

THIS AMENDING AGREEMENT effective as of March 23, 2021.

B E T W E E N : **HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO** as
represented by the Minister of Labour, Training and Skills
Development

(the "**Province**")

- and -

City of Kawartha Lakes

(the "**Recipient**")

The Province and the Recipient entered into an agreement, effective as of March 30, 2020, and any other Amending Agreements signed to date, for the Recipient to carry out the Project under the SkillsAdvance Ontario (SAO) ("the **Agreement**").

The Province and the Recipient agree to amend the Agreement as follows:

1. The amount of "**Maximum Funds**" in Schedule "B" of the Agreement is deleted and replaced with \$1,421,549.
2. Schedule "B" is further amended by deleting the "**Expiration Date**" and replacing it with March 31, 2022.
3. Schedule "C" of the Agreement is amended by deleting the following:

The Project will be delivered for the period March 30, 2020 to March 30, 2021.

And replacing it with:

The Project will be delivered for the period March 30, 2020 to March 31, 2022.

4. Schedule "D" of the Agreement is deleted and replaced with the attached Schedule "D".
5. Schedule "F" of the Agreement is deleted and replaced with the attached Schedule "F".

- Schedule "G" of the Agreement is deleted and replaced with the attached Schedule "G".

All other terms and conditions of the Agreement remain unchanged and in full force and effect.

Each party acknowledges that it has read this Amending Agreement, understands it and agrees to it. Each party states that it has the full power and authority to enter into and perform the Amending Agreement and the person signing on behalf of each party is properly authorized and empowered to sign and bind the party.

The Province and the Recipient have executed this Amending Agreement on the dates set out below.

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, as represented by the Minister of Labour, Training and Skills Development

Name: Tariq Ismati

Date

Title: Regional Director

City of Kawartha Lakes

Name:

Date

Title:

Name:

Date

Title

I/We have authority to bind the Recipient.

SCHEDULE "D"

BUDGET

Sector Manufacturing and Agriculture

2020-2021

FUNDING CATEGORIES	AMOUNT
Operating Funds	\$980,778
Financial Supports for Employers and Participants	\$199,000
MAXIMUM SITE BUDGET	\$1,179,778

2021-2022

FUNDING CATEGORIES	AMOUNT
Operating Funds	\$241,771
Financial Supports for Employers and Participants	\$-
MAXIMUM SITE BUDGET	\$241,771

**SCHEDULE "F"
REPORTING**

ACTIVITY REPORTS

1. SkillsAdvance Ontario Pilot Start-up Progress Report and Compliance Questionnaire

2020-2021

For March 30, 2020 to June 30, 2020

Due Date: July 20, 2020

2. Quarterly Status and Adjustment Report (QSAR)

2020-2021

Report 1 April 1, 2020 to June 30, 2020

Due Date: July 20, 2020

Report 2 July 1, 2020 to September 30, 2020

Due Date: October 19, 2020

Report 3 October 1, 2020 to December 31, 2020

Due Date: January 18, 2021

Report 4 January 1, 2021 to March 31, 2021

Due Date: April 19, 2021

2021-2022

Report 1 April 1, 2021 to June 30, 2021

Due Date: July 19, 2021

Report 2 July 1, 2021 to September 30, 2021

Due Date: October 18, 2021

Report 3 October 1, 2021 to December 31, 2021

Due Date: January 17, 2022

Report 4 January 1, 2022 to March 31, 2022

Due Date: April 18, 2022

FINANCIAL REPORTS

2. Estimate of Expenditure Report (EER)

2020-2021

Report 1 for April 1, 2020 to August 31, 2020

Due Date: September 11, 2020

Report 2 for April 1, 2020 to September 30, 2020

Due Date: October 16, 2020

Report 3 for April 1, 2020 to November 30, 2020

Due Date: December 14, 2020

Report 4 for April 1, 2020 to December 31, 2020

Due Date: January 15, 2021

Report 5 for April 1, 2020 to March 31, 2021

Due Date: April 5, 2021

2021-2022

Report 1 for April 1, 2021 to August 31, 2021

Due Date: September 10, 2021

Report 2 for April 1, 2021 to September 30, 2021

Due Date: October 15, 2021

Report 3 for April 1, 2021 to November 30, 2021

Due Date: December 10, 2021

Report 4 for April 1, 2021 to December 31, 2021

Due Date: January 14, 2022

Report 5 for April 1, 2021 to March 31, 2022

Due Date: April 5, 2022

**Statement of Revenue and Expenditure Report (SRER)
2020-2021**

For the period April 1, 2020 to March 31, 2021

Due Date: June 12, 2021

2021-2022

For the period April 1, 2021 to March 31, 2022

Due Date: June 15, 2022

3. Auditor's Report, if applicable

For the period March 30, 2020 to March 31, 2022

Due Date: June 15, 2022

3. Report Details

All reports will be submitted on the dates set out above. All reports above, except for the Auditor's Report, will be completed using a template provided by the Province. The templates will be available on the EOPG.

Requirements for the Auditor's Report are set out in Schedule "H".

**SCHEDULE "G"
PERFORMANCE COMMITMENTS**

Sector Manufacturing and Agriculture

2020-2021

***INTAKE**

Participant (Jobseekers) Intake Target	60
Participant (Jobseekers) Placement Target	55
Participant (Jobseekers) Retention Target	49.5
Participant (Incumbent Workers) Intake Target	50
Participant (Incumbent Workers) Placement Target	0
Participant (Incumbent Workers) Retention Target	45

*Intake Targets are defined in Schedule "B"

2021-2022

***INTAKE**

Participant (Jobseekers) Intake Target	40
Participant (Jobseekers) Placement Target	36
Participant (Jobseekers) Retention Target	32
Participant (Incumbent Workers) Intake Target	74
Participant (Incumbent Workers) Placement Target	67
Participant (Incumbent Workers) Retention Target	60

*Intake Targets are defined in Schedule "B"

2019-2022

CUSTOMER SERVICE

PERFORMANCE COMMITMENTS	MINIMUM STANDARD
Customer Satisfaction (Participant/Employer)	85%

**2020-2022
PARTNERSHIP DEVELOPMENT DELIVERABLES**

ACTIVITIES	COMPLETION DATE
Establish SAO Advisory Committee Governance structure	September 30, 2020
Develop a Sector-focused Recruitment plan (including orientation and service planning)	September 30, 2020
Develop sector-focused curriculum	September 30, 2020
Develop a sector-focused pre-employment services ("soft skills training") framework	September 30, 2020
Develop a sector-focused essential and technical skills training ("hard skills training") framework	September 30, 2020
Develop job matching and job placement plan/arrangements	September 30, 2020
Develop sector-focused employment services and post-employment services plan	September 30, 2020

**2020-2022
EMPLOYER AND WORKER SERVICES DELIVERABLES**

ACTIVITIES	COMPLETION DATE
Lead delivery partners and SAO Advisory Committee to deliver Project activities	March 31, 2021
Deliver sector-focused recruitment activities (including orientation and service planning)	March 31, 2021
Deliver sector-focused pre-employment services ("soft skills training")	March 31, 2021

ACTIVITIES	COMPLETION DATE
Deliver sector-focused essential and technical skills training (“hard skills training”)	March 31, 2021
Deliver job matching and job placement activities	March 31, 2021