



## Council Report

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**Report Number:** ED2021-028  
**Meeting Date:** June 15, 2021  
**Title:** Extension of the CCFTF Terms of Reference  
**Description:** This report is to extend the term and members of the Cultural Centre Feasibility Task Force to June 30, 2022  
**Author and Title:** Donna Goodwin, EDO Arts & Culture

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### Recommendation:

**That** Report ED2021-028, **Extension of the CCFTF Terms of Reference**, be received;

**That** Council endorse the extension of the Cultural Centre Feasibility Task Force to June 30, 2022; and

**That** Council extend the appointments of the current Cultural Centre Feasibility Task Force members to June 30, 2022:

Barbara Doyle, Community Member at Large  
Beverly Jeeves, Kawartha Lakes Culture and Heritage Network  
Dianne Lister, Creative Economy representative  
Patrick Murphy, Community Member at Large  
Susan Taylor, Kawartha Lakes Arts Council  
Councillor Tracy Richardson  
Councillor Kathleen Seymour-Fagan

**(Acting) Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

At the January 28, 2020 Council meeting the following resolution was adopted:

CW2020-011

**That** Report ED2020-002, **Kawartha Lakes Cultural Centre Task Force**, be received; and

**That** the Terms of Reference for the **Kawartha Lakes Cultural Centre Task Force** in the form of Appendix A to report ED2020-002 be approved and adopted by Council.

### **Carried**

On September 15, 2020 Council approved the deferral of the Cultural Centre Task Force:

**That** Report ED2020-019, **Kawartha Lakes Cultural Centre Task Force**, be received;

**That** the request for deferral received from the Kawartha Lakes Arts Council and the Kawartha Cultural and Heritage Network of the **Kawartha Lakes Cultural Centre Task Force** and the 2020 Cultural Centre Feasibility study be granted;

**That** the \$50,000 budgeted for the project be extended to reflect the new timeframe; and

**That** the Term of the Task Force be extended one year to March 31, 2022.

At the inaugural Cultural Centre Feasibility Task Force Meeting of April 7, 2021, the Task Force adopted the following resolution:

### **CCFTF2021-02**

Moved By D. Lister

Seconded By B. Jeeves

**That** the Cultural Centre Feasibility Task Force recommends to Council to extend the Terms of Reference until June 30, 2022 to coincide with the budget.

### **Carried**

This report addresses the direction from the Cultural Centre Feasibility Task Force to extend their term to be able to match the time allotted for the budget to be spent.

## **Rationale:**

The Cultural Centre Feasibility Task Force had its first meeting on April 7, 2021. At that time, staff supporting the Task Force reviewed the revised Terms of Reference, originally established by Council resolution on January 28, 2020.

The Task Force feels that given the change of working arrangements and the continuous adjustments to project plans due to COVID-19, it needed to take the full extent of time to spend the budget, which is June 30, 2022. Therefore, the extension of the Terms of Reference to June 30, 2022 would ensure that the time needed to shepherd the project to completion would be secured.

Council approval is required to change, modify, or extend the Terms of Reference of a municipal Task Force.

## **Other Alternatives Considered:**

If Council decides not to extend the Terms of Reference, the scope of the project will need to be revised to fit within the original timeframe. This would limit the original intent of the project. This alternative is not recommended

## **Alignment to Strategic Priorities**

For reference the four strategic priorities within the 2020-2023 Kawartha Lakes Strategic Plan are:

- An Exceptional Quality of Life:
- Community Building
  - Update and execute the Cultural Master Plan
  - Support and promote arts, culture and heritage

## **Financial/Operation Impacts:**

There are no financial/operational impacts with the extension of the Terms of Reference and Task Force appointments.

## **Consultations:**

Director of Development Services  
Director of Corporate Services  
Clerks Department

## **Attachments:**

Appendix A –Revised Terms of Reference



ED2021-028RevisedT  
ermsofReference.docx

**(Acting) Department Head email:** [rholy@kawarthalakes.ca](mailto:rholy@kawarthalakes.ca)

**(Acting) Department Head:** Richard Holy