



## Municipal Heritage Committee Report

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**Report Number:** KLMHC2021-48  
**Meeting Date:** November 4, 2021  
**Title:** **Alteration Application – 37 Colborne Street, Fenelon Falls**  
**Description:** Review of alteration application received for 37 Colborne Street, Fenelon Falls  
**Author and Title:** Emily Turner, Economic Development Officer – Heritage Planning

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### Recommendations:

**That** Report KLMHC2021-48, **Alteration Application – 37 Colborne Street, Fenelon Falls**, be received;

**That** the proposed alteration not be approved; and

**That** staff be directed to consult with the applicant on a more suitable signage design.

**Department Head:** \_\_\_\_\_

**Financial/Legal/HR/Other:** \_\_\_\_\_

**Chief Administrative Officer:** \_\_\_\_\_

## **Background:**

Under the City of Kawartha Lakes' delegated authority by-law for the alteration of designated heritage properties (By-law 2019-154), approvals for minor alterations to properties designated individually under Part IV of the Act are delegated to staff in consultation with the Kawartha Lakes Municipal Heritage Committee. Minor alterations are defined in the by-law and include changes to the property including, but not limited to, the replacement of exterior elements, additions, the construction of accessory structures, hard landscaping, and the installation of utilities.

The property at 37 Colborne Street in Fenelon Falls is designated individually by by-law 2018-142. The property is the former Fenelon Falls post office and is considered a landmark building in the community. It is particularly notable for its surviving clock tower. The building is currently occupied by CIBC, which is the long term owner of the building.

The proposed alteration is the installation of new commercial signage with the new CIBC logo. The signs are identical in dimension to the current signs and will be installed in the existing frames on and next to the building. The design is attached as Appendix A.

## **Rationale:**

Downtown Fenelon Falls does not have enforceable heritage sign guidelines outside the community specific provisions in the signage by-law, which do not address heritage buildings. Similarly, the proposed signage uses the CIBC corporate branding, colours, and logo which it is inappropriate for the Committee to request to change.

However, the signage on the building is currently contained in deep signage frames which may be backlit. Generally, the installation of this type of signage is not approved for heritage buildings in Kawartha Lakes. The Committee may wish to recommend that the type of signage and lighting be changed, such as the use of raised lettering and external lighting.

## **Other Alternatives Considered:**

The Committee may recommend the approval of the signage as presented.

**Financial/Operation Impacts:**

There are no financial or operational impacts as a result of the recommendations of this report.

**Consultations:**

N/A

**Attachments:**

Appendix A – CIBC Proposed New Signage



CIBC Proposed  
Signage.pdf

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