



Council Report

Report Number: MLE2021-007
Meeting Date: June 15, 2021
Title: Parking Meter Removal – Bobcaygeon
Description: Supplemental report to ML2021-003
Author and Title: Aaron Sloan, Manager

Recommendation(s):

That Report MLE2021-007, **Parking Meter Removal – Bobcaygeon**, be received;
and,

That staff proceed with the removal of the parking meters in Bobcaygeon

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

At the Council Meeting of March 9, 2021, Council adopted the following resolution:

CW2021-060

That Report ML2020-003, **Parking Meters - Bobcaygeon**, be received;

That staff be directed to notify area stakeholders of the City's intent to remove existing on-street parking meters in Bobcaygeon effective May of 2021;

That staff report back to Council at the May 4, 2021 Committee of the Whole meeting, including a summary of any stakeholder feedback, regarding meter removals; and

That this recommendation be brought forward to Council at the next Regular Council Meeting.

Carried

This report addresses the resolution.

Rationale:

On March 16, 2021, staff sent letters to the Bobcaygeon and Area Chamber of Commerce, local businesses and residents within the area detailed in the map below.



The notification letters were sent to 15 individual locations including the Bobcaygeon Chamber of Commerce. The letters provided notice regarding the proposed removal of the parking meters, Council resolution CW2021-060 and requested comments back to staff. The letter template is attached to this report as Appendix A.

Responses to the notification letter are attached in Appendix B

Summary of the Responses

In review of the responses and comments, staff have noted that one stakeholder wished to provide some history. Bobcaygeon has seen meter use since the 1970's when the 1st parking meters were installed. The meters were initially installed not to generate revenue but to be used more to manage traffic and promote parking space turnover. In the 90s many of the meters were removed in the downtown area leaving the remaining meters that have now been utilized past their end of life cycle.

On May 6, 2021, Staff attended a virtual meeting in Bobcaygeon to discuss to discuss the downtown parking and in part the removal of the meters. Comments received included requests to standardize the permitted times with signage and increased peak time enforcement and consider the possibility of pay and display parking. Staff noted that many of these issues are included in a future report to Council.

Following the meeting and the extended period to receive comments staff are of the opinion that the removal of the meters can proceed. The removal of these remaining parking meters will standardize on street parking in all areas of the municipality.

Next Steps

Staff will proceed with the removal of the meters. Some coordination will be needed to allow Public Works and Municipal Law Enforcement staff to plan and align the necessary resources to complete the removal. Once the meters are removed, they will be disposed of as scrap or surplus and any funds received will be used to offset the cost of removal.

Other Alternatives Considered:

No other alternatives considered.

Alignment to Strategic Priorities

Staff are committed to operating in an open, accessible and transparent manner, which has allowed the writer to ask a question, consult with Council and area stakeholders. Removing these aged parking meters aligns with the principles of **Good Government**

and how we manage municipal assets, supporting infrastructure while creating an efficiency by further harmonizing the parking assets and “making it better” city wide.

Financial/Operation Impacts:

As discussed in Report ML2021-003 the removal of the meters and the installation of timed parking signs will cost approximately \$300.00 per unit or \$2,700.00. This one-time cost will include removal of the meter and post, patching of the hole in the sidewalk and installation of signs that indicate, “2 hrs timed parking area”.

Consultations:

Manager - Public Works, Roads

Attachments:

Appendix A – Parking meter removal notification



MLE2021-007
Appendix A.pdf

Appendix B – Correspondence received



MLE2021-007
Appendix B.pdf



MLE2021-007
Appendix B1.pdf

Appendix C – Report ML2021-003



ML2021-003
Parking Meters - Boi

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Department Head: Cathie Ritchie