



Memo

To: Members of Council
From: Mayor Letham
Date: June 27, 2017
Subject: Change in Council Meeting Dates – November and December 2017

Background

Council recently approved a budget calendar that included date changes and new dates added to the 2017 meeting schedule approved.

To ensure public accountability for meeting dates, it is recommended that the date changes be formalized by resolution.

Capital Budget – the date for capital budget deliberation has moved from November 14 and 15th to October 31st and November 1st. With November 14th now open, it is suggested that the Regular meeting be moved from November 7th to the 14th to allow for a one week break after Capital budget.

Operation Budget – the dates have been set for December 13 and 14th.

To summarize the suggested meeting date changes:

- November 7th to November 14th
- November 14, 15 to October 31 and November 1 – Capital Budget
- November 21st change to Q4 Special Information Meeting
- November 28th change to Regular Council
- December 13 and 14th – Special Council – Operating Budget
- September 12 to September 27

There is no suggested change in the planning committee meeting dates.

Recommendation:

RESOLVED THAT the memorandum from Mayor Andy Letham regarding the **Change in Council Meeting Dates – November and December 2017**, be received; and **THAT** the Council Meeting schedule for November and December, 2017 be revised to:

- Regular Council Meetings – November 14, 28 and December 12;
- Special Council Meeting – Capital Budget - October 31 and November 1;
- Special Council Information Meeting – Q4 – November 21; and
- Special Council Meeting – Operating Budget – December 13 and 14.