



Committee of the Whole Report

Report Number:	RD2021-007
Meeting Date:	November 2, 2021
Title:	Policy Review - Assumption of Private and Unassumed Roads
Description:	Review of CP2017-001 Assumption of Private and Unassumed Roads Policy
Author and Title:	Bryan Robinson, Director of Public Works

Recommendation(s):

That Report RD2021-007, Policy Review - Assumption of Private and Unassumed Roads, be received;

That the proposed amendments to Council Policy CP2017-001 attached to this report as Appendix A be approved; and

That this recommendation be brought forward to Council for consideration at the next Regular Council Meeting.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

At the Council Meeting of April 20, 2021 Council adopted the following resolutions:

CW2021-095

That Report **CAO2021-003, Proposed Council Policy Review Program**, be received;

That the Council policies listed in Appendix B to report CAO2021-003, and substantially in their current form, be confirmed, renumbered and approved;

That the Council policies listed in Appendix C to report CAO2021-003, be rescinded; and

That the Council policies listed in Appendix D to report CAO2021-003, be referred to staff for review, with recommended changes brought back to Council for consideration and policy approval before end of Q4 2021.

Carried

An excerpt from Appendix D to Report CAO2021-003 is provided in Table 1.

Table 1

Department	Policy Name	Policy Number	Action Required
Public Works	Assumption of Private and Unassumed Roads Policy	CP2017-010	Review - Update Required

This report addresses the above noted direction from Council.

Rationale:

Council Policy CP2017-001 was emplaced by Council in 2017 to address assumption of legacy private and unassumed roads where there is desire by local residents and/or Council to assume the road into municipal inventory for full operational maintenance and capital improvement.

Proposed amendments to the Council Policy include definition clarification, clarification of qualifying roads and minimum assumption criteria. Of note, the Policy now clearly states that it only applies to existing roads that were in existence prior to 2017. Any

roads constructed subsequent to this date would be considered in conjunction with planning approvals.

The Policy is not intended to facilitate the construction of new roads, nor assumption of roads under existing planning/development processes.

Other Alternatives Considered:

No alternatives are being considered at this time. Council could opt to request additional or modified amendments to the Policy.

Alignment to Strategic Priorities

This report aligns with the 2020-2023 Kawartha Lakes Strategic Plan as follows:

1. An Exceptional Quality of Life

By enabling a process for residents to improve and request assumption of roads, Council is providing opportunity to address ongoing maintenance requirements and improve overall quality of life while living in a rural environment.

2. Good Government

By establishing and maintaining this Policy, Council is ensuring that roads assume for maintenance meet minimum criteria and will not place an undue burden on the tax base.

Financial/Operation Impacts:

There are no direct fiscal or operation impacts by implementing the amendments proposed within this Policy. However, with the assumption of private and/or unassumed roads, it will generate additional operational maintenance and capital costs related to ongoing maintenance and improvement. As additional roads are assumed, it places additional pressure on existing resources for grading and winter maintenance and will trigger need for more resources (labour, materials and equipment).

Consultations:

City Solicitor

PW Roads Operation Managers

Supervisor, Development Engineering

Attachments:

Appendix A – Draft proposed amendments to CP2017-001



Proposed
Amendments to CP20

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Department Head: Bryan Robinson