



Municipal Heritage Committee Report

Report Number: KLMHC2022-001
Meeting Date: January 13, 2022
Title: **Kawartha Lakes Municipal Heritage Committee 2021 Review and 2022 Work Plan**
Description: Review of the Committee's 2021 work plan and accomplishments and discussion of its 2022 work plan
Author and Title: Emily Turner, Economic Development Officer – Heritage Planning

Recommendations:

That Report KLMHC2022-001, **Kawartha Lakes Municipal Heritage Committee 2021 Review and 2022 Work Plan**, be received; and

That the Committee's 2022 work plan be forwarded to Council for approval.

Department Head: _____

Financial/Legal/HR/Other: _____

Chief Administrative Officer: _____

Background:

All City Committees are required to develop an annual work plan for approval by Council as per their terms of reference. Each year, the Municipal Heritage Committee reviews the previous year's accomplishments and develops a new work plan for the coming year. Work plans for City Committees are presented to Council for approval in March.

The Committee's work plan includes statutory requirements under the Ontario Heritage Act and other activities such as education and outreach. The statutory activities are required and remain on the work plan from year to year.

This report addresses the direction from Council to develop a work plan for the coming year.

Rationale:

In 2021, the Municipal Heritage Committee undertook a number of initiatives including its statutory requirements under the Ontario Heritage Act and other activities that the committee generally undertakes. A summary of the 2021 work plan items and the Committee's accomplishments are below:

1. Process applications for designation and make recommendation to Council.
2 properties (398 County Road 41 and 1480 Highway 7A) were designated in 2021. The Committee also recommended a third property, 100 Front Street East, for designation, but it was not designated by Council. 3 additional requests for designation were received and are in process.
2. Recommend properties for listing to Council.
100 properties were recommended for listing on the Heritage Register.
3. Review heritage permit applications for individually designated properties.
The Committee reviewed three alteration applications and one application for demolition for individually designated properties.
4. Review heritage policy and provide recommendations to Council.
The Committee reviewed and recommended to Council for approval of a new Heritage Applications policy which was adopted by Council in September 2021.
5. Continue to distribute heritage designation plaques.
The distribution of heritage designation plaques remains ongoing and distribution continued in 2021.

6. Coordinate Doors Open.
Doors Open took place in a hybrid format in 2021 and included both digital content and self-guided driving tours.
7. Plan and coordinate the 2021 Osprey Heritage Awards.
The Osprey Heritage Awards were deferred until 2022 due to the ongoing COVID-19 pandemic.
8. Participate in the Old Mill Heritage Conservation District development.
The Old Mill HCD subcommittee undertook property surveys in the study area and provided recommendations regarding boundaries for a future district.
9. Comment on relevant planning and development applications
The Committee reviewed and provided comment on seven Planning Act applications.
10. Investigate the potential of designating the Scugog River as a cultural heritage landscape.
The Committee has formed a subcommittee to begin working on this designation.

Staff have drafted a work plan for 2022. The draft work plan identifies a number of ongoing and statutory activities that the Committee generally undertakes, such as reviewing alteration applications for individually designated properties and processing applications for designation, as well as special projects which are currently underway such as the Old Mill Heritage Conservation District study.

Other initiatives, such as educational or outreach activities, that the Committee would like to undertake in 2021 can be added to the draft work plan.

Other Alternatives Considered:

There are no recommended alternatives.

Financial/Operation Impacts:

Some of the activities in the Committee's work plan have associated costs which are covered under the existing Heritage Planning budget. Specific budget considerations for each project will be presented to the Committee as they arise.

Consultations:

N/A

Attachments:

Appendix A – 2021 Municipal Heritage Committee Work Plan



2021 Municipal
Heritage Committee

Appendix B – 2022 Draft Municipal Heritage Committee Work Plan



2022 Municipal
Heritage Committee

(Acting) Department Head email: rholy@kawarthalakes.ca

(Acting) Department Head: Richard Holy, (Acting) Director of Development Services