

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Regular Council Meeting**

**CC2021-15**  
**Tuesday, September 21, 2021**  
**Open Session Commencing at 1:00 p.m. – Electronic Public Participation**  
**Council Chambers**  
**City Hall**  
**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**  
**Mayor Andy Letham**  
**Deputy Mayor Patrick O'Reilly**  
**Councillor Ron Ashmore**  
**Councillor Pat Dunn**  
**Councillor Doug Elmslie**  
**Councillor Tracy Richardson**  
**Councillor Kathleen Seymour-Fagan**  
**Councillor Andrew Veale**  
**Councillor Emmett Yeo**

**This was an electronic participation meeting and public access to Council Chambers was not available. Please visit the City of Kawartha Lakes YouTube Channel at <https://www.youtube.com/c/CityofKawarthaLakes> to view the proceedings.**

**Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact [AgendaItems@kawarthalakes.ca](mailto:AgendaItems@kawarthalakes.ca) if you have an accessible accommodation request.**

**1. Call to Order**

Mayor Letham called the Meeting to order at 1:00 p.m. from Council Chambers. Deputy Mayor P. O'Reilly and Councillors R. Ashmore, P. Dunn, D. Elmslie, T. Richardson, K. Seymour-Fagan, A. Veale and E. Yeo were in attendance.

CAO R. Taylor, City Clerk C. Ritchie, Deputy Clerk S. O'Connell and Deputy Clerk J. Watts were also in attendance in Council Chambers.

Directors B. Robinson, J. Rojas, C. Shanks, R. Sutherland, City Solicitor R. Carlson, Paramedic Chief R. Mellow, Treasurer C. Daynes, Manager of Municipal Law Enforcement and Licensing A. Sloan and Manager of Parks and Recreation J. Johnson were in attendance electronically.

**2. Opening Ceremonies**

**2.1 O Canada**

The Meeting was opened with the singing of 'O Canada'.

Mayor Letham paid tribute to the National Day of Truth and Reconciliation which will be recognized on September 30, 2021. Mayor Letham noted that all members of Council were wearing orange in honour of the indigenous children who lost their lives at residential schools. As a tribute to Truth and Reconciliation Day an orange flag will be flown at half mast at City Hall and the outdoor lighting at City Hall will be orange until September 30th.

**2.2 Moment of Silent Reflection**

The Mayor asked those in attendance to observe a Moment of Silent Reflection.

**2.3 Adoption of Open Session Agenda**

**CR2021-412**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Yeo

**That** the Agenda for the Open Session of the Regular Council Meeting of Tuesday, September 21, 2021, be adopted as circulated and with the following amendments:

Deletion:

Item 6.2 being a Deputation by Mark Chapel, EcoVue 14 Consulting Services Inc. Regarding Item 11.1.14 on the Agenda

Additions:

Item 6.4 being a Deputation by Gareth Jones and Ross Betts Regarding the Dock Encroachment Policy, Item 11.2.1 on the Agenda

Item 11.1.15 being Report RS2021-037, a Proposed Lease Agreement Between the City of Kawartha Lakes and Horizon Aircraft Inc.

Item 14.1.14 being a By-Law to Authorize the Execution of a Lease Agreement between Horizon Aircraft Inc. and the City of Kawartha Lakes for a Commercial Building at the Municipal Airport

**Carried**

**3. Disclosure of Pecuniary Interest**

There were no declarations of pecuniary interest disclosed.

**4. Notices and Information by Members of Council and Staff**

**4.1 Council**

Councillor Dunn

- A petition in favour of the installation of a new crosswalk at Victoria Avenue North and Lori Boulevard in Lindsay has been submitted by area residents. The petition did not meet the requirements of a petition but the document has been forwarded to staff for reference.

Deputy Mayor O'Reilly

- The Lindsay Exhibition is underway; approximately 10,000 people attended the first weekend of the event.
- The Community Garden in Lindsay has announced that they have been selected as a recipient for a Trillium Grant.
- The Terry Fox Run was recognized on September 19th; in light of the pandemic residents were able to recognize the event in their own way.
- Kawartha Lakes Food Source is hosting a door-to-door Thanksgiving Food Drive. Donations will be picked up at homes located North of Colborne Street in Lindsay on September 25th and South of Colborne Street in Lindsay on October 2nd.
- The Kawartha Farm Fest Tour will be held on October 2nd from 10:00 a.m. to 4:00 p.m. Tickets for the driving tour are available for purchase on-line.
- The One Eyed Jack has opened in Downtown Lindsay.

- Fire Prevention Week will run from October 3rd to October 9th.

#### Councillor Ashmore

- A petition highlighting an issue on Hawke Drive and Grassy Road in Omemee and a petition highlighting a right-of-way issue on Snug Harbour road have been submitted by area residents. The petitions did not meet the requirements of a petition but the documents have been forwarded to staff for reference.
- The Omemee Curling Club is holding a membership drive; any residents interested in joining are encouraged to contact the Omemee Curling Club.
- The Omemee Blooms are hosting a scarecrow contest. Residents are encouraged to complete their fall display.
- Councillor Ashmore will be hosting a Town Hall Meeting on October 6th; the meeting will be live-streamed to the City's YouTube Channel.

#### 4.2 Staff

Ron Taylor, Chief Administrative Officer, advised that the City has experienced a disruption to its computer network due to water damage. Staff are working to repair the damage and will have the network back online as soon as possible.

Bryan Robinson, Director of Public Works, announced that the fall collection for the City's Textile Recycling Program will occur from October 18th to October 21st. Residents must contact Recycle Rewards prior to October 15, 2021 to arrange a pick-up at 1-866-927-3873 or [info@recyclingrewards.com](mailto:info@recyclingrewards.com).

