

**The Corporation of the City of Kawartha Lakes**  
**Minutes**  
**Drainage Board Meeting**

**DB2021-01 - Electronic Public Participation Meeting**

**Thursday, December 9, 2021**

**6:30 P.M.**

**Council Chambers**

**City Hall**

**26 Francis Street, Lindsay, Ontario K9V 5R8**

**Members:**

**Deputy Mayor Patrick O'Reilly**

**Councillor Ron Ashmore**

**Councillor Andrew Veale**

**Charles Clarke**

**Jim Oriotis**

**Mike Verbik**

**Tim Willcox**

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## 1. **Call to Order**

Deputy Clerk J. Watts called the meeting to order at 6:30 p.m. Drainage Board members Deputy Mayor O'Reilly, Councillors Ashmore and Veale, and members C. Clarke, J. Oriotis, M. Verbik, and T. Willcox were in attendance.

Director of Engineering and Corporate Assets J. Rojas, Manager of Technical Services M. Farquhar and Senior Engineering Technician R. Monaghan were also in attendance.

### 1.1 Appointment of Chair and Vice-Chair

Deputy Clerk Watts welcomed the new members of the Board, and explained the roles of Chair and Vice-Chair, and the nomination process.

Deputy Clerk Watts called for the nominations for the position of Chair.

Councillor Veale was nominated. Deputy Clerk Watts asked Councillor Veale if he wished to let his name stand for Chair of the Drainage Board. He consented to the nomination.

Deputy Clerk Watts called a second time for nominations for the position of Chair.

Deputy Clerk Watts called for a third and final time for nominations for the position of Chair.

Deputy Clerk Watts declared nominations for the position of Chair for the Drainage Board closed.

Deputy Clerk Watts declared Councillor Veale as Chairperson of the Drainage Board.

Councillor Veale assumed his position as Chairperson of the Drainage Board.

Chair Veale called for the nominations for the position of Vice-Chair

Councillor Ashmore was nominated. Chair Veale asked Councillor Ashmore if they wished to let their name stand for Vice-Chair of the Board. He consented to the nomination.

Chair Veale called a second time for nominations for the position of Vice-Chair.

Chair Veale called for a third and final time for nominations for the position of Vice-Chair.

Chair Veale declared nominations for the position of Vice-Chair for the Drainage Board closed.

Chair Veale declared Councillor Ashmore as Vice-Chair of the Drainage Board.

The Chair thanked the members of the committee for the appointment as Chairperson of the Drainage Board.

**DB2021-001**

**Moved By** C. Clarke

**Seconded By** M. Verbik

**That** the above appointed Chairperson and Vice-Chairperson retain their appointments until the end of the term of Council, being November 14, 2022.

**Carried**

**2. Administrative Business**

2.1 Adoption of Agenda

**DB2021-002**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** C. Clarke

**That** the agenda be adopted as circulated.

**Carried**

2.2 Declaration of Pecuniary Interest

J. Oriotis declared a conflict on Item 5 (Ops 4 Municipal Drain Section 78 Improvement) for being a landowner in the area.

There were no other declarations of pecuniary interest disclosed.

2.3 Adoption of Minutes from Previous Meeting

2.3.1 DB2021-01.2.3

November 24, 2020

Drainage Board Meeting Minutes

**DB2021-003**

**Moved By** C. Clarke

**Seconded By** Councillor Ashmore

**That** the minutes of the Drainage Board meeting held on November 24, 2020, be adopted as circulated.

**Carried**

**3. Deputations**

**4. New Business**

4.1 Petition for Drainage Works by Owners - Michael Curtin

Memorandum

Michael Farquhar Manager of Technical Services – Engineering & Corporate Assets

Manager of Technical Services M. Farquhar presented an overview of the existing drainage in the area, and noted the areas of jurisdiction of Kawartha Conservation. He stated that attempts were made by the property owner for a mutual drain agreement, however after no success, a Petition for Drainage Works by Owners was filed and formally received by the Clerk's Office on December 2, 2021. He noted that the petitioners have until the meeting to consider, to remove their names from the petition. He responded to questions from the members of the Board.

**DB2021-004**

**Moved By** Deputy Mayor O'Reilly

**Seconded By** M. Verbik

**That** the Memorandum from M. Farquhar, Manager of Technical Services - Engineering and Corporate Assets, December 9, 2021, regarding the Petition for Drainage Works by Owners of Concession 3, Part Lot 8, Geographic Township of Fenelon (being Michael Curtin) be received;

**That** Council proceed with the petition submitted by Michael Curtin for drainage works for Concession 3, Part Lot 8 Geographic Township of Fenelon to be known as the Curtin Municipal Drain and instruct the City Clerk to proceed with the notices required under Section 5 of the Drainage Act;

**That** Staff concurrently continue to pursue with the petitioners options for a mutual drain agreement as per the City Policy; and

**That** pursuant to Section 8(1) of the Drainage Act, R.S.O. 1990, Chapter D. 17, staff recommend to Council a Drainage Engineer for the examination of the area requiring drainage and proceed with the requirements of the proposed Curtin Municipal Drain.

