

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Special Council Meeting**

**CC2021-14**  
**Tuesday, September 14, 2021**  
**Commencing at 9:00 a.m. – Electronic Public Participation**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Andy Letham**  
**Deputy Mayor Patrick O'Reilly**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Tracy Richardson**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

**Note: This was an electronic participation meeting and public access to Council Chambers was not available. Please visit the City of Kawartha Lakes YouTube Channel at <https://www.youtube.com/c/CityofKawarthaLakes> to view the proceedings.**

**Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

**1. Call to Order**

Mayor Letham called the Meeting to order at 9:00 a.m. Deputy Mayor P. O'Reilly and Councillors R. Ashmore, P. Dunn, D. Elmslie, T. Richardson, K. Seymour-Fagan, A. Veale were in attendance.

Councillor E. Yeo arrived at 9:02 a.m.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell, Deputy Clerk J. Watts, Treasurer C. Daynes and Manager of Corporate Assets A. Found were also in attendance in Council Chambers.

Directors B. Robinson, J. Rojas, C. Shanks, R. Sutherland, Acting Director R. Holy, Paramedic Chief R. Mellow and City Solicitor R. Carlson were in attendance electronically.

**2. Adoption of Agenda**

**CR2021-399**

**Moved By** Councillor Richardson

**Seconded By** Councillor Elmslie

**That** the Agenda for the Special Council Meeting of Tuesday, September 14, 2021, be adopted as circulated.

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. 2022 Budget Overview - Departmental**

**Introductory Remarks - 2022 Departmental Budget Overview**

Ron Taylor, Chief Administrative Officer

Carolyn Daynes, Treasurer

Adam Found, Manager of Corporate Assets

Ron Taylor, Chief Administration Officer, Carolyn Daynes, Treasurer and Adam Found, Manager of Corporate Assets provided introductory remarks for the 2022 departmental budget overviews. The introductory remarks included an update on the 2021 budget (including pandemic funding) as well as an introduction to the demands that will be placed on the 2022 budget and the timing that has been proposed for the 2022 budget process.

**CR2021-400**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Dunn

**That** the introductory remarks from Ron Taylor, Chief Administrative Officer, Carolyn Daynes, Treasurer and Adam Found, Manager of Corporate Assets, **regarding the 2022 Departmental Budget Overview**, be received.

**Carried**

4.1 CC2021-14.4.1

**Mayor and Council**

**Office of the CAO 2022 Budget Overview**

Ron Taylor, Chief Administrative Officer

Ron Taylor, Chief Administrative Officer, and Mayor Letham provided an overview of the Mayor and Council Division which included a description of the improvements that were made in light of the pandemic, a highlight of the achievements that were made during 2021 and anticipated projects for 2022.

CAO Taylor also provided an overview of the CAO Division, which includes the Office of the City Clerk, Legal Services and the Office of Strategy Management. The overview included a description of improvements that were made in light of the pandemic, a highlight of the achievements that were made in 2021 and anticipated projects for 2022.

**CR2021-401**

**Moved By** Councillor Dunn

**Seconded By** Councillor Seymour-Fagan

**That** the presentation by Mayor Letham and Ron Taylor, Chief Administrative Officer, **regarding the 2022 Budget Overview for the Mayor and Council and the Office of the CAO**, be received.

**Carried**

4.2 CC2021-14.4.2

**Corporate Services 2022 Budget Overview**

Jennifer Stover, Director of Corporate Services

Carolyn Daynes, Treasurer, provided an overview of the Corporate Services Division, which includes Communications, Advertising and Marketing, Human Resources, Information Technology, Revenue and Taxation and Treasury. The

overview included a description of improvements that were made in light of the pandemic, a highlight of the achievements that were made in 2021 and anticipated projects for 2022.

**CR2021-402**

**Moved By** Councillor Ashmore

**Seconded By** Deputy Mayor O'Reilly

**That** the presentation by Carolyn Daynes, Treasurer, **regarding the 2022 Budget Overview for Corporate Services**, be received.

**Carried**

4.3 CC2021-14.4.3

**Engineering and Corporate Assets 2022 Budget Overview**

Juan Rojas, Director of Engineering and Assets

Juan Rojas, Director of Engineering and Corporate Assets, provided an overview of Engineering and Corporate Assets, which includes Corporate Assets, Development Engineering, Infrastructure Design and Construction, Technical Services, Crossing Guards and the Kawartha Lakes Municipal Airport. The overview included a description of improvements that were made in light of the pandemic, a highlight of the achievements that were made in 2021 and anticipated projects for 2022.

