

The Corporation of the City of Kawartha Lakes

Minutes

Kawartha Lakes Municipal Heritage Committee

Meeting

KLMHC2021-11
Thursday, November 4, 2021
5:00 P.M.
Council Chambers
City Hall
26 Francis Street, Lindsay, Ontario K9V 5R8

Accessible formats and communication supports are available upon request. The City of Kawartha Lakes is committed to accessibility for persons with disabilities. Please contact AgendaItems@kawarthalakes.ca if you have an accessible accommodation request.

1. Call to Order

A. Hart called the meeting to order at 5:02 p.m. with the following members present on Zoom: A. Adare, W. Bateman, J. Garbutt, J. Hartman, S. McCormack, I. McKechnie, W. Peel and J. Pitcher.

Staff Present: E. Turner, Economic Development Officer - Heritage Planning

Absent: Councillor R. Ashmore

2. Administrative Business

2.1 Adoption of Agenda

KLMHC2021-116

Moved By W. Bateman

Seconded By I. McKechnie

That the agenda be adopted as circulated.

Carried

2.2 Declaration of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

2.3 Adoption of Minutes

2.3.1 Minutes of the October 7, 2021 Municipal Heritage Committee Meeting

KLMHC2021-117

Moved By J. Hartman

Seconded By S. McCormack

That the minutes of the Municipal Heritage Committee meeting held on October 7, 2021, be adopted as circulated.

Carried

3. Presentations and Deputations

3.1 Heritage Inventory Framework

Emily Turner, Economic Development Officer - Heritage Planning

E. Turner provided an overview of the heritage inventory project which is intended to begin in 2022.

3.1.1 KLMHC2021-45

Heritage Inventory Framework (Report)

KLMHC2021-118

Moved By J. Garbutt

Seconded By I. McKechnie

That Report KLMHC2021-45, **Heritage Inventory Framework**, be received; and

That the presentation from staff be received for information.

Carried

4. Reports

4.1 KLMHC2021-44

Heritage Planning Update

The Committee reviewed and discussed the heritage planning update for October.

KLMHC2021-119

Moved By I. McKechnie

Seconded By W. Bateman

That Report KLMHC2021-44, **Heritage Planning Update**, be received for information.

Carried

4.2 KLMHC2021-46

Part V Heritage Permit Applications

The Committee reviewed the Part V heritage permit applications received and approved in 2021.

KLMHC2021-120

Moved By A. Adare

Seconded By S. McCormack

That Report KLMHC2021-47, **2021 Part V Heritage Permit Applications**, be received for information.

Carried

4.3 KLMHC2021-47

2022 Meeting Dates

The Committee reviewed the meeting dates for 2022.

KLMHC2021-121

Moved By W. Peel

Seconded By J. Hartman

That Report KLMHC2021-47, **2022 Meeting Dates**, be received;

That the meeting dates for 2022 be approved.

Carried

4.4 KLMHC2021-48

Alteration Application - 37 Colborne Street, Fenelon Falls

The Committee reviewed the proposed new signage for 37 Colborne Street in Fenelon Falls. E. Turner informed the Committee that the current practice at the City was to phase out backlit signage by requiring the backlit boxes to be removed when an application for new signage was received.

The Committee's preference was for the applicant to be asked to submit a more suitable design with either raised lettering or a flat sign with the backlit box removed.

KLMHC2021-122

Moved By J. Garbutt

Seconded By J. Hartman

That Report KLMHC2021-48, **Alteration Application – 37 Colborne Street, Fenelon Falls**, be received;

That the proposed alteration not be approved; and

That staff be directed to consult with the applicant on a more suitable signage design.

Carried

4.5 KLMHC2021-49

Municipal Heritage Committee Correspondence

The Committee reviewed the correspondence sent by the Chair on behalf of the Committee in October.

KLMHC2021-123

Moved By S. McCormack

Seconded By I. McKechnie

That Report KLMHC2021-49, **Municipal Heritage Committee Correspondence**, be received for information.

Carried

5. Subcommittee Updates

5.1 Heritage Conservation District Subcommittee

E. Turner provided a verbal update on the subcommittee which has not met since the last meeting. The subcommittee decided to meet next on November 22 at 2pm.

KLMHC2021-124

Moved By J. Garbutt

Seconded By I. McKechnie

That the verbal update from the Heritage Conservation District subcommittee be received for information.

Carried

5.2 Outreach Subcommittee

There was no update from the Outreach subcommittee as there are no outreach events currently in progress.

5.3 Sign Subcommittee

J. Garbutt provided an update on the sign subcommittee which has not met since the last meeting. The subcommittee will meet next on November 29 at 2pm.

KLMHC2021-125

Moved By I. McKechnie

Seconded By W. Bateman

That the verbal update from the Sign Subcommittee be received for information.

Carried

5.4 Pickerel Point Cabins Subcommittee

There was no update from the Pickerel Point Cabins subcommittee.

5.5 Designated Properties Subcommittee

The Designated Properties Subcommittee has not met since the last meeting. E. Turner is going to arrange a time to train the subcommittee to use the ArcGIS Collector app to undertake their work.

KLMHC2021-126

Moved By J. Hartman

Seconded By W. Peel

That the verbal update from the Designated Properties Subcommittee be received for information.

Carried

6. Correspondence

There was no correspondence reviewed by the Committee.

7. New or Other Business

7.1 Market Square Fountain

A. Adare brought forward a concern regarding the fountain at Market Square which has been vandalized. The Horticultural Society has requested from the City that fencing be placed around the fountain until it can be repaired in the spring, but has not received a response. They would also like to see the fountain designated.

E. Turner has received a request for designation from the Society and is working on a heritage evaluation report. She will also follow up with Parks and Recreation staff regarding the fencing.

7.2 Downtown Lindsay Items

J. Garbutt raised several items related to downtown Lindsay.

Work is ongoing at the Grand. He noted that several of the windows had been replaced and wondered if the committee had reviewed that change. E. Turner will check in the minutes and the heritage permits issued.

There is also concern in the downtown that the former York Hotel is in poor repair in the upper portion of the building and bricks may fall into the street. E. Turner informed the Committee that enforcement of property standards was complaints driven and a complain could be issued to by-law enforcement.

KLMHC2021-127

Moved By W. Peel

Seconded By A. Adare

That a property standards complaint relating to the upper storey brickwork at the former York Hotel be submitted on behalf of the Committee to By-law Enforcement.

Carried

7.3 Old Gaol Walls Demolition

E. Turner provided an update on the demolition of the Old Gaol courtyard walls. The project is currently out for quotes and the intention is to begin demolition in December. An archaeologist has been retained to undertake a Stage 3 archaeological assessment and also to be onsite during demolition in case any artifacts are unearthed at that time.

7.4 William Street Development

E. Turner provided an update on the proposed development on William Street reviewed by the Committee earlier in the year. Staff are currently in discussion with the applicant and it is anticipated that a revised submission will be submitted in the new year. The Committee will have the opportunity to review and provide comment on the revised submission before it proceeds to the Planning Advisory Committee.

8. Next Meeting

The next meeting will be Thursday, January 13 at 5:00 p.m. The location is to be determined based on the status of the HVAC work in City Hall.

9. Adjournment

KLMHC2021-128

Moved By A. Adare

Seconded By J. Garbutt

That the Municipal Heritage Committee Meeting adjourn at 6:25 p.m.

Carried