#### 5. Council Minutes

**Regular Council Meeting Minutes, August 10, 2021**

**Special Council Meeting Minutes, September 14, 2021**

**CR2021-413**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Yeo

**That** the Minutes of the August 10, 2021 Regular Council Meeting and the September 14, 2021 Special Council Meeting, be received and adopted.

**Carried**

#### 6. Deputations

6.1 CC2021-15.6.1

**Proposed ATV Route in Lindsay  
(Item 9.3.29 on the Agenda)**

Stuart Bothwell

Dr. Stuart Bothwell spoke in opposition to the use of ATV's in Lindsay and requested that the Off Road Vehicle Use of City Roads Task Force be disbanded.

**CR2021-414**

**Moved By** Councillor Richardson

**Seconded By** Councillor Veale

**That** the deputation of Stuart Bothwell, **regarding the proposed use of ATV's in Lindsay**, be received.

**Carried**

6.2 CC2021-15.6.2

**By-Law to Deem Lots 53 and 54, Plan 190, being 19 and 67 West Street  
South, Fenelon Falls  
(Item 11.1.14 on the Agenda)**

Mark Chapel, EcoVue Consulting Services Inc.

This deputation request was withdrawn and deleted from the Agenda.

6.3 CC2021-15.6.3

**Walls Surrounding the Olde Gaol, 50 Victoria Avenue North, Lindsay  
(Item 9.3.11 on the Agenda)**

Michael Bryant

Michael Bryant spoke in opposition to the demolition of the walls surrounding the Olde Gaol located at 50 Victoria Avenue North, Lindsay. Mr. Bryant requested that Council provide a 60 day period for residents to provide alternative solutions to the wall demolition.

**CR2021-415**

**Moved By** Councillor Ashmore

**Seconded By** Deputy Mayor O'Reilly

**That** the deputation of Michael Bryant, **regarding the walls surrounding the Olde Gaol, at 50 Victoria Avenue North, Lindsay**, be received.

**Carried**

6.4 CC2021-15.6.4

**Dock Encroachment Policy  
(Item 11.2.1 on the Agenda)**

Gareth Jones

Ross Betts

Gareth Jones and Ross Betts spoke to the proposed Dock Encroachment Policy and how it applies to their local area of Cedar Glen. Mr. Jones and Mr. Betts requested that the City consider selling the waterfront area in Cedar Glen to local residents.

**CR2021-416**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Yeo

**That** the deputation of Gareth Jones and Ross Betts, **regarding the Dock Encroachment Policy**, be received; and

**That** the proposal from Gareth Jones and Ross Betts regarding the waterfront area in Cedar Glen be referred to Realty Services.

**Carried**

**7. Correspondence**

**8. Presentations**

**9. Committee of the Whole**

9.1 Correspondence Regarding Committee of the Whole Recommendations

9.2 Committee of the Whole Minutes

Committee of the Whole Meeting Minutes, September 7, 2021

**CR2021-417**

**Moved By** Councillor Dunn

**Seconded By** Councillor Yeo

**That** the Minutes of the September 7, 2021 Committee of the Whole Meeting be received and the recommendations, included in Section 9.3 of the Agenda, save and except for Items 9.3.19, 9.3.26, 9.3.27, 9.3.29 and 9.3.30, be adopted.

9.3 Business Arising from Committee of the Whole Minutes

9.3.1 CW2021-188

**That** the deputation of Pam Nason, **regarding a request to approve a dock located on municipally owned land adjacent to 2 Treewood Lane**, be received.

**Carried**

9.3.2 CW2021-189

**That** the deputation of Gwen McNalley, **regarding a request to approve a cedar hedge encroachment on the Victoria Rail Trail Corridor**, be received.

**Carried**

9.3.3 CW2021-190

**That** the deputation of Greg Wokral, **regarding the proposed surplus declaration and sale of part of the west half of Lot 2, Concession 7, Fenelon**, be received.

**Carried**

9.3.4 CW2021-191

**That** the deputation of Al Karklins, **regarding the proposed surplus declaration and sale of part of the west half of Lot 2, Concession 7, Fenelon**, be received.

**Carried**

9.3.5 CW2021-192

**That** the deputation of Candace Chartier and Patrick Chartier, **regarding a request to purchase the road allowance adjacent to 21 Blue Bay Lane, Fenelon Falls**, be received and referred to Staff for review and report back by the end of Q1, 2022.

**Carried**

9.3.6 CW2021-193

**That** the deputation of Christine Lanz, **regarding the process to address the feral cat population**, be received and referred to staff for review and report back.

**Carried**

9.3.7 CW2021-194

**That** the deputation of Sue Wyville, **regarding a request for the installation of traffic lights at Canal Street, Boyd Street and Highway 36, Bobcaygeon**, be received and referred to Staff for review as part of the Canal Street reconstruction process.

**Carried**

9.3.8 CW2021-195

**That** the deputation of Darryl James, **regarding the proposed ATV Route in Lindsay**, be received.

**Carried**

9.3.9 CW2021-196

**That** the deputation of Kelli Chiasson, **regarding the proposed ATV Route in Lindsay**, be received.

**Carried**

9.3.10 CW2021-197

**That** the deputation of Sharon Robbins, **regarding the proposed ATV Route in Lindsay**, be received.

**Carried**

9.3.11 CW2021-198

**That** the correspondence from Michael Bryant, **regarding the Olde Gaol Historic Walls at 50 Victoria Avenue North, Lindsay**, be received.

**Carried**

9.3.12 CW2021-199

**That** the petition received from Darryl James, **regarding Safety First - Say No to Proposed Road Access in Lindsay**, be received.

**Carried**

9.3.13 CW2021-200

**That** the presentation by Rodney Smith-Merkley and Brenda Hall, **regarding the establishment of the Mishkodeh Centre for Indigenous Knowledge in Bobcaygeon**, be received and forwarded to Staff for further discussion on the use of the Boyd Library space and report back on the use of that space.