**CR2021-403**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Yeo

**That** the presentation by Juan Rojas, Director of Engineering and Corporate Assets, **regarding the 2022 Budget Overview for Engineering and Corporate Assets**, be received.

**Carried**

4.4 CC2021-14.4.4

**Community Services 2022 Budget Overview**

Craig Shanks, Director of Community Services

Craig Shanks, Director of Community Services, provided an overview of the Community Services Division, which includes Administration, Building and Property, Customer Services and Parks and Recreation. The overview included a

description of improvements that were made in light of the pandemic, a highlight of the achievements that were made in 2021 and anticipated projects for 2022.

**CR2021-404**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Richardson

**That** the presentation by Craig Shanks, Director of Community Services, **regarding the 2022 Budget Overview for Community Services**, be received.

**Carried**

4.5 CC2021-14.4.5

**Development Services 2022 Budget Overview**

Richard Holy, Acting Director of Development Services

Richard Holy, Acting Director of Development Services, provided an overview of the Development Services Division, which includes Planning Division, Building and Septic Division, Mapping and GIS Division and Economic Development. The overview included a description of improvements that were made in light of the pandemic, a highlight of the achievements that were made in 2021 and anticipated projects for 2022.

**CR2021-405**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Ashmore

**That** the presentation by Richard Holy, Acting Director of Development Services, **regarding the 2022 Budget Overview for Development Services**, be received.

**Carried**

4.6 CC2021-14.4.6

**Fire Services 2022 Budget Overview**

Terry Jones, Acting Fire Chief

Cameron Smith, Deputy Fire Chief, provided an overview of Fire Services, which includes Administration, Fire Prevention, Emergency Management, Area Rated Fire Suppression and Training. The overview included a description of improvements that were made in light of the pandemic, a highlight of the achievements that were made in 2021 and anticipated projects for 2022.

**CR2021-406**

**Moved By Councillor Yeo**

**Seconded By Councillor Dunn**

**That** the presentation by Cameron Smith, Deputy Fire Chief, **regarding the 2022 Budget Overview for Fire Services**, be received.

**Carried**

4.7 CC2021-14.4.7

**Paramedic Services 2022 Budget Overview**

Randy Mellow, Paramedic Chief

Randy Mellow, Paramedic Chief, provided an overview of Paramedic Services, which includes Administration, Operations, Professional Standards and Logistics. The overview included a description of improvements that were made in light of the pandemic, a highlight of the achievements that were made in 2021 and anticipated projects for 2022.

**CR2021-407**

**Moved By Councillor Elmslie**

**Seconded By Deputy Mayor O'Reilly**

**That** the presentation by Randy Mellow, Paramedic Chief, **regarding the 2022 Budget Overview for Paramedic Services**, be received.

**Carried**

4.8 CC2021-14.4.8

**Human Services 2022 Budget Overview**

Rod Sutherland, Director of Human Services

Rod Sutherland, Director of Human Services, provided an overview of the Human Services Division, which includes Housing Services, Social Services, Victoria Manor, Kawartha Lakes Housing Corporation. The overview included a description of improvements that were made in light of the pandemic, a highlight of the achievements that were made in 2021 and anticipated projects for 2022.

**CR2021-408**

**Moved By Councillor Elmslie**

**Seconded By Councillor Yeo**

**That** the presentation by Rod Sutherland, Director of Human Services, **regarding the 2022 Budget Overview for Human Services**, be received.

**Carried**

4.9 CC2021-14.4.9

**Public Works 2022 Budget Overview**

Bryan Robinson, Director of Public Works

Bryan Robinson, Director of Public Works, provided an overview of the Public Works Division, which includes Administration, Transit Operations, Waste Management Operations, Fleet Services and Water and Wastewater Operations. The overview included a description of improvements that were made in light of the pandemic, a highlight of the achievements that were made in 2021 and anticipated projects for 2022.

**CR2021-409**

**Moved By** Councillor Ashmore

**Seconded By** Councillor Veale

**That** the presentation by Bryan Robinson, Director of Public Works, **regarding the 2022 Budget Overview for Public Works**, be received.

**Carried**

**5. Confirming By-Law**

5.1 CC2021-14.5.1

By-Law to Confirm the Proceedings of a Special Meeting of Council of Tuesday, September 14, 2021

**CR2021-410**

**Moved By** Councillor Veale

**Seconded By** Councillor Richardson

**That** a by-law to confirm the proceedings of a Special Council Meeting held Tuesday, September 14, 2021 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**6. Adjournment**

**CR2021-411**

**Moved By** Councillor Dunn

**Seconded By** Councillor Yeo

**That** the Special Council Meeting adjourn at 4:07 p.m.

**Carried**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk