions within prescribed timelines.

In 2020, the CAO reported to council mid-year, identifying various matters that were deferred or delayed due to pandemic restrictions. Those revised timelines for reporting back to council were approved, and subsequently completed as revised.

Due to ongoing pandemic restrictions and resource reprioritization, some more recently directed reviews and matters have been delayed. The number of these outstanding resolutions is minimal, and being provided for council's information.

This report is seeking approval from council to revise the timing for a handful of resolutions requesting action and/or reporting back by Q2, 2021.

Rationale:

Attached as Appendix A to this report is a listing of outstanding council resolutions with direction to report back by Q2, 2021. Staff is respectfully requesting revised timing for reporting back on a few outstanding council resolutions.

This report is intended to inform council of outstanding work and revised targets for reporting back and/or completion.

Other Alternatives Considered:

No other alternatives were considered as 2021 work plans are consistently shifting and changing in response to pandemic directives, orders and resource limitations.

Alignment to Strategic Priorities

This reporting aligns with council's strategic priority of "good government". Setting timelines and deliverables, and reporting on progress maintains transparency and accountability to the public.

Financial/Operation Impacts:

There are no financial implications resulting from the recommendations contained in this report.

Consultations:

Directors
Deputy Clerk

Attachments:

Appendix A – List of Outstanding Resolutions Q1 and Q2



Appendix A - List of
Outstanding Resolu

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