**Carried**

9.3.14 CW2021-201

**That** the presentation by Katarzyna Sliwa and Matthew Cory, and Shekir Rehmatullah, **regarding the vision and presentation of the FLATO Development in Lindsay**, be received and referred to Staff for a report back at the October Committee of the Whole Meeting on recommended options and conditions for Council's consideration should Council wish to support the request for a Minister's Zoning Order (MZO); and

**That** those conditions include options for public process, consultation and required studies for responsible development and financial impacts.

**Carried**

9.3.15 CW2021-202

**That** the presentation by Gillian Steven and Kane Patterson, of the Kawartha Lakes Long Term Care Coalition, **regarding a request for a letter of support regarding a declaration to fix Long Term Care**, be received.

**Carried**

9.3.16 CW2021-203

**That** the presentation by Emily Turner, Economic Development Officer - Heritage Planning, **regarding a Heritage Applications Policy**, be received.

**Carried**

9.3.17 CW2021-204

**That** Report ED2021-012, **Heritage Applications Policy**, be received;

**That** the Policy entitled Heritage Applications Policy, appended to Report ED2021-012, be adopted, numbered, and inserted in the Corporate Policy Manual;

**That** By-Law 2019-154 (Heritage Delegated Authority By-Law) be amended to include the definition of demolition and associated procedures, as outlined in Appendix B of this report;

**That** the necessary amendment to By-law 2019-154 be brought forward for adoption at the next Regular Council Meeting;

**That** the tariff of fees on heritage matters be approved;

**That** the necessary By-Law (Tariff of Fees – Heritage Matters), as outlined in Appendix E of this report, be brought forward for adoption at the next Regular Council meeting; and

**That** staff be directed to amend the Consolidated Fees By-Law to include fees for the demolition of heritage property and the repeal of heritage designation By-Laws and bring forward the amendment by the end of Q4 2021.

**Carried**

9.3.18 CW2021-205

**That** Report RS2021-027, **Request For Direction For A Dock Within Road Allowance Leading To Water Adjacent To 2 Treewood Lane, Kirkfield**, be received; and

**That** Staff proceed with a private dock license agreement for public use, with the owners of 3 Treewood Lane, for the dock that is within the road allowance leading to water.

**Carried**

9.3.20 CW2021-207

**That** Report RS2021-029, **Proposed Surplus Declaration and Sale of Landlocked Parcel adjacent to 28 Pickerel Point Road, Lindsay**, be received;

**That** the matter be referred back to Staff for further review and report back to clarify the title to the subject property; and

**That** the report back include an option to convey the property to both adjoining landowners, if appropriate.

**Carried**

9.3.21 CW2021-208

**That** Report RS2021-030, **Proposed Surplus Declaration Closure and Sale of a Portion of Shoreline Road Allowance adjacent to 2612 Victoria Road, Kirkfield**, be received;

**That** the subject property, being a portion of shoreline road allowance adjacent to 2612 Victoria Road, Kirkfield and legally described as Part of the Original Shore Road Allowance Along Duck Lake Lying in Front of Lots 1 and 2, Concession 1, in the Geographic Township of Laxton City of Kawartha Lakes, be declared surplus to municipal needs;

**That** the closure of the portion of shoreline road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set the value of land at the higher of the appraised value or the minimum set price of \$23.00 per linear foot of shoreline road allowance adjacent to a lake;

**That** staff be directed to commence the process to stop up and close the said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate; and

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

**Carried**

9.3.22 CW2021-209

**That** Report RS2021-031, **Proposed Direct Sale of City-Owned Property – Old Post Road, Verulam – Lot 27, Plan 638**, be received;

**That** the sale of the City-owned property located on Old Post Road, Verulam and legally described as Lot 27 on Plan 638, City of Kawartha Lakes to the Aspire Sturgeon Developments Inc., be supported in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** the land be sold on the condition that Aspire Developments Inc. registers a plan of condominium on title, making all owners of the land within the plan of subdivision (including this parcel) responsible for the maintenance of the open space blocks within the plan. This to be done at the time of closing this transfer;

**That** a by-law (with any amendments deemed necessary) to authorize disposition of the subject property shall be passed if appropriate; and

**That** the Mayor and Clerk be authorized to sign all documents to and conveyance of the land.

**Carried**

9.3.23 CW2021-210

**That** Report RS2021-032, **Proposed Surplus Declaration Closure, and Sale of a portion of Road Allowance adjacent to 7 The Avenue, Kinmount**, be received;

**That** the subject property, being a portion of the road allowance adjacent to 7 The Avenue, Kinmount and legally described as Part of Lot 1 and 2 on the south side of Paul Street on Plan 105 as in R419824, City of Kawartha Lakes, be declared surplus to municipal needs;

**That** the closure of the portion of road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-Law 2018-020, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set the value of the land at the higher of the appraised value or the minimum set price of \$15.00 per linear foot of road allowance;

**That** staff be directed to commence the process to stop up and close the said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a deeming by-law be passed contemporaneously with the disposition by-law if necessary; and

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

**Carried**

9.3.24 CW2021-211

**That** Report RS2021-033, **Proposed Surplus Declaration, Closure, and Sale of Shoreline Road Allowance adjacent to 29 Fox Beach Lane, Carden**, be received;

**That** the subject property, being a portion of shoreline road allowance adjacent to 29 Fox Beach Lane, Carden, and legally described as Part of Lot 20, Concession 4, Carden as in R420546; T/W R420546, City of Kawartha Lakes, be declared surplus to municipal needs;

**That** the closure of the portion of shoreline road allowance to the adjoining landowner be supported, in principle, in accordance with the provisions of By-

Law 2018-20, as amended, and the Municipal Act, 2001, and subject to the parties entering into a conditional Agreement of Purchase and Sale;

**That** Council set the value of land at the higher of the appraised value or the minimum set price of \$23.00 per linear foot of shoreline road allowance adjacent to a lake;

**That** staff be directed to commence the process to stop up and close the said portion of road allowance;

**That** a by-law (with any amendments deemed necessary) to close the road and authorize its disposition shall be passed if appropriate;

**That** a deeming by-law be passed contemporaneously with the disposition by-law if necessary; and

**That** the Mayor and Clerk be authorized to sign all documents to facilitate the road closing and conveyance of the lands.

**Carried**

9.3.25 CW2021-212

**That** Report RS2021-034, **Road Allowance Leading To Water – Marsh Creek**, be received;

**That** Council provide an exemption to the previous council resolution for Road Allowance Leading to Water be held in public ownership;

**That** Staff be directed to commence the disposition process as set out in the disposition policy;

**That** the property be sold for no less than the greater of the appraised value and the linear minimum value of \$15 per linear foot, as set out in the Sale of Land By-law 2018-020; and

**That** a deeming by-law be presented to Council if necessary, to ensure that the purchased property merges with the benefitting parcel.

**Carried**

9.3.28 CW2021-215

**That** Report **WM2021-011, Lindsay Ops Compost Giveaway Recommendations**, be received;

**That** compost and woodchip giveaways continue to be a free program offered to the residents of Kawartha Lakes provided the users are loading the material into their own vehicles using hand tools; and

**That** the Consolidated Fees By-Law be amended to include a fee of \$100 per tonne to use landfill equipment to load compost and/or woodchips into residential and/or commercial vehicles.

**Carried**

9.3.31 CW2021-219

**That** the Memorandum from Councillor Ashmore, **regarding the Snug Harbour Road Network**, be received;

**That** Staff conduct a Traffic Load Study to determine current road classification for road maintenance and repair; and

**That** Staff report their findings to Council by the end of Q1, 2022.

**Carried**

9.4 Items Extracted from Committee of the Whole Minutes

9.3.19 CW2021-206

**CR2021-418**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Yeo

**That** Report RS2021-028, **Request Direction from Council For Encroachment Adjacent To 25 Oakland Lane, Fenelon Falls**, be received; and

**That** Staff proceed with an Encroachment Agreement to allow the existing shrubs and the landscaping rocks to remain in their current location.

**Carried**

9.3.26 CW2021-213

**CR2021-419**

**Moved By** Councillor Dunn

**Seconded By** Councillor Seymour-Fagan

**That** Report ML2021-006, **Discharge of Firearms By-Law Review and Update**, be received;

**That** the proposed By-Law, being a By-Law to Regulate the Discharge of Firearms in the City of Kawartha Lakes, attached as Appendix C to Report ML2021-006 be referred to staff for review and report back to incorporate the following amendments:

- that the definition of firearm in Section 1.01(i) be amended to replace the reference to 'weapon' with 'device'
- that Section 1.01(s) be deleted
- that Section 2.05 be deleted
- that Section 2.09 be amended to reduce the distance noted to 300 metres
- that Section 2.10 be amended to add 'unless the property owner's permission has been granted'
- that Section 4.01(f) be deleted
- that Section 7.03 be amended to confirm that the By-Law will be effective January 1, 2022

**Carried**

9.3.27 CW2021-214

**CR2021-420**

**Moved By** Councillor Ashmore

**Seconded By** Deputy Mayor O'Reilly

**That** Report MLE2021-009, **By-Law 2013-148 as amended, to License, Regulate and Govern Seasonal Trailer Park Businesses – review and amendments**, be received.

**Carried**

**CR2021-421**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Veale

**That** staff provide notification to all park owners indicating the intention of amending By-Law 2013-148 as amended, being a By-Law to License, Regulate and Govern Seasonal Trailer Park Businesses be amended;

**That** staff provide notification to all park owners indicating the intention of amending By-Law 2018-234 as amended, being a By-law to Establish and

Require Payment of Fees for Information, Services, Activities and Use of City Property in The City of Kawartha Lakes (known as the Consolidated Fees By-law); and

**That** the recommended By-Law to amend By-Law 2013-148 be brought forward to Council for consideration at the Regular Council Meeting on October 19, 2021.

**Carried**

9.3.29 CW2021-216

**CR2021-422**

**Moved By** Councillor Dunn

**Seconded By** Councillor Seymour-Fagan

**That** Report PW2021-004, **Off Road Vehicle Task Force Recommendations**, be received;

**That** the Off Road Vehicle Use of City Roads Task Force review and report back on by-pass options for an ATV route around Lindsay to link the north and south trails; and

**That** the by-pass option(s) include a bridge crossing at Thunderbridge Road.

**Carried**

9.3.30 CW2021-218

**CR2021-423**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the Memorandum from Councillor Dunn, **regarding Service Hook-Up**, be received; and

**That** 7544 Highway 35, Norland, be exempt the requirement of physical connection per the Mandatory Connection By-Law (2014-255) until such connection is feasible, retaining all other provisions of the By-Law including fees.

**Carried**

9.4.1 CW2021-217

**CR2021-424**

**Moved By** Councillor Yeo

**Seconded By** Councillor Elmslie

**That** the Memorandum from Mayor Letham, **regarding Vaccination Requirement for Attendance in Council Chambers**, be received;

**That** Council immediately implement the following requirements for anyone attending City meetings:

- as a Councillor or a volunteer you must be fully vaccinated to attend a City meeting in person
- if you are not fully vaccinated, either for medical reasons or personal choice, you must provide proof of a negative test result that is dated no earlier than 2 days before the meeting.

**Carried**

## **10. Planning Advisory Committee**

10.1 Correspondence Regarding Planning Advisory Committee Recommendations

10.2 Planning Advisory Committee Minutes

### **Planning Advisory Committee Meeting Minutes, September 8, 2021**

**CR2021-425**

**Moved By** Councillor Veale

**Seconded By** Deputy Mayor O'Reilly

**That** the Minutes of the September 8, 2021 Planning Advisory Committee Meeting be received and the recommendations, included in Section 10.3 of the Agenda, be adopted.

**Carried**

10.3 Business Arising from Planning Advisory Committee Minutes

10.3.1 PAC2021-067

**That** Report PLAN2021-049, **Plan 377 Part of Lots 28 and 29, Former Town of Lindsay, Cross Realco Ltd. – Application D06-2021-019**, be received;

**That** the zoning by-law amendment, substantially in the form attached as Appendix D to Report PLAN2021-049, be referred to Council for approval and adoption; and

**That** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

**Carried**

10.3.2 PAC2021-068

**That** Report PLAN2021-051, **Amend Fenelon Zoning By-law 12-95 at 34 Arbour Street - McLean**, be received;

**That** a Zoning By-law, respecting application D06-2021-020, substantially in the form attached as Appendix D to Report PLAN 2021-051 be approved for adoption by Council; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**Carried**

10.3.3 PAC2021-069

**That** the deputation of Bob Clark, regarding Report PLAN2021-050, be received.

**Carried**

10.3.4 PAC2021-070

**That** Report PLAN2021-050, **Part of Lot 10, Concession 2, being Parts 1 & 3 to 6, 57R-9001, geographic Township of Eldon, City of Kawartha Lakes, identified as 152 Glenarm Road, Motara – D06-2021-010**, be received;

**That** a Zoning By-law, respecting application D06-2021-010, substantially in the form attached as Appendix D to Report PLAN2021-050 be approved for adoption by Council; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this application.

**Carried**

10.3.5 PAC2021-071

**That** the update and spreadsheet presented by R. Holy, Acting Director of Development Services, **regarding the Ongoing Planning Applications Spreadsheet - 2021 Update**, be received for information.

**Carried**

## 10.4 Items Extracted from Planning Advisory Committee Minutes

**11. Consent Matters**

The following items were requested to be extracted from the Consent Agenda:

Councillor Ashmore Item 11.1.5

Councillor Dunn Item 11.1.8

Councillor Seymour-Fagan Item 11.1.11

Councillor Richardson Item 11.1.12

**Moved By** Councillor Dunn

**Seconded By** Councillor Elmslie

**That** all of the proposed resolutions shown in Sections 11.1 of the Agenda, save and except for Items 11.1.5, 11.1.8, 11.1.11 and 11.1.12, be approved and adopted by Council in the order that they appear on the agenda and sequentially numbered.

**Carried**

## 11.1 Reports

## 11.1.1 CORP2021-015

**2021 Q2 Capital Close**

Logan Watson, Junior Accountant

**CR2021-426**

**That** Report CORP2021-015, 2021 Q2 Capital Close, be received;

**That** the capital projects identified in Attachment A to Report CORP2021-015 be approved to be closed due to completion;

**That** the balances in the table below as per Attachment A be transferred to or from the corresponding reserves;

|   |                |
|---|----------------|
| Capital Contingency Reserve               | \$1,132,241.00 |
| Kawartha Lakes Police Contingency Reserve | \$80,244.02    |
| Sewer Infrastructure Reserve              | \$34,141.60    |
| Water Infrastructure Reserve              | \$114,168.90   |

**That** the following projects be granted an extension to December 31, 2021:

- 928171900 - \*\*\*M/Y Purchase Parks & Rec Software (2017)
- 997200100 - Landfill Siteworks (2020)
- 950200400 – Parks & Recreation Equipment (2020)
- 983200500 - Rural Resurfacing (2020)
- 969200100 - Victoria Manor (2020)
- 998200100 - Water Treatment (2020)
- 938200201 - Ambulance Remount (2020)
- 953170501 - Development 68 Lindsay St N (2017)
- 928200100 - IT Systems (2020)
- 983201101 - Traffic Light Component (2020)
- 983200400 - Urban/Arterial Resurfacing (2020)
- 969190101 - Victoria Manor (2019)
- 983201201 - William St Parking Lot (2020)
- 998200400 - WWW Studies/Special Projects (2020)

**That** the following projects be granted an extension to June 30, 2022:

- 999190100 - \*\*\*M/Y Document & Record Management System (2019)
- 932200100 - Fire Facilities (2020)
- 928190100 - IT Systems (2019)
- 932200300 - Fire Equipment (2020)
- 932200200 - Fire Fleet (2020)
- 928151500 - ERP System (2015)
- 983210101 - Mill Pond Bridge (Replacement) (2021)
- 994200101 - Transit Stops (2020)
- 950151801 - \*\*\*M/Y Logie Park Improvements (2015)

**That** the following projects be granted an extension to December 31, 2022:

- 983200100 – Bridges (2020)
- 983200300 - Urban/Rural Reconstruction (2020)
- 998200300 - Water Distribution & Wastewater Collection (2020)
- 994210100 - Transit Siteworks (2021)
- 983210300 - Urban/Rural Reconstruction (2021)
- 994200200 - Fleet (2020)
- 998110100 - Omemee WPC Plant Upgrades (2011)
- 983180300 - Urban/Rural Reconstruction (2018)
- 983190300 - Urban/Rural Reconstruction (2019)
- 983170300 - Urban/Rural Reconstruction
- 998200200 - Wastewater Treatment (2020)
- 998180300 – Water Distribution & Wastewater Collection (2018)

**That** the following projects be granted an extension to June 30, 2023:

- 994210200 - Fleet Equipment (2021)

**Carried**

#### 11.1.2 PUR2021-018

**Computer Aided Dispatch Automatic Vehicle Location for Calling of Transit Stops**

Marielle van Engelen, Buyer

**CR2021-427**

**That** Report PUR2021-018, **Computer Aided Dispatch Automatic Vehicle Location for Automatic of Transit Stops**, be received; and

**That** the contract extension with Consat Canada Inc., through the co-operative RFP-2015-TPI-019 Supply and Install of an Intelligent Transportation System-Automated Vehicle Location Solution issued by Metrolinx; be approved for an additional two (2) years plus one (1) optional year.

