

The Corporation of the City of Kawartha Lakes
Minutes
Victoria Manor Committee of Management Meeting

VMC2021-006
Monday, November 15, 2021
1:00 P.M.
Electronic Participation

Members:
Deputy Mayor Patrick O'Reilly
Councillor Doug Elmslie
Councillor Kathleen Seymour-Fagan

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1. Call to Order

Councillor Elmslie called the meeting to order at 1:00 p.m. Deputy Mayor P. O'Reilly was in attendance.

Executive Director Pamela Kulas, Director Rod Sutherland and Executive Assistant Holly Russett were also in attendance.

Absent: Councillor K. Seymour-Fagan, Sienna Senior Living VP Operations and Long-Term Care Jennifer Powley

2. Adoption of Agenda

VMCM2021-055

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Elmslie

That the agenda be adopted as circulated.

Carried

3. Disclosures of Pecuniary Interest

There were no declarations of pecuniary interest disclosed.

4. Deputations and Presentations

None

5. Approval of the Minutes of the Previous Meeting

VMCM2021-056

Moved By Councillor Elmslie

Seconded By Deputy Mayor O'Reilly

That the minutes of the Victoria Manor Committee of Management meeting held on September 20, 2021, be adopted as circulated.

Carried

6. Business Arising from Previous Meetings

6.1 2022 Budget Update

Director Sutherland gave an update on the 2022 Budget via a brief presentation.

VMCM2021-057

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Elmslie

That the 2022 Budget Update by Director Sutherland, be received for information.

Carried

7. Correspondence

None

8. Reports

- 8.1 Memorandum 005 - Ministry of Long-Term Care Funding to Increase Staffing Levels

VMCM2021-058

Moved By Councillor Elmslie

Seconded By Deputy Mayor O'Reilly

That the November 15, 2021 Memorandum 005 from Pamela Kulas, regarding Ministry of Long-Term Care Funding to Increase Staffing Levels, be received.

Carried

- 8.2 Memorandum 006 - 2022 Proposed Meeting Dates

VMCM2021-059

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Elmslie

That the November 15, 2021 Memorandum 006 from Rod Sutherland, regarding 2022 Proposed Meeting Dates, be received.

Carried

- 8.3 Victoria Manor Operations Report to Committee of Management, September and October 2021

VMCM2021-060

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Elmslie

That the Victoria Manor Operations Report to Committee of Management, September and October 2021, provided by Sienna Senior Living, be received for information.

Carried

9. Closed Session

VMCM2021-061

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Elmslie

That the Victoria Manor Committee of Management convene into closed session in order to consider matters on the Monday, November 15, 2021 Closed Session Agenda and that are permitted to be discussed in a session closed to the public pursuant to Section 239(2)(b)(d)(e) of the Municipal Act, S.O. 2001. S.25

Carried

10. Matters from Closed Session

None

11. Other New Business

Director Sutherland reported the Mayor received a letter from the Ministry of Long-Term Care, stating that Victoria Manor as a municipal home we are not required to re-develop before 2025. Victoria Manor is required and does meet all requirements in the Long-Term Care Homes Act and all applicable legislation. Recommendations may come forward including, a strategy to determine the building life span and re-development over the next 10-15 years.

Director Sutherland shared recommendations in September from an earlier review that the call bell system was identified to be part of the 2023 Capital Budget. Since then a number of things have come to light and further review, it has been identified that the system may not last that long. There are a few options being reviewed over the next couple weeks and recommendations will be brought forward for the 2022 Budget.

For the Christmas Season, each home area is decorating and hosting a "Resident Family Christmas Tour". A silent auction and goodies as families exit the building are being organized. The Residents will have their annual Christmas dinner on the 25th.

12. Next Meeting

January 17, 2022, Victoria Manor Boardroom, commencing at 1:00 p.m.

13. Adjournment

VMCM2021-062

Moved By Deputy Mayor O'Reilly

Seconded By Councillor Elmslie

That the Victoria Manor Committee of Management Meeting adjourn at 1:31 p.m.

Carried