

Council Report

Report Number: PUR2021-023
Meeting Date: November 16, 2021
Title: Request for Quotation 2021-82-OQ Transportation and Recycling of Construction and Demolition Waste
Author and Title: Marielle van Engelen, Buyer

Recommendation(s):

That Report PUR2021-023, **Request for Quotation 2021-82-OQ Transportation and Recycling of Construction and Demolition Waste**, be received;

That Durham Waste & Recycling Inc., being the highest scoring respondent be awarded the High Score Request for Quotation 2021-82-OQ Transportation and Recycling of Construction and Demolition Waste;

That Council authorize the option to renew the contract, after the initial three (3) year term January 1, 2022 to December 31, 2024, for an additional two (2) – one (1) year terms, based upon annual budget approval, mutual agreement and successful completion of the initial term and each term there after;

That subject to receipt of the required documents the Mayor and Clerk be authorized to execute the agreement; and

That the Procurement Division be authorized to issue a purchase order.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

At the Council Meeting of June 15, 2021, Council adopted the following resolution:

CR2021-285

That the Minutes of the June 1, 2021 Committee of the Whole Meeting be received and the recommendations, included in Section 9.3 of the Agenda, save and except for Items 9.3.22 and 9.3.31, be adopted.

CW2021-170

That Report WM2021-009, Construction and Demolition Recycling Pilot Results and Recommendations, be received;

That Council approves a permanent Construction and Demolition recycling program at the Lindsay Ops landfill, with an operating budget of \$155,000 in 2022.

This report addresses that direction.

A high score request for quotation was issued for the transportation and recycling of construction and demolition waste beyond 2021. A high score request for quotation is a cross between a request for quotation and request for proposal. As with a quotation, the City knows the work to be done and requires pricing. Additionally, submissions were scored based on the criteria set out in the quotation document. High score quotations are treated the same as request for proposals.

Quotation 2021-82-OQ Transportation and Recycling of Construction and Demolition Waste was issued in accordance to the Purchasing Policy. The quotation closed on Thursday October 14, 2021, and was opened by Launa Macey, Procurement Supervisor, with the following results:

| Submissions Received From |
|--|
| Durham Waste & Recycling Inc. |
| Doug Roe Enterprises O/A Mid Ontario Disposal |
| A&O Contracting Inc. |

As per the Purchasing Policy, procurement awards for operational contracts with an aggregate value of \$100,000 or greater must be approved by Council if the recommendation encumbers future operating budgets.

An evaluation committee carefully evaluated and scored each submission by consensus, based on the criteria described within the quotation. Each submission was rated on responses related to, but not limited to, the respondents profile and experience with a project of the same scope, approach and methodology, Environmental Compliance Approval(s) and fifty percent (50%) of the points were allocated for pricing.

Durham Waste & Recycling was found to be the highest scoring respondent. References were checked and found to be satisfactory.

Rationale:

The current contract for the pilot project for these services expires December 31, 2021.

Staff recommends that Durham Waste & Recycling Inc., as the highest scoring respondent, be awarded Request for Quotation 2021-82-OQ Transportation and Recycling of Construction and Demolition Waste.

Staff recommends that Council authorize the option to renew the contract, after the initial three (3) year term January 1, 2022 to December 31, 2024, for an additional two (2) – one (1) year terms, based upon annual budget approval, mutual agreement and successful completion of the initial term and each term thereafter.

An annual increase will be applied to the unit pricing based on the annual percentage change in the Consumer Price Index (CPI)- All Items- Ontario at the time of renewal.

The estimated cost for the full five (5) year term of the contract, based on an estimated annual CPI increase of four percent (4%), is \$752,868.84.

Other Alternatives Considered:

No other alternative is being considered as the recommendation to award was achieved through an open, fair and transparent competitive procurement process.

Alignment to Strategic Priorities

One of the four Strategic Priorities of the Plan is A Healthy Environment and one of the main items under this category is “Increase Waste Reduction and Diversion”. This will be achieved through executing the updated Integrated Waste Management Strategy. The diversion of construction and demolition material from landfills is part of the updated Waste Strategy.

Financial/Operation Impacts:

Funds for the transportation and recycling of construction and demolition waste services is budgeted annually in the Public Works, Solid Waste operating budget. This work is on an "as required basis". The department will ensure that the required amounts be incorporated in subsequent annual Public Works – Solid Waste operating budgets. As the amount of material diverted increases, the cost of haulage will correspondingly increase. This cost is offset by deferred landfill space. In the event the program expands significantly and amount of diversion significantly impacts the operating budget, Staff will review additional alternatives with Council.

Consultations:

Waste Technician II, Solid Waste, Environmental Services

Manager of Environmental Services

Department Head email: brobinson@kawarthalakes.ca

Department Head: Bryan Robinson, Director of Public Works

Department File: 2021-82-OQ