**Carried**

#### 11.1.3 CS2021-008

**Release of Fenelon Falls Powerlinks Funds**

LeAnn Donnelly, Executive Assistant, Community Services

**CR2021-428**

**That** Report CS2021-008, **Release of Fenelon Falls Powerlinks Funds**, be received;

**That** \$14,739.00 be released from the Fenelon Falls Powerlinks Reserve Fund to the Fenelon Falls Horticultural Society for waterfront projects;

**That** \$4,000.00 be released from the Fenelon Falls Powerlinks Reserve Fund to Kawartha Works Community Cooperative Inc. for the supply and installation of a bike repair station; and

**That** \$35,000.00 be released from the Fenelon Falls Powerlinks Reserve Fund to the Powerlinks Committee for the purpose of a structural design of the Fenelon Falls Boardwalk area.

**Carried**

11.1.4 CS2021-009

**Durham Region 311**

Craig Shanks, Director of Community Services

**CR2021-429**

**That** Report CS2021-009, **Durham Region 311 Request**, be received; and

**That** the City of Kawartha Lakes has no objection and will assist Durham Region with the 311 Exchange implementation by re-routing dialed customer services calls originating from the overlap that exists between the City of Kawartha Lakes and the geographical area of the Regional Municipality of Durham, on an understanding that where callers (customers, residents and businesses) of the Region of Durham dial 311 erroneously from within these exchanges, they will be given an option of being transferred to the contact centre of the municipality, town or county in which they reside.

**Carried**

11.1.6 ENG2021-020

**Fenelon Falls Bridge Update and Funding Consideration**

Corby Purdy, Manager, Infrastructure, Design and Construction

**CR2021-430**

**That** Report ENG2021-020, **Fenelon Falls Bridge Update and Funding Consideration**, be received;

**That** the Design and Schedule C Environmental Assessment for the construction of the Fenelon Falls Bridge be added to the 2021 Capital Budget;

**That** Council authorize the single source to DM Wills, for the Design and Schedule C Environmental Assessment for the Fenelon Falls Bridge for the total amount of \$495,000.00 not including HST; and

**That** Council approve \$495,000.00 to be funded from the Capital Contingency Reserve (1.32248).

**Carried**

11.1.7 ENG2021-021

**Request for Speed Reduction - Pigeon Lake Road**

Joseph Kelly, Senior Engineering Technician

**CR2021-431**

**That** Report ENG2021-021, **Request for Speed Reduction - Pigeon Lake Road**, be received;

**That** the speed limit of KL 17 (Pigeon Lake Road) from 300m south of the south intersection of Perdue Road to 200m north of the north intersection with Perdue Road be reduced to 60 km/hr;

**That** the speed limit of KL 17 (Pigeon Lake Road) from 250m north of Old Surrey Lane to the existing 60 km/hr zone at Falls Bay Road be reduced to 60 km/hr;

**That** the necessary By-Law for the above recommendations be forwarded to council for adoption; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this speed reduction.

**Carried**

11.1.9 ENG2021-023

**Request for By-Law to Support Existing Speed Signage - Balsam Lake Drive**

Joseph Kelly, Senior Engineering Technician

**CR2021-432**

**That** Report ENG2021-023, **Request for By-law to Support Existing Speed Signage – Balsam Lake Drive**, be received;

**That** the speed limit of Balsam Lake Drive from KL Road 48 to Parkside Road be posted at 50km/hr;

**That** the necessary By-law for the above recommendations be forwarded to Council for adoption; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision.

**Carried**

11.1.10      ENG2021-024

**Request for Speed Reduction - Glenarm Road**

Joseph Kelly, Senior Engineering

**CR2021-433**

**That** Report ENG2021-024, **Request for Speed Reduction – Glenarm Rd**, be received;

**That** the speed limit of Glenarm Road (KL Road 8) from 250m west of Fenel Road to 250m East of Fenel Road be reduced to 50km/hr;

**That** the necessary By-law for the above recommendations be forwarded to Council for adoption; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required by the approval of this decision.

**Carried**

11.1.13      PLAN2021-044

**Removal of Holding (H) Provision – Deer Run Golf Course**

Ian Walker, Planning Officer - Large Developments

**CR2021-434**

**That** Report PLAN2021-044, **Part of Lots 9 and 10, Concession 2, Geographic Township of Ops, BATL Management Inc. - Application D06-2021-018**, be received;

**That** the Zoning By-Law Amendment respecting application D06-2021-018 identified as 35 Brook Street, City of Kawartha Lakes, as generally outlined in

Appendix 'C' to Report PLAN2021-044, be approved and adopted by Council;  
and

**That** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

**Carried**

11.1.14 PLAN2021-053

**By-Law to Deem Lots 53 and 54, Plan 190**

Mark LaHay, Planner II

**CR2021-435**

**That** Report PLAN2021-053, **By-law to Deem Lots 53 and 54, Plan 190**, be received;

**That** a Deeming By-law respecting Lots 53 and 54, Plan 190, substantially in the form attached as Appendix D to Report PLAN2021-053, be approved and adopted by Council; and

**That** the Mayor and Clerk be authorized to execute any documents required by the approval of this application.

**Carried**

11.1.15 RS2021-037

**Proposed Lease Agreement Between the City of Kawartha Lakes and Horizon Aircraft, Inc.**

Christine Oliver, Law Clerk - Realty Services

**CR2021-436**

**That** Report RS2021-037, **Proposed Lease Agreement between the City of Kawartha Lakes and Horizon Aircraft, Inc.**, be received;

**That** a By-Law (attached as Appendix D) authorizing to execute the proposed lease agreement for a five (5) year term between the City of Kawartha Lakes and Horizon Aircraft, Inc. for a commercial building at the Municipal Airport, 3187 Highway 35, Lindsay, being utilized for engineering and design aircraft business, be approved; and

**That** the Mayor and Clerk be authorized to execute the proposed lease agreement (substantially in the form as attached as Appendix E) on behalf of the Corporation of the City of Kawartha Lakes with Horizon Aircraft, Inc. for the

purpose of leasing commercial building for a five (5) year term at the Municipal Airport, 3187 Highway 35, Lindsay, being utilized for engineering and design aircraft business.