**Carried**

**5. Meeting to Consider - Ops 4 Municipal Drain**

J. Oriotis left the meeting at 6:50 p.m. due to his previously declared pecuniary interest.

**5.1 Presentation of Report - Ops 4 Municipal Drain (Section 78 Improvement)**

Michael Gerrits, P. Eng.  
M. Gerrits Consulting Inc.

The Chair asked Drainage Engineer, Michael Gerrits, to present his engineering report on the Ops 4 Municipal Drain - Section 78 Improvement.

Mr. Gerrits provided a brief summary of his report prepared pursuant to Section 78 of the Drainage Act, RSO 1990. He identified the needs for the improvement to the Drain with special emphasis on the three deteriorating existing culverts underneath the Victoria Rail Trail near Lot 10, Concession 8, Ops. He noted that the estimated costs for the improvement work and replacement culverts is \$96,470.00. The amount will be all assessed to the City of Kawartha Lakes and no other owners as per the Act.

**5.2 Question and Answer Period**

Mr. Gerrits responded to questions from the members of the Board.

**5.3 Opportunity to Add or Withdraw Signatures to the Petition**

No signatures were added or withdrawn.

**5.4 Recommendation of the Drainage Board to Council**

**DB2021-005**

**Moved By** C. Clarke

**Seconded By** Deputy Mayor O'Reilly

**That** the City of Kawartha Lakes Drainage Board recommend that Council adopt the Ops 4 Municipal Drain Section 78 Report as prepared by M. Gerrits P. Eng, and instruct the Clerk to prepare the necessary by-law(s);

**That** as the City of Kawartha Lakes is the sole assessed property for the Section 78 improvement of the Ops 4 Municipal Drain, Council deems no further Court of Revision proceedings are required; and

**That** Council proceeds with the first second and third reading of a by-law to adopt the report.

**Carried**

J. Oriotis returned to the meeting at 6:57 p.m.

**6. Other Business**

**6.1 2021 Maintenance Work Plan Updates**

Acting Drainage Superintendent and Senior Engineering Technician R. Monaghan provided a brief update of the work done on the following municipal drains:

- Ops 1 Municipal Drain - clean out
- Webster Municipal Drain - erosion repair
- Miller Municipal Drain - clean out and catch basin repair
- Ops 4 Municipal Drain - removal of beaver dam and widening of a ford crossing
- Hancock (East) Municipal Drain - removal of beaver dam
- Rogers Hancock Drain - outlet repairs due to erosion

**6.2 2022 Proposed Maintenance Work Plan**

R. Monaghan noted that a clean out was requested for the Kime Municipal Drain near White Rock Road and Salem Road. They are currently awaiting a permit from Kawartha Conservation to do the work which might begin in the summer. He responded to questions from the members of the Board.

**DB2021-006**

**Moved By** Councillor Ashmore

**Seconded By** M. Verbik

**That** the updates for Item 6.1 and 6.2 by R. Monaghan, regarding 2020 Maintenance Work, and 2022 Proposed Work Plan , be received for information.

**Carried**

**6.3 Ongoing Petition Drain Updates**

MacEachern-Brown Municipal Drain

Hugh Davidson Municipal Drain

Desroches Municipal Drain

Martin Municipal Drain

Waite Municipal Drain

Mr. Farquhar invited Michael Gerrits to comment on the Petition Drains he's working on.

Regarding the Desroches Municipal Drain, Mr. Gerrits stated that he is close to completing the report within the next couple of weeks. Regarding the Hugh Davidson Municipal Drain, he stated that the report was mostly complete, and that he was in communication with the petitioner to confirm final details. Regarding the Martin Municipal Drain, he stated that he had just received comments from Kawartha Conservation, and was still awaiting some comments from downstream owners, however anticipated the report to be completed soon. Mr. Gerrits responded to questions from the members of the Board.

Mr. Farquhar completed the update stating that the MacEachern Brown Municipal Drain Report was complete and plans are underway to bring it to a meeting of consideration in the new year. Regarding the Waite Municipal Drain, he stated that final approval of designs from Burnside Engineering were being reviewed by the Ministry of Transportation for the Highway 35 crossing, and he anticipated a final report complete in Q2 or Q3 of 2022

**DB2021-006**

**Moved By** C. Clarke

**Seconded By** M. Verbik

**That** the updates by M. Gerrits and M. Farquhar, regarding Ongoing Petition Drain Updates, be received.

**Carried**

**7. Adjournment**

**DB2021-007**

**Moved By** C. Clarke

**Seconded By** M. Verbik

**That** the Drainage Board Meeting adjourn at 7:16 p.m.

**Carried**