

The Corporation of the City of Kawartha Lakes

Council Report

Report Number PUR2016-050

Date: November 8, 2016

Time: 2:00 p.m.

Place: Council Chambers

Ward Community Identifier: All

Subject: Tender 2016-68-OT Environmental Monitoring and Reporting at Specified Landfill Sites

Author: Karen Buckley
Buyer

Signature:

Co-Author: David Kerr
Manager, Environmental Services

Signature:

Recommendation(s):

RESOLVED THAT Report PUR2016-050, **Tender 2016-68-OT Environmental Monitoring and Reporting at Specified Landfill Sites**, be received;

THAT Azimuth Environmental Consulting Inc. of Barrie be selected for the award of Tender 2016-68-OT Environmental Monitoring and Reporting at specified Landfill Sites for the tender price of \$149,966.00, plus HST;

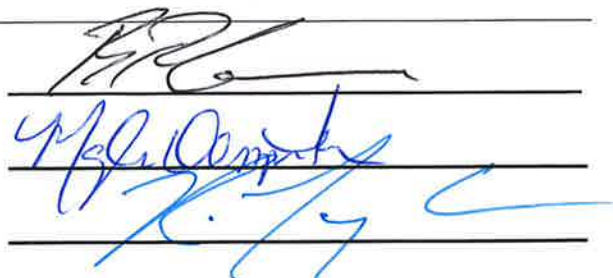
THAT subject to the receipt of the required documents, the Mayor and City Clerk be authorized to execute the agreement to award Tender 2016-68-OT; and

THAT the Purchasing division be authorized to issue a purchase order.

Department Head:

Corporate Services Director / Other:

Chief Administrative Officer:



Background:

The City of Kawartha Lakes owns five operating and twelve closed landfill sites. These sites are regulated under the Environmental Protection Act.

Each landfill site has an Environmental Compliance Approval (ECA) that prescribes the rules and conditions under which the site must be operated in order to protect the environment and human health.

ECA's require ongoing environmental monitoring of groundwater, surface water, landfill gas and water levels and the information collected from each site must be reported to the Ministry of Environment Climate and Change (MOECC). This information is used by the MOECC to assess the impact the site has on the surrounding environment and whether the site requires more work or monitoring in order to be compliant to the ECA.

Tender 2016-68-OT Environmental Monitoring and Reporting at Specified Landfill Sites was released for advertising in accordance with the Purchasing Policy to provide all labour, fuel, equipment and materials necessary to complete environmental monitoring and annual reporting for specified landfill sites within the City of Kawartha Lakes.

The tender closed on September 29, 2016 and was opened in a public meeting by Andy Letham, Mayor and Karen Buckley, Buyer with the following results:

Company Name	Total Tender Amount Read at Opening (including HST)	Corrected Amount
Azimuth Environmental Consulting Inc. Barrie	\$169,461.00	\$169,461.58
Cambium Inc. Peterborough	\$176,771.55	
WSP Canada Inc. Peterborough	\$180,800.00	

A notice to decline to bid was received by XCG Consulting Limited of Hamilton stating their schedule would not permit them to provide a bid at this time.

Bids were checked for mathematical errors and compliance to the tender call. The bid received from Azimuth Environmental Consulting Inc. was adjusted to the correct amount shown in the chart above.

Rationale:

Staff recommends that Azimuth Environmental Consulting Inc. of Barrie, be selected for the award of Tender 2016-68-OT Environmental Monitoring and Reporting at Specified Landfill Sites for the tender price of \$149,966.00, plus HST.

Other Alternatives Considered:

No other alternatives are being considered as the recommendation to award was achieved through an open, fair and transparent competitive procurement process in accordance with the Purchasing Policy.

Financial Considerations:

Environmental monitoring and annual reporting is expensed to various SRN's and G/L's through the department's operational budget on an annual basis for each individual landfill site.

Work contained within the operating budget line includes contracted services for environmental monitoring, annual reporting, lab services and installation of monitoring wells in addition to the day to day operations performed by City staff. The total 2016 budget for all above operations is \$426,500.00.

In 2015, costs associated with environmental monitoring and annual reporting totaled \$193,777.33, for the year. So far in 2016, approximately \$165,921.33 has been expensed to date.

Relationship of Recommendation(s) To The 2016-2019 Strategic Plan:

The recommendation(s), within the Report contributes to the Council Adopted Strategic Plan, Goal 3 – A Healthy Environment. More specifically the firm, Azimuth Environmental, retained to provide the reporting and monitoring will ensure that good advice is provided to the City with respect to environmental compliance and recommendations will be appropriately made to ensure that the City will be able to take actions as required to ensure any potential environmental impact is mitigated. This ensures that the health of the environment in the around our closed and open landfill sites will be prioritized.

Review of Accessibility Implications of Any Development or Policy:

Not applicable

Servicing Comments:

Not applicable

Consultations:

Katelyn Brown, Waste Management Technician
Angela Porteous, Regulatory Compliance Officer

Attachments:

Not applicable

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Department Head: Bryan Robinson, Director of Public Works

Department File: 2016-68-OT