**Carried**

11.2 Items Extracted from Consent

11.1.5 CA2021-005

**Early-Start Approval for Certain Proposed 2022 Capital and Special Projects**

Adam Found, Manager of Corporate Assets

**CR2021-437**

**Moved By** Councillor Ashmore

**Seconded By** Deputy Mayor O'Reilly

**That** Report CA2021-005, **Early-Start Approval for Certain Proposed 2022 Capital Projects**, be received.

**Carried**

**CR2021-438**

**Moved By** Councillor Elmslie

**Seconded By** Councillor Dunn

**That** the proposed capital projects identified in Tables 1-2 of Report CA2021-005 be approved and included in the applicable forthcoming 2022 capital budgets.

**Carried**

11.1.8 ENG2021-022

**Request for All-way Stop - Victoria Avenue North, Wellington Street, Lindsay**

Joseph Kelly, Senior Engineering Technician

**CR2021-439**

**Moved By** Councillor Dunn

**Seconded By** Councillor Richardson

**That** Report ENG2021-022, **Request for All-Way Stop - Victoria Avenue North, Wellington Street, Lindsay**, be received;

**That** an all-way stop be installed at the intersection of Victoria Avenue North and Wellington Street;

**That** the necessary By-Laws for the above recommendations be forwarded to Council for adoption; and

**That** the Mayor and Clerk be authorized to execute any documents and agreements required for the approval of this decision.

**Carried**

11.1.11      ENG2021-026

**Request for New Pedestrian Pathway Bobcaygeon**

Michael Farquhar, Manager of Technical Services

**CR2021-440**

**Moved By** Councillor Seymour-Fagan

**Seconded By** Councillor Yeo

**That** Report ENG2021-026, **Request for New Pedestrian Pathway Bobcaygeon**, be received;

**That** Staff bring forward option 3 within Report ENG2021-026, in the amount of \$17,000.00 as a project within the sidewalk program of the 2021 Capital Budget for consideration; and

**That** Staff reach out to the owner of the land required for the new pedestrian pathway regarding a possible land acquisition.

**Carried**

11.1.12      EMS2021-003

**Response Time Performance Plan**

Sara Johnston, Deputy Chief Professional Standards

**CR2021-441**

**Moved By** Councillor Richardson

**Seconded By** Councillor Veale

**That** Report EMS2021-003, **2022 Response Time Performance Plan**, be received; and

**That** staff be authorized to submit the 2022 RTPP to the Ministry, including the following response targets for 2022:

| CTAS level            | Target elapsed time from paramedic notified until on scene (min.) | Target percentage to achieve response time target |
|-----------------------|---|---|
| Sudden Cardiac Arrest | 6   | 25  |
| CTAS 1                | 8   | 50  |
| CTAS 2                | 10  | 60  |
| CTAS 3                | 20  | 75  |
| CTAS 4                | 25  | 75  |
| CTAS 5                | 30  | 75  |

**Carried**

11.2.1 RS2021-035

**Proposed Amendments to the Dock Encroachment Policy CP2018-001 - Update**

Sharri Dyer, Manager - Realty Services

**CR2021-442**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** Councillor Veale

**That Report RS2021-035, Proposed Amendments to Dock Encroachment Policy CP2018-001 - Update, be received.**

**Carried**

**12. Petitions**

**13. Other or New Business**

**14. By-Laws**

The mover requested the consent of Council to read the by-laws by number only.

**CR2021-443**

**Moved By** Deputy Mayor O'Reilly  
**Seconded By** Councillor Ashmore

**That** the By-Laws shown in Section 14.1 of the Agenda, namely: Items 14.1.1 to and including 14.1.14, save and except for item 14.1.4, be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

14.1 By-Laws by Consent

14.1.1 By-Law 2021-130

By-Law to Amend the Town of Lindsay Zoning By-Law No. 2000-75 to Rezone Land within the City of Kawartha Lakes (71 Mount Hope Street - Cross Realco Ltd.)

14.1.2 By-Law 2021-131

By-Law to Amend The Township of Fenelon Zoning By-Law No. 12-95 To Rezone Land within the City of Kawartha Lakes (34 Arbour Street - McLean)

14.1.3 By-Law 2021-132

By-Law to Amend the Township of Eldon Zoning By-Law No. 94-14 to Rezone Land within the City of Kawartha Lakes (152 Glenarm Road - Motara)

14.1.5 By-Law 2021-133

By-Law to Amend By-Law 2019-154, being a By-Law to Delegate Authority for the Alteration of Heritage Property in the City of Kawartha Lakes

14.1.6 By-Law 2021-134

By-Law to Authorize Entering into a Municipal Housing Facilities Agreement with Diane Engelstad

14.1.7 By-Law 2021-135

By-Law to Appoint a Municipal Law Enforcement Officer for Limited Enforcement Purposes (Daly)

14.1.8 By-Law 2021-136

By-Law to Repeal By-Laws to Appoint an Inspector and Municipal Law Enforcement Officer for the City of Kawartha Lakes

14.1.9 By-Law 2021-137

By-Law to Amend By-Law 2005-328, being a By-Law to Establish Speed Limits (Pigeon Lake Road and Glenarm Road and Balsam Lake Drive)

14.1.10 By-Law 2021-138

By-Law to Provide for the Erection of Stop Signs in the City of Kawartha Lakes at Victoria Avenue North and Wellington Street, in the Town of Lindsay

14.1.11 By-Law 2021-139

By-Law to Amend the Township of Ops Zoning By-Law No. 93-30 to Remove The Holding Symbol (H) From A Zone Category on Property within The City of Kawartha Lakes (35 Brook Street - BATL Management Inc.)

14.1.12 By-Law 2021-140

By-Law to Deem Part of a Plan of Subdivision, Previously Registered for Lands within Kawartha Lakes, Not to be a Registered Plan of Subdivision in Accordance with The Planning Act PIN# 63160-0414 (LT), Described as Lots 53 and 54, Plan 190, Geographic Township of Fenelon, now City of Kawartha Lakes (lands behind 67 West Street North - Muskoka D & M Corp.)

14.1.13 By-Law 2021-141

By-Law to Repeal a By-Law to Appoint a Deputy Chief Building Official and Prescribe the Duties and Responsibilities (D. Wolven)

14.1.14 By-Law 2021-142

By-Law to Authorize the Execution of a Lease Agreement between Horizon Aircraft, Inc. and The City of Kawartha Lakes for a Commercial Building at the Municipal Airport, 3187 Highway 35, Lindsay, in the City of Kawartha Lakes

14.2 By-Laws Extracted from Consent

14.1.4 CC2021-15.14.1.4

By-Law to Repeal and Replace By-Law 2005-329, being a By-Law to Regulate the Discharge of Firearms

The proposed By-Law was referred to staff as per CR2021-419.

**15. Notice of Motion**

**16. Closed Session**

16.1 Adoption of Closed Session Agenda

**CR2021-444**

**Moved By** Councillor Yeo

**Seconded By** Councillor Seymour-Fagan

**That** the Closed Session agenda be adopted as circulated and with the following amendment:

Addition:

Item 16.3.7 being a Verbal Report from Mayor Letham and Ron Taylor, Chief Administrative Officer, regarding a Coboconk Wellness Centre Request from the Coboconk, Norland and Area Chamber of Commerce

**Carried**

16.2 Disclosure of Pecuniary Interest in Closed Session Items

There were no declarations of pecuniary interest disclosed.

16.3 Move Into Closed Session

**CR2021-445**

**Moved By** Councillor Dunn

**Seconded By** Councillor Elmslie

**That** Council convene into closed session at 2:56 p.m. pursuant to Section 239(2) of the Municipal Act, S.O. 2001 s.25, in order to consider matters identified in Section 16.3 of the Regular Council Meeting Agenda of Tuesday, September 21, 2021, namely Items 16.3.1 to and including 16.3.7.

**Carried**

**17. Matters from Closed Session**

**Item 16.3.1**

The confidential closed session minutes from the August 10, 2021 Regular Council Meeting were approved.

**Item 16.3.2**

**CR2021-454**

**Moved By** Councillor Veale

**Seconded By** Councillor Richardson

**That** Skip McCormack be appointed to the Kawartha Lakes Municipal Heritage Committee for a two year term expiring December 31, 2022.

**Carried**

**Item 16.3.3**

**CR2021-455**

**Moved By** Councillor Richardson

**Seconded By** Councillor Elmslie

**That** David Ryrie be appointed to the City of Kawartha Lakes Environmental Advisory Committee for a two year term expiring December 31, 2022.

**Carried**

**Item 16.3.4**

**CR2021-456**

**Moved By** Councillor Dunn

**Seconded By** Councillor Elmslie

**That** the Terms of Reference for the Growth Management Strategy Task Force be amended to permit two (2) members of Council increasing the total membership to ten (10);

**That** the following members be appointed to the Growth Management Strategy Task Force for a two year term expiring December 31, 2022:

- Councillor Veale
- Councillor Ashmore
- Braden Kemp
- Chris Appleton
- David Allan Webb
- John Milne Kintare
- Lois Found
- Mike Perry
- Richard Williams
- Sharon Summers; and

**That** an exemption to Section 1.04 of Policy CP2018-017, being the Committee, Board and Task Force Policy be approved to permit Chris Appleton to serve as a member of more than three (3) Committee, Board or Task Forces during the same time period.

**Carried**

**Item 16.3.5**

**CR2021-457**

**Moved By** Councillor Elmslie

**Seconded By** Deputy Mayor O'Reilly

**That** the Mayor and Clerk be authorized to execute amendments to the Bobcaygeon Beach Park Contract with Melfor Construction Inc., Minutes of Settlement and any release documents, as approved by the City Solicitor and in accordance with the revised upset budget proposed herein; and

**That** capital project 950190103, Bobcaygeon Beach Park Redevelopment Project, be increased to an upset limit of \$7,359,070.00, with the additional expenditure of \$1,359,070.00 being funding \$217,552.00 from the Development Charge Reserve and \$1,141,518.00 from debenture financing.

**Carried**

**Item 16.3.7**

Council provided Staff with direction respecting the future Wellness Centre in Coboconk, as requested by the Coboconk, Norland and Area Chamber of Commerce.

**Item 16.3.6**

Ron Taylor , Chief Administrative Officer, provided a staffing update to Council.

**18. Confirming By-Law**

18.1 CC2021-15.18.1

By-Law to Confirm the Proceedings of the Regular Council Meeting of September 21, 2021

**CR2021-458**

**Moved By** Councillor Veale

**Seconded By** Councillor Richardson

**That** a by-law to confirm the proceedings of a Regular Council Meeting held Tuesday, September 21, 2021 be read a first, second and third time, passed, numbered, signed and the corporate seal attached.

**Carried**

**19. Adjournment**

**CR2021-459**

**Moved By** Councillor Yeo

**Seconded By** Councillor Dunn

**That** the Regular Council Meeting adjourn at 4:45 p.m.

**Carried**

**Read and adopted this 19<sup>th</sup> day of October, 2021.**

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Andy Letham, Mayor

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Cathie Ritchie, City